



INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
NOTICE INVITING TENDER
 ESTATE OFFICE, POWAI, MUMBAI, MAHARASHTRA – 400 076
 TEL. 022 2576 7927/4995 E-mail : drestate@iitb.ac.in

Adv. No. I-23/22-23
EO/A/UMBRELLA/WKS-159/22-23

IIT Bombay invites signed Technical Bid & Financial Bid for the following work from the contractors having similar experience in Central Government Departments / State Government Departments / Central or State Autonomous Bodies / Central or State Public Sector Undertakings / in reputed Private Companies. The detail of work is given below:

Sr. No	Name of Work	Estimated Cost (In Rs.)	EMD (Rs.)	Duration of contract
1.	Percentage (%) Rate contract for repair, renovation, addition and alteration works, waterproofing, retrofitting to buildings, road works, minor new construction works, etc. in the IIT Bombay Campus under one Umbrella contract for 2 years.	Rs.63,49,47,263/- +11,42,90,507/- (GST @ 18%)= Rs.74,92,37,771/-	Rs. 7,50,000/-	Two Years

Intending bidders need to register themselves on the IIT Bombay portal i.e. <https://portal.iitb.ac.in/vrp/index.jsp> to get User ID and Password. Please visit https://portal.iitb.ac.in/vrp/vrp_srm_docs.jsp for configuration process and user manual. For queries regarding vendor registration, and configuration process please contact on 022 - 2159 3001 (MDM Help-desk).

All tender documents, forms, etc are available online on <https://www.iitb.ac.in/tenders> and Central Public Procurement Portal (CPPP) e-tender publishing portal of the Government of India. The date and time for distribution/download of tender for technical and financial bids are from **09/11/2022 to 29/11/2022** up to 05:00 p.m. **Pre-bid meeting** is scheduled on **17/11/2022 at 11:00 a.m.** Date of submission of technical and financial bids in **2 separate envelopes** on **30/11/2022 from 09:30 a.m to 11:30 a.m.** in the tender box at 1st floor, Conference room, Estate Office. The date of opening the technical Bid will be 30/11/2022 at 12:00 noon. Date of declaration of eligibility criteria 14/12/2022. The date of opening the financial bid shall be intimated later to the eligible tenderer.

Bidders who full fill the following requirements shall be eligible to apply.

Stage-I (Eligibility)

1. Experience of having successfully completed similar works as detailed below during the **last 7 years** ending previous day of last date of submission of tenders.

i) Three similar completed works each costing not less than 15 Crores per year

OR

ii) Two similar completed works each costing not less than 23 Crores per year

OR

iii) One similar completed work costing not less than 30 Crores per year

2. At least one of the above-mentioned projects of costing not less than **15 Crores** per year should have been carried out for any Central Government Departments / Institutions/Autonomous Bodies/ /Public Sector organizations.

Note:

“**Similar work**” for this clause means “The complete Campus maintenance comprising of civil addition & alteration/renovation / maintenance / retrofitting of building/ road works/waterproofing/minor new construction works”.If works are carried out for more than one year, proportionate values will be considered.

3. The contractor should have an average annual financial turnover of Rs. 30 Cr. during the last 5(five) years ending 31-03-2022. This should be certified by a **chartered accountant** and should not have incurred any loss in more than two years during the last 5 (five) years ending 31-3-2022.

4. Detail statement for work completed, work in hand including balance commitment of work should be enclosed for the last three years commencing from 1st April and ending with 31st March and the contractor should submit his details as per Annexure 'A' format with support of photo copies of the work order and work completion certificates, otherwise the bid capacity will not be calculated and his technical bid will be summarily rejected, and no Financial Bid will be opened.

Superintending Engineer

Evaluation of applications for eligibility.

The applications will be evaluated for conformity to the eligibility criteria as mentioned in NIT under stage -I, Sr. No. 1 to 4 as per the prescribed format along with a copy of relevant documents and certificates.

All those applications found eligible in **Stage-I** will only be considered for the technical evaluation as under.

Stage – II (Technical)

Quality/safety/schedule/performance evaluation of completed / ongoing works shall be conducted by an Evaluation committee constituted by the Director, IIT Bombay. Evaluation will be based on the following parameters:

1. Quality/safety performance based on one similar completed work - **20 marks**
2. Quality/safety performance based on one similar ongoing work - **20 marks**
3. Schedule performance of the current and past completed works in last 5 work - **20 marks**
4. Total manpower working in company and the manpower to be deployed at site along with technical and non-technical Staffs, Engineers, etc. - **20 marks**
5. Plants and equipment preferably RMC and Asphalt batching plant within Mumbai Metropolitan Region, other facilities, tools, resources, etc. - **20 marks**

TOTAL MARKS = 100

The bidder shall submit documents/report detailing each of the above 5 items signed by the authorized signatory and should be part of the bid. Also submit the CVs of the manpower proposed to be deployed.

