

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY  
POWAI, MUMBAI – 400 076  
ESTATE OFFICE  
**Advertisement No.G-10/20-21**

**Notice Inviting Applications for Pre- Qualification**

IIT Bombay invites applications for pre-qualification for the work of “Providing labour work for various activities in IIT Campus for the period of one year” from contractors having experience of similar nature of work in CPWD / PWD / BARC / Autonomous Bodies / Government Departments / Semi Government Departments / Public Sector Undertakings & Publicly listed Organizations. The contract may be extended for further two terms of one year each, if the Institute decide so, subject to satisfactory performance of the agency.

For details refer [www.iitb.ac.in/tenders](http://www.iitb.ac.in/tenders) intending bidders needs to be register themselves on IIT Bombay portal i.e. <https://portal.iitb.ac.in/vrp/index.jsp> to get User ID and Password. View the open tender on <https://ep.iitb.ac.in/irj/portal> Please visit [https://portal.iitb.ac.in/vrp/vrp\\_srm\\_docs.jsp](https://portal.iitb.ac.in/vrp/vrp_srm_docs.jsp) for configuration process and user manual.

**Name of work :-** Providing labour work for various activities in IIT Campus for a period of one year.

**RFX NO. 6100000603**

**AI Terms and Conditions :**

The contractor is requested to submit the application in prescribed form (Annexure-I), complete with all documents as per Annexure-I for pre-qualification.

The contractor is required to satisfy the minimum eligibility criteria specified below for pre-qualification.

1) Must have executed at least one single work order of labour work costing not less than 80% of value of estimated cost or two works each costing not less than 60% of value of estimated cost or three works each costing not less than 40% of value of estimated cost in any Govt. or Publicly Listed Organization during the last seven years. Attested copies of work order and completion certificate must be attached along with application. Experience certificate by clubbing various work orders will not be considered.

2) must have executed one single work order of any work costing not less than 40% of value of estimated cost in Govt or Semi Govt. or Public under taking organization during last seven years.

- 3) The estimated cost of work is Rs.21,46,34,926.00p. and Cost of Earnest Money Deposit Rs.43,00,000/-
- 4) The details for experience must be submitted as mentioned at Sr. No. 15 in application form along with proof of experience certificate & work order.
- 5) Must produce certified copies of company Registration, copies of P.F. & ESIC registration, copies of PF & ESIC challans for proof of payment made to respective authority for last one year.
- 6) Must submit copy of PAN card & Income Tax Return statement of last three years i.e. 2017-18, 2018-19 & 2019-20.
- 7) Must produce latest bank solvency certificate issued within last one year period from date of opening of tender for 40% of estimated amount issued by any Nationalized / Scheduled Bank.
- 8) Must submit GST registration certificate.
- 9) Must submit labour licence from previous work for not less than 500 number or more of workers in single work from State / Central Assistant Labour Commissioner or Registering Authority per day labour engagement.
- 10) Please attach the copies of work order with work completion certificate.

- Intending bidders must upload the above serial No. 01 to 10 documents through <https://ep.iitb.ac.in/irj/portal> in '**C**' folder attachment.

- Bidders needs to get register themselves on IIT Bombay Vendor / Customer GST Registration Portal i.e. <https://portal.iitb.ac.in/vrp/index.jsp>

Please visit [https://portal.iitb.ac.in/vrp/vrp\\_srm\\_docs.jsp](https://portal.iitb.ac.in/vrp/vrp_srm_docs.jsp) for configuration process and user manual.

For any further queries please contact on SRM Helpline No. +91 8291 55 62 77 or send mail on [srm@iitb.ac.in](mailto:srm@iitb.ac.in)(except Saturday, Sunday and Government holidays)

- **The last date to upload tender documents along with financial bid is 05.04.2021 upto 11:00 a.m. and Technical bids will be opened on 05.04.2021 at 11:30 a.m. in Estate Office IIT Bombay.**

- Incomplete applications and applications not accompanied with necessary documents as mentioned at Sr. No. 1 to 10 will be rejected and any enquiry & communication will not be entertained.

- IIT Bombay shall have the right to independently verify the details furnished by the Contractor, inspect the works done by the contractor and / or to get such other reports as may be considered if necessary. If the contractor should submit the details of work carried out during last 03 years in Form 'A' along with copies of work order and work completion certificates alongwith an affidavit on Rs.100 non judicial stamp paper by stating that I/We possessing all the original copies of work order and experience certificate and it will be produced as and when required and all the documents submitted and information given by me/us are true and correct if found false I am liable for prosecution.

**- The experience for Housekeeping work and supply of Security Guard will not be considered for this work.**

- The available bid capacity will be calculated based on the information received from the organization & the organization who have sufficient bid capacity (i.e. more than estimated value will be qualified).

- Detailed statement for work in hand including balance commitment of work must be enclosed as per at Sr. No.15 in the application form with support of xerox copies of work order, & work completion certificate otherwise the bid capacity will not be calculated and the technical bid will be summarily rejected.

- The bid submitted by organization/applicant having less bid capacity will be rejected in pre-qualification.

- Organizations/applicant which qualify in pre – qualification process only will be allowed to participate in commercial bid & they'll be asked to submit commercial bids.

