



Indian Institute of Technology Bombay
Materials Management Division
Powai, Mumbai – 400 076.

Direct: (+91-22) 2576-8848 /
2159-2824/ 2159-2823
Email: progress.mmd@iitb.ac.in
Website: www.iitb.ac.in

Tender No. MMD/MEMS/H-10/SQ-44/E-Waste/24-25

Tender Date: 19.02.2025

REQUEST FOR SPOT QUOTATIONS

General conditions applicable to the disposal of items for the **Tender due on 24.02.2025** are as follow:

1. Filling of Tender Form

- 1.1 All quotations must be as per the schedule of items published in the Tender (Annexure - 'A').
- 1.2 Bidders **must submit Demand Draft for amount equivalent to the price quoted by them.**
- 1.3 Bid in sealed cover super- scribed with Tender No. and due date must be dropped in the Tender Box kept at **Materials Management Division, Main Building, IIT Bombay, Powai, Mumbai 400076 up to 03.00 pm on due date 24.02.2025**
- 1.4 Price quoted shall be valid for 90 days from the date of opening of the tender.
- 1.5 Unsigned bids, mismatch in price specified in figures & words and unauthenticated insertions, alteration or over-written figures may result in rejection of the bids.

2. Inspection of items

- 2.1 The items for disposal are offered on **“As is where is basis.”** The interested bidders will be allowed for physical inspection of items **on 20.02.2025 to 21.02.2025 10:00 am to 5:00 pm**
- 2.2 **Quotations without Inspection Certificate in given format will not be accepted.**
- 2.3 This tender form serves as an entry permit to the premises.
- 2.4 The successful bidder will be required to take delivery of the items in single instance after the intimation of award.
- 2.5 The items are sold on the assumption that bidder has done the inspection. Irrespective of the status of Inspection by bidders, **no complaints will be entertained during or after conclusion of tender.**


Dy. Registrar (M.M.)
उप कुलसचिव (सा.प्र)

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5. Right of Accepting /Rejecting Offers.

Institute reserves the right to accept or reject any offer for any item without assigning any reasons whatsoever nor it is bound to accept the highest offer.

6. Decision in Case of Disputes

In case of any clarification/doubt regarding the tender, you may seek clarification by sending an email to progress.mmd@iitb.ac.in on or before the date of physical inspection. The decision of the Director of the Institute will be final and legally binding. In case of any claims or disputes arising in respect of this scrap sale, it is hereby made absolutely clear that the Courts in Mumbai alone shall have the exclusive jurisdiction to entertain and settle any such disputes and claims.

7. Conditional offer will not be accepted.

8. Schedule

Tender No. & Due Date MMD/MEMS/H-10/SQ-44/E-Waste/24-25 due on 24.02.2025

Physical Inspection Details :

Date and Timing	Location
20.02.2025 to 21.02.2025 From 10:00 am to 5:00 pm	Department of MEM and Hostel-10, IIT Bombay Powai, Mumbai 400076 Contact Person: 1) Mr. Vishal More (9819062484) for MEMS 2) Ms. Shraddha (891190149 / 022-2576-2710) for H-10

Tender Submission Date & Time : Up to 24.02.2025, till 03:00 pm.

Tender opening Date, Time and Venue : 24.02.2025 at 03:30 pm.
MMD conference room,
Indian Institute of Technology Bombay
Powai, Mumbai - 400 076.



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Bidding Form

Name and Address of the Party: _____

Mobile Number: _____ Email id: _____

GST Registration No. : _____

Location	Bid Value
Location 1	
Location 2	

Total Bid Amount: INR _____ (in Words – Rupees _____)

GST Amount (18%): INR _____ (in Words – Rupees _____)

Total Amount (Bid + GST): INR _____ (in Words – Rupees _____)

DD No. _____ DATE _____ BANK _____ INR _____

Amount in words: _____

Notes:

- Multiple DDs are NOT acceptable against this bidding form. Submission of more than one DD may result in rejection of bid.

(On Company/Firm's Letterhead)

MMD/MEMS/H-10/SQ-44/E-Waste/24-25

Date:

INSPECTION CERTIFICATE

I certify that I have personally inspected the scrap listed in **Annexure-A** against which I have quoted for the disposal and submitting herewith the quotation considering all scrap as a single lot.

I have read, understood and agree to all the '**Terms & Conditions**' mentioned in the tender document.

Authorized Signatory & Stamp