

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Advertisement No. Rect/Admn-II/2013/10

Online applications are invited for the following posts.

S.No	Post details	No. of posts and category	Qualification and Experience
1 .	<p>Job Ref. No : Job/46</p> <p>Assistant Foreman at Electrical Maintenance</p> <p><i>Pay Band:</i> 9300-34800(PB-2)</p> <p><i>Grade Pay:</i> ₹4200</p> <p><i>Total Emoluments (incl. HRA):</i> ₹32740 per month</p> <p><i>Appt Type: Temporary for a period of 3 years</i></p> <p><i>Age Limit: 32 yrs</i></p> <p>Application mode: Online</p>	1 (UR)	<p>Essential Qualification: B.E. (Electrical Engg. / Mechanical Engg.) OR B.Tech. (Electrical Engg. / Mechanical Engg.) OR Diploma (Electrical Engg. / Mechanical Engg.) of three years duration with three years of working experience similar to the required nature of job after completion of the essential qualification.</p> <p>Job Profile: Maintenance of Room/Package/VRF/Central/HVAC System & Electrical Installation; Design, Estimation, Tendering, Execution and Billing of HVAC & Electrical Installation work.</p>
2 .	<p>Job Ref. No : Job/45</p> <p>Jr. Engineer at Estate Office</p> <p><i>Pay Band:</i> 9300-34800(PB-2)</p> <p><i>Grade Pay:</i> ₹4200</p> <p><i>Total Emoluments (incl. HRA):</i> ₹32740 per month</p> <p><i>Appt Type: Temporary for a period of 3 years</i></p> <p><i>Age Limit: 32 yrs</i></p> <p>Application mode: Online</p>	3 (1 SC, 1 OBC, 1 UR)	<p>Essential Qualification: B.E. (Civil Engineering) OR B.Tech. (Civil Engineering)</p> <p>Desirable Skills: B.E./B.Tech. with I class in Civil Engineering. Atleast 3 years experience of execution of building construction/ road construction/water supply, laying of sewage lines/repairs of retrofitting work of RCC building/quantity survey work.</p>

General Information:

- 1) The posts are temporary for a period of three years. The selected candidates may be considered for appointment on a permanent basis subject to an assessment.
- 2) The relaxation in age limit will be as per rule.
- 3) Candidates other than SC/ST/PH and women candidates must pay application fee online or send a Demand Draft of Rs. 50/- (non-refundable) drawn on any nationalized bank payable at Mumbai, in favour of

Registrar, IIT Bombay along with the application.

- 4) Candidates desirous to apply for more than one post should send separate application for each post quoting name of the Laboratory & Department/Section or Post number.
- 5) Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.
- 6) Candidates should send self attested copies of certificates and mark-sheets from matriculation onwards in support of their qualifications. Originals should not be sent along with the application but these must be produced at the time of interview.
- 7) Candidates seeking reservation benefits available for SC/ST/OBC/PH must ensure that they are entitled to such reservation as per eligibility prescribed in GoI orders. They should also be in possession of the certificates in the prescribed format in support of their claim at the time of application
- 8) Application after the last date, incomplete in any respect and any fresh paper/enclosures after closing date, shall not be considered.
- 9) Application which is incomplete, not in prescribed format, without photograph or unsigned will be summarily rejected.
- 10) Certificate in support of experience should be in proper format i.e. it should be on the organizations letter head, bear the date of issue, specific period of work, name and designation of the issuing authority along with his signature.
- 11) Applicants who are in employment with Government, Semi-Government, Autonomous Bodies, Educational Institutions, PSUs etc. should route their applications through proper channel. However, an advance copy of the application (along with application fee) should be sent before the last date.
- 12) In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdraw/cancel any communication made to the candidates.
- 13) In case of any dispute/ambiguity that may occur in the process of selection, the decision of the Institute shall be final.
- 14) The Institute reserves the right to : (a) conduct written/trade tests for such posts wherever if the circumstances so warrant (b) not to fill any of the advertised positions (c) fill consequential vacancies arising at the time of interview from available candidates. The number of positions is thus open to change.
- 15) The prescribed essential qualifications/experience indicated are bare minimum and mere possessions of same will not entitle the applicants to be called for interview. Where number of applications received in response to an advertisement is large, it may not be convenient or possible for the Institute to interview/ conduct written/trade tests for all applicants. The Institute may restrict the number of applicants to be called for selection process to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. The applicants should, therefore, furnish details of all the qualifications and experience possessed in the relevant field, over and above the minimum qualifications / experience prescribed along with attested photocopies of marks sheets / certificates.
- 16) The Institute shall verify the antecedents or documents submitted by a candidate at any time at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents/background and has suppressed the said information, then his/her services shall be terminated.
- 17) Eligibility of a candidate and satisfaction of any other Short-listing criteria shall be considered as on the last date of the receipt for application.
- 18) No TA/DA shall be paid to the candidates for attending the interview. However, the SC/ST candidates will be paid second class railway/bus fare by shortest route, subsequently by cheque.
- 19) No correspondence will be entertained from candidates regarding postal delays, conduct and result of interview and reasons for not being called for interview.
- 20) Canvassing in any form will be a disqualification.

21) No interim correspondence will be entertained.

- For details, visit the website <http://www.iitb.ac.in/jobs.html>.
- Candidates possessing the requisite qualification and experience may apply online as specified in the application mode under 'Post details' (*in prescribed format*) along with copies of self-attested certificates. ***Last date of closing the online application interface is 20/03/2014*** . Printout of submitted online applications and other documents must reach the ***Registrar, IIT Bombay, Powai, Mumbai - 400076*** by 5:45 pm on 31/03/2014 .
- Postal delay will not be entertained.

Date: 19/02/2014

REGISTRAR

Copy to:

1. All Heads/In-charges of the Deptts./Sections/Centres
2. All Notice Boards