- If required IIT Bombay will collect performance report from present customers and on the basis of the report the technical bid will be accepted / rejected in the pre-qualification stage.

B] Organizations/Applicant having pending court cases or pending issues related to manpower, or declared as defaulter from authority of P.F., ESIC or any Judicial Authority, the application will not be considered in pre- qualification processes.

- Applicants should deposit a **Demand Draft of Rs. 2,500/-** in Estate Office, Dispatch Section IIT Bombay **on or before 31.03.2021 upto 11:30 a.m.** and copy of acknowledgment receipt along with other documents (**technical as well as financial bid**) must be uploaded by **05.04.2021 before 11:00 a.m.**
- Application without application fees of Rs. 2,500/- as per above schedule will be rejected.
- The technical bids will be opened on 05.04.2021 at 11.30am 1<sup>st</sup> Floor, Conference Hall, Estate Office, IIT Bombay.
- The financial bids will be opened those agencies found qualified in the technical bids evaluation committee headed by Dean(IPS).
- The date of financial bids opening will be informed later to the concerned agencies and will be asked to deposit EMD of Rs.43,00,000/-.
- Financial bid submitted by Contractors who are not submitting EMD of Rs. 43,00,000/- before opening of financial bid will be summarily rejected.
- IIT Bombay reserve its right to accept or reject any application without assigning any reason.

  
**Superintending Engineer**

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY  
POWAI, MUMBAI – 400 076

ESTATE OFFICE

**Annexure – I**

1. Name of Applicant : .....

2. Nationality : .....

3. Address : .....  
.....  
.....  
.....

4. Telephone number : i) Land Line No : .....

ii) Mobile : .....

iii) Fax No : .....

5. E-mail address : .....

6. Constitution (Individual / Proprietary Concern / Partnership Firm / Public limited Company / Private Limited Company : .....

7. If Partnership Firm, names of partner's (It must be registered under Partnership Act, 1932). If it is Company names of Directors and its registration certificate and Memorandum of Association etc.

i) .....

ii) .....

iii) .....

iv) .....

8. Names of Bankers with full: .....

Address : .....

.....

9. Provident Fund Code No. : .....  
(Enclose attested copy)

10. ESIC Registration No. : .....  
(Enclose attested copy)

11. GST Registration No. : .....  
(Enclose attested copy)

12. Permanent Account No(PAN) : .....  
(Enclose attested copy)

13. Annual Turnover during the  
last 3 Financial years.

a) 2017-2018 : .....

b) 2018-2019 : .....

c) 2019-2020 : .....



16. Full time Technical Staff in applicant's employment.

17. An affidavit on Rs.100 non judicial stamp paper :

i.	I/We certify that the information given above is true to the best of my/our knowledge. I/We also understand that if any of the information is found wrong, I am/ we are liable to be debarred or action will be taken as per provision of law.
ii	I/We certify that I/We will not get myself/ourselves registered as contractor(s) in IIT Bombay under more than one name.
iii	(a) I certify that I did not retire as an Engineer from any Department of the Government of India during the last ONE year. I also certify that I have neither such a person under my employment nor shall I employ any such person within ONE year of his retirement. (For individuals seeking enlistment).  (b) We certify that none of the Partners/Directors retired as an Engineer from any Department of the Government of India during the last One year. I also certify that I have neither such a person under my employment nor shall I employ any such person within ONE year of his retirement. (For partnership Firms and Limited Companies).
iv.	I/We certify that our Organization / Partners / Directors have no pending court cases or no penalty or dues imposed related to man power for P.F., ESIC scheme etc. or none such Authority had declared defaulter or penalized.
v.	I/We say and declare that my relative/relatives is/are not working in IIT Bombay.
vi.	I/We say and declare that documents submitted and information given by me/us are true and correct. If it is found false/fake/forged at later stage, I/We liable for legal action by IIT Bombay on me/us.

(Strike out ✓ whichever is not applicable)

Signature (s) of applicant (s) :

Name	Signature	Address
1.		
2.		
3.		
4.		

Date :

No. of Documents attached .....

Uploaded online on IIT Bombay portal i.e. <https://portal.iitb.ac.in/vrp/index.jsp>



## Annexure – II

(Documents Required)

Copies of Documents attached for enlistment (Put tick  $\checkmark$  mark)

Sr. No.	Documents	Yes	No
1.	Duly filled application form as per Annexure- I		
2.	Proof of Constitution An affidavit in case of Sole Proprietorship, Partnership Deed in case of Partnership Firm, Article of Association in case of Private / Public Limited Company		
3.	Bank Solvency Certificate		
4.	P.F. Registration certificate		
5.	P.F Challan for last 12 months		
6.	ESIC Registration Certificate		
7.	ESIC Challan for last 12 months		
8.	PAN Card and Income Tax Return for last 03 Years i.e. 2017-2018, 2018-2019 and 2019-2020		
9.	GST Registration certificate with No.		
10.	Copies of work orders and completion certificates as per statement given in application form		
11.	Affidavit on Rs.100 non judicial stamp paper.		
12.	Labour Licence for 500 persons per day for single organisation only.		

  
Superintending Engineer