



भारतीय प्रौद्योगिकी संस्थान मुंबई
पवई, मुंबई - 400 076, भारत
Indian Institute of Technology Bombay
Powai, Mumbai - 400 076, India
(उच्चतर शिक्षा शिआग, शिक्षा मंत्रालय, भारत सरकार के तहत एक स्वायत्त संगठन)
(An Autonomous Organization under the Department of Higher Education,
Ministry of Education, Government of India)

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ENGAGEMENT OF GRADUATE DEGREE HOLDERS FROM NON-TECHNICAL (GENERAL) STREAM TO ONE YEAR APPRENTICESHIP TRAINING AT THE INDIAN INSTITUTE OF TECHNOLOGY BOMBAY FOR THE ASSESSMENT YEAR 2024-25, UNDER THE PROVISIONS OF THE APPRENTICES ACT-1961 (AMENDED TILL DATE)

ENGAGEMENT OF GRADUATE DEGREE HOLDERS FROM NON-TECHNICAL (GENERAL) STREAM, AS APPRENTICES.

Under the provisions of The Apprentices Act-1961 (amended till date), it is proposed to provide practical on-the-job training to the Graduates who have completed their Bachelor's degree in the Arts, Commerce, Science, Business Administration, Computer Applications, Hotel Management, Journalism and Mass Communication, Management Science, Business Studies and passed out in the years 2020, 2021, 2022, 2023, and 2024, for a period of one year.

The category wise break up of vacancies for **Twenty-seven Non-Technical (General) stream apprentices** is as follows:

Category	Number of seats
Unreserved	12
OBC(NCL)	7
SC	4
ST	2
EWS	2
TOTAL	27

Total number of apprentice positions: 27

STIPEND :

The Graduate Apprentices will be paid a consolidated stipend of Rs. 9,000/- p.m.

ELIGIBILITY CRITERIA FOR NON-TECHNICAL (GENERAL) STREAM, UPPER AGE-LIMITS,

ETC.

- (1) Any Indian Citizen with a Degree in Arts, Commerce, Science, Business Administration, Computer Applications, Hotel Management, Journalism and Mass Communication, Management Science, or Business Studies from a recognized University can apply for the post of Non-Technical Graduate Apprentice. The gap between the last date of application and the passing date of the qualifying degree examination should not be more than 4 years.
- (2) Candidates who have already registered/undergone/undergoing apprenticeship training under the Apprenticeship Act elsewhere are not eligible to apply.
- (3) The minimum age of the candidate should be 18 years as on the day of application. A relaxation in the upper age limit is applicable as per the Govt. of India guidelines for SC / ST / OBC (NCL).

HOW TO APPLY

The candidates are advised to apply online through the given link.

(<https://forms.gle/35ivNWugPv78hPk27>).

The last date for making an application is **16th October, 2024**. Only Online applications will be accepted.

SELECTION PROCESS

All candidates are advised to upload their final qualifying degree marks in percentage only and **NOT** in CGPA. If marks are in CGPA, candidates will have to convert marks into Percentages as prescribed by their respective universities. The proof of conversion will be checked during the process of Document Verification. **The application of candidates whose qualifying degree marks are not entered in the percentage format, will be summarily rejected.**

The eligible shortlisted candidates (based on merit) will be asked to report for Document Verification on a given date, time & venue.

In addition, the following documents (original & xerox copy) are to be produced for verification:

- 1) **10th / 12th Passing certificate & mark sheet**
- 2) **Qualifying degree passing certificate & mark sheet**
- 3) **Date of Birth certificate/birth date proof**
- 4) **Caste certificate, if applicable**
- 5) **Passport size photographs (2 nos.)**
- 6) **PAN card**
- 7) **Aadhar card**
- 8) **Xerox copy of the Bank passbook front page or cancelled cheque.**

DATE & TIMING OF DOCUMENT VERIFICATION

Venue of Document verification: This will be intimated separately.

GENERAL INSTRUCTIONS

- (1) For each selected candidate, registration of the contract of Apprenticeship with the Regional Apprenticeship Advisor, Board of Apprenticeship Training (WR), Mumbai, will be made by the Apprentice & the establishment as per the **provisions of The Apprentices Act-1961 (amended till date)**.
- (2) **During the training, if an emergency arises, apprentices are entitled** to avail free primary / OPD medical facility at IIT Bombay Hospital (only for self). The candidate will not be provided with any quarters/hostel room/ guest house accommodation/travel facility or travel allowance.
- (3) No deduction shall be made from the stipend for the period during which an apprentice remains on **casual leave**. Stipend shall, however, **not be paid** for the period for which an apprentice remains on **extraordinary leave**.
- (4) The contract of the apprenticeship will be registered with the Board of Apprenticeship Training (WR), Mumbai under section (22.1) of **The Apprentices Act-1961 (amended till date)**. It is to be noted that, no request for appointment for any post in the Institute will be entertained on completion of apprentice training. The apprentices shall have no right to claim any type of employment from IIT Bombay based on apprenticeship at any point of time. IIT Bombay will not have any liability to provide any job to the apprentices.
- (5) **Checklist for candidates to avail DBT under APBS (Aadhar Payment Bridge System):**
 - a. It is mandatory for all new candidates applying for apprenticeship opportunities under the NATS 2.0 (National Apprenticeship Training Scheme) to have their bank account seeded with Aadhar.
 - b. The bank account must be either a **Jan Dhan account** or an account in any **scheduled commercial bank, payment bank, Regional Rural Bank (RRB), or Cooperative Bank**.
 - c. Account should **not** be a current account or a loan account.
- (6) The candidature of applicants will be provisional & subject to subsequent verification of certificates. In case, it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and/or has furnished any incorrect/false information, his / her candidature will stand cancelled.
- (7) Candidates are advised to keep their registered mobile number and email active till the time of the selection process.
- (8) Candidates called for document verification are required to bring a print out of the application form submitted online.
- (9) The candidates have to join the apprenticeship program within 7 days of the issuance of the appointment letter, failing which, the candidature will be cancelled.

- (10) In case of candidates securing equal marks/percentage in their qualifying examination, the candidate securing more percentage in the preceding educational qualification will be placed at the higher position in the merit list.
- (11) Canvassing in any form and/or bringing in any influence will attract immediate disqualification.
- (12) The period of apprenticeship will be for **1 year** from the date of joining.
- (13) Selected candidates will undergo on-the-job training in a section/department as decided by the Institute and candidates applying for the apprenticeship will have to abide by the same.
- (14) IIT Bombay reserves the right to cancel/modify the process of selecting candidates at any time & to reject the candidature of any applicant at any stage.
- (15) The candidature of applicants will be provisional & subject to subsequent verification of certificates. In case, it is detected at any stage of an engagement or thereafter, that a candidate does not fulfil the eligibility norms and/or has furnished any incorrect/false information, his / her candidature will stand cancelled.
- (16) Any amendments/modifications on this matter will be notified only on the website: <https://www.iitb.ac.in/career/apply>, which may be referred to the applicants regularly.
- (17) The decision of the IIT Bombay will be final & binding on all candidates on matters related to eligibility, shortlisting of applications, mode of selection, and cancellation of the selection process (part or full). No correspondence will be entertained in this regard.
- (18) The liability of the Employer in case of any injury, health, safety, and welfare of apprentices will be as per **provisions of The Apprentices Act-1961 (amended till date)**.

REGISTRAR

Date: 01.10.2024