To qualify, the applicant must secure at least **60%** (Sixty percent) marks in each one of the above criteria and **60%** (Sixty percent) marks in aggregate.

The Indian Institute of Technology Bombay reserves the right to restrict the list of eligible Tenderers to any number deemed suitable.

Even though an applicant may satisfy the specified criteria, he would be liable to disqualification if he/she has:

- Made misleading or false representations or deliberately suppressed the information in the forms, statements and enclosures required in the application for eligibility.
- Record of poor performance such as, slow progress of work, abandoning of work, not properly completing the contract, or financial failures/ weaknesses etc.

The employer reserves the right to accept or reject any application and to annul the qualification process / Tender process and reject all applications at any time without assigning any reason or incurring any liability to the applicants.

Opening of Financial/Price bid

The bidders who are found technically qualified under the technical evaluation of stage II will be considered for opening the financial bid.

The date of opening of the price bid shall be intimated to the bidders only who are technically qualified.

Superintending Engineer

Handwritten signatures and dates:
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List of documents to be submitted along with the bid application within the period of bid submission.

- 1) i) Details of three similar works each costing not less than 15 Crores per year along with performance report.
OR
 ii) Details of two similar works each costing not less than 23 ^{crores} per year ~~Crores~~ along with performance report.
OR
 iii) Details of one similar work not less than 30 Crores per year along with performance report.
- 2) At least one of the above-mentioned projects of costing not less than the amount equals to **15 Crores** should have been carried out for any Central Government Departments /Government Institutions/Autonomous Bodies/Institutions/Public Sector organizations.
- 3) Completion certificates in case of works carried out for Government department. The certificate should have been issued by an officer not below the rank of Executive Engineer.
- 4) Financial information in the form 'B' enclosed.
- 5) Details of works in progress in form 'C' enclosed.
- 6) Format of Performance report enclosed in form 'D'.
- 7) Form of Machinery details enclosed in form 'E'.
- 8) Form 'F' of undertaking and declaration of information in respect of manpower and mandays, list of Technical Staffs, Engineers with copies of their Degree/diploma certificate, required for above said work must be given in undertaking with official signature and seal/stamp, otherwise tender will be rejected.
- 9) Bank Solvency certificate 50 crores issued within one year from any Nationalized / Schedule Bank.
- 10) P. F. registration certificate.
- 11) P. F. challans of last 12 months (as per the labours engaged during a particular month).
- 12) ESIC registration certificate and copies of ESIC challans of last 12 months (as per the labours engaged during a particular month).
OR
 Contractors' all risks insurance (CAR policy)
- 13) PAN card.
- 14) GST registration certificate.
- 15) Income Tax Return for last 03 years.
- 16) List of Plant, Equipment's, Machinery, Tools, etc. Preferable bidders should have own RMC and Asphalt batching plant within Mumbai Metropolitan Region
- 17) Labour License obtained during last 03 years of at least 100 laborers.
- 18) Litigation history of the agency is required to be submitted along with the application. A tender would not be awarded if any inquiry proceeding / criminal case is found pending against the agency.
- 19) Submit a Demand Draft of **Rs.7,50,000/-** (EMD amount), drawn in favour of **"The Registrar, IIT Bombay"** in a separate envelope along with technical bid which will be released after preparation of comparative statement except for the bidder who stood lowest.
- 20) Power of Attorney, if any.
- 21) Proof of Constitution: An affidavit in case of Sole Proprietorship, Partnership Deed in case of Partnership Firm, Article of Association in case of Private / Public Limited Companies.
- 22) List of works executed during last 7 years (with date of start, Stipulated/stipulated actual date of completion/ Value of work etc.).

Anshu
 09/11/2022
 Superintending Engineer

Note:

Performance Guarantee 5% of the estimated cost should be submitted by the selected bidder. The time allowed for submission of the Performance Guarantee from the date of issue of the letter of acceptance is 14 days.

Separate sub work orders will be issued to execute the works with a separate time limit as per the items, rates of the umbrella contract. The works shall be executed and completed as per the separate work orders issued and time limit. Bills shall be submitted accordingly for payment against the sub work-orders.

The Contractors can download Tender documents and all other required forms from the CPPP website and <https://iitb.ac.in/tenders> official tender advertisement portal of IIT Bombay.

The validity of the bid will be valid for 180 days from the date of opening of tender.

The available bid capacity will be calculated based on the above information received from the agencies & the agencies those who are having sufficient bid capacity, i.e. bid capacity more than the estimate value, will only be considered. The tender of agencies having less bid capacity will be rejected.

If required Contractors/Agencies/Proprietors should submit the Power of Attorney to their representative to deal any matter with any Officers or Staff of IIT Bombay on behalf of them or their agency.

The rates are taken from CPWD SOR Year 2016 and rate analysis.

Tender will be **rejected if white ink is used in tender documents.**

The pre-bid meeting will held on 17/11/2022 at 11:00 a.m. Estate Office, IIT Bombay. Contractors who wish to attend shall intimate to this office with number of visitors attending it with their names at drestate@iitb.ac.in in an advance on or before 16/11/2022 upto 01:00 p.m. Tenderers should be send by email all their queries, latest by 15.00 hours one day before to the scheduled Pre-bid meeting date to drestate@iitb.ac.in




If there are varying or conflicting provisions made in any one document forming part of the contract, the Engineer-in-charge shall be the deciding authority with regard to the interpretation of the documents and his decision shall be final and binding on the tenderer.

IIT Bombay reserves its right to verify all the credentials, quality, quantity, workmanship, other required details etc. of the bidders/contractors with their clients along with ongoing/completed projects based on-site visit and other sources before finalization and award of the work. In case of requirements/emergency IIT Bombay reserves its right to award any quantity of works to any other contractor/agencies at his own risk and cost.

IIT Bombay reserves its right to reject/accept any or all applications for issue of blank tender forms and/or accept/reject any tender or re-invite the tenders without assigning any reason and without any reference.

Important dates to remember:

- 1) Pre-bid meeting is scheduled on 17/11/2022 at 11:00 a.m.
- 2) Date of submission of technical and financial bids in 2 separate envelopes are on 30/11/2022 from 09:30 am to 11:30 am.
- 3) Date of opening of the Technical Bid will be 30/11/2022 at 12.00 noon.
- 4) Time and date of opening of the financial bid shall be intimated later to the eligible tenderer.


 09/11/2022
 Superintending Engineer

 09/11/2022

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TO BE SUBMITTED IN A SEPARATE ENVELOP ALONG WITH FINANCIAL BID

**ANNEXURE 'A' (FORMAT)
TECHNICAL BID**

File No. : EO/A/UMBRELLA/WKS-159/22-23

Name of Work : Percentage (%) Rate contract for repair, renovation, addition and alteration works, waterproofing, retrofitting to buildings, road works, small value new construction works, etc. in the IIT Bombay Campus under one Umbrella contract for 2 years.

Name of the Contractor _____

Sr. No.	Name of Client	Name of Works	2019-2020 (In Lakhs)	2020-2021 (In Lakhs)	2021-2022 (In Lakhs)	2022-2023 (In Lakhs)	
						Completed	Balance
			-	-	-	-	-
			-	-	-	-	-
Total Amount (In Lakhs)			-	-	-	-	-

Note : Contractor must submit his details as per Annexure 'A' with declaration stating that **he is possessing all the original copies of work orders and experience certificates, it will be produced as and when required to IIT Bombay.** However, if it is found false at later stage, the contractor will be debarred or blacklisted. Whereas, if information is not submitted as per Annexure 'A' format his bid capacity will not be calculated and his tender will be summarily rejected.

Superintending Engineer

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9/11/2022
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Signature of Contractor
Name & Address in full

FORM 'B'

**FINANCIAL
INFORMATION**

(To be duly filled, signed and submitted along with echnical bid by the tenderer)

I Financial Analysis –

Details to be furnished duly supported by figures in Balance Sheet / Profit and Loss Account for the last Five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income-Tax Department (Copies to be submitted separately).

Sl No	Detail s	Year ending 31 st March of				
		2018	2019	2020	2021	2022
1	Gross annual turnover in construction work					
2	Profit (+) / Loss (-)					

II. Financial arrangement for carrying out the proposed work.

III. Income Tax PAN details (to be enclosed separately)

IV. Solvency certificate from Bankers of Applicant (to be submitted separately)

SIGNATURE OF APPLICANT (S)

SIGNATURE OF CHARTERED ACCOUNTANT WITH SEAL

FORM ' C'
(To be duly filled, signed and submitted along with technical bid by the tenderer)

PROJECTS UNDER EXECUTION OR AWARDED

SR. NO.	Name of work/project & location	Owner or sponsoring organizations	Agreement No	Cost of work	Date of commencement as per contract	Stipulated Date of completion	Up to date percentage progress of work	Slow progress if any and reasons there of	Name and address/ Tel No of Officer to whom reference may be made	Remarks(Indicate whether any show cause notice issued or Arbitration initiated during the progress of work)
1	2	3	4	5	6	7	8	9	10	11

Signature of Applicants

EO/A/UMBRELLA/WKS159/22-23

FORM 'D'

(To be duly filled, signed and submitted along with technical bid by the tenderer)

PERFORMANCE REPORT FOR WORKS REFERRED

1. Name of the work / Project & Location.
2. Scope of work.
3. Agreement No.
4. Estimated Cost
5. Tendered Cost
6. Value of work done
7. Date of Start
8. Date of completion
 - i. Stipulated date of completion.
 - ii. Actual date of completion.
9. Amount of compensation levied for delayed Completion if any.
10. Performance report based on Quality of Work, Time Management, and Resourcefulness : Excellent/ Very Good / Good / Fair

DATE

**EXECUTIVE ENGINEER /
PROJECT MANAGER OR
EQUIVALENT**

(*Signature and seal of the client / owner to whom the work executed)

*** Certified by self will not be
accepted**

TO BE SUBMITTED IN A SEPARATE ENVELOP ALONG WITH TECHNICAL BID

**ANNEXURE 'E'
MACHINERY DETAILS**

File No. : EO/A/UMBRELLA/WKS-159/22-23

Name of Work : Percentage (%) Rate contract for repair, renovation, addition and alteration works, waterproofing, retrofitting to buildings, road works, small value new construction works, etc. in the IIT Bombay Campus under one Umbrella contract for 2 years.

Name of the Contractor _____

Sr. No.	Particulars	Yes/No
1.	Excavator, Poclain and JCB each	
2.	Milling Machine 01 nos	
3.	Paver Machine 01 nos	
4.	Vibrators (surface & needle)	
5.	Scaffolding, Shuttering, Props minimum 5,000 sq.mt.	
6.	Road Rollers static and Vibrator	
7.	Auto Level	
8.	Dewatering pump 05 nos	
9.	Cutting and Blending Machine	
10.	Building Hoist	

Note : Contractor must submit his details as per Annexure 'E' with declaration stating that **contractor is possessing all the original equipments required for awarded work, with all other required statutory & license formalities, it will be produced as and when required by concern authorities of IIT Bombay.** However, if it is found false at later stage, the contractor will be debarred or blacklisted.

Superintending Engineer

Signature
09/11/2022
9/11
9/11
9/11

Signature of the Contractor
with official Seal/Stamp of the agency

TO BE SUBMITTED IN A SEPARATE ENVELOP ALONG WITH TECHNICAL BID

WORK UNDERTAKING

FORM 'F'

EO/A/UMBRELLA/WKS-159/22-23

ESTATE OFFICE

To,
Superintending Engineer
Indian Institute of Technology Bombay,
Powai, Mumbai, Maharashtra – 400 076.

Sub : Percentage (%) Rate contract for repair, renovation, addition and alteration works, waterproofing, retrofitting to buildings, road works, small value new construction works, etc. in the IIT Bombay Campus under one Umbrella contract for 2 years .

Dear Sir,

We are hereby quoting all the rates for the attached schedule of short tender of the above mentioned job.

We hereby accept & signed all the General Terms and Conditions and Special Conditions of Contract.

The work will be completed within specified time limit of **Two years** as mentioned in the notice inviting for tenders.

I / We agree to keep the tender open for One Hundred and Eighty (180) days from the due date of its opening / One Hundred and Eighty days from the date of opening of financial bid in case tenders are invited on 2 envelope system and not to make any modification in its terms and conditions.

List of information in respect of technical, non-technical and manpower : -

1) Technical and non-technical staff to be engaged in project.

Information to be provided for Engineer's, technical staff and non-technical staff as under:

Sr. No.	Name	Qualification	Designation	Discipline/ stream	University	Years of experience
1.						
2.						
3.						
4.						
5.						

Project manager/Engineer's with 10years of experience. Penalty for not employing Engineer/supervisors etc. to be double.

2) Information for labours required to be provided by the contractor for the contract period,

2) Information for labours required to be provided by the contractor for the contract period,

i) No. of Unskilled casual labour to be required per day. :

ii) No. of Skilled casual labour to be required per day. :

.....

Total Mandays required for completion of work. :

Note:- The following information is required to be provided by the contractor. If fails to do so, the tender will be assumed incomplete and hence it will be rejected.

Thanking you,

Yours faithfully,

Signature of the Contractor
With official Seal / Stamp of the firm