



INDIAN INSTITUTE OF TECHNOLOGY, BOMBAY
ESTATE OFFICE, POWAI, MUMBAI, MAHARASHTRA – 400 076
TEL. 022 2576 4995 E-mail : drestate@iitb.ac.in

IIT Bombay invites digitally signed Technical Bid & Financial Bid for following work from the contractors having **similar** experience in Central Government Departments / State Government Departments / Central or State Autonomous Bodies / State or Central Public Sector Undertakings & Large Private Organizations. The detail of work is given below:

Sr. No.	Name of Work	Estimated Cost (In Rs.) Incl. 18% GST	EMD (Rs.)	Time Limit	RFX No.
1.	Providing & fixing kitchen trolleys and aluminium sliding windows in Type-IIB Building No. 22,23 & 24 and kitchen trolleys in Type II-B-21 building at Hillside area. EO/A/HILLSIDE/WKS-70/24-25	Rs.88,33,242/-	Rs.1,76,000/-	01 YEAR	6100001835

Intending bidders needs to be register themselves on IIT Bombay portal i.e. <https://portal.iitb.ac.in/vrp/index.jsp> to get User ID and Password. **View the open tender on <https://ep.iitb.ac.in/irj/portal> Please visit https://portal.iitb.ac.in/vrp/vrp_srm_docs.jsp for configuration process and user manual.** Queries regarding to vendor registration please contact on 022 – 2159 3001(ASC Help-desk) and queries regarding to online Bid submission please contact to +91 82915 56277/6377.

Date and time of submission of tender documents digitally are from 13.08.2024 to 28.08.2024 till 11:15 a.m.Date of opening of **Technical Bid will be 28.08.2024 at 11.30 a.m. and and Financial Bid 04.09.2024 (Tentative)**

Interested contractors/agencies are requested to upload Technical bid and Financial bid on the SRM tendering portal of IIT Bombay.

(A) All contractors/agencies should upload technical bid with the following documents on SRM tendering portal, failing to which their tender will be summarily rejected from the tendering process:

- 1) i. Experience of having successfully completed works during the last 7 years ending last day of the month previous to the one in which applications are invited :
Three **similar completed works** costing not less than the amount equal to 40% of estimated cost put to tender,
OR
Two **similar completed works**, costing not less than the amount equal to 60% of the estimated cost put to tender
Or
One **similar completed work** of aggregate cost not less than the amount equal to 80% of the estimated cost.
AND
ii. One completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to 40% of the estimated cost put to tender with some Central Government Departments / State Government Departments / State or Central Autonomous Bodies / State or Central Public Sector undertakings.
- 2) Detail statement for work completed, work in hand including balance commitment of work should be enclosed for last three year commencing from 1st April and ended with 31st March and contractor should submit his details as per Annexure'A' format with support of xerox copies of work order and work completion certificates, otherwise the bid capacity will not be calculated and his technical bid will be summarily rejected, and no Financial Bid will be opened. (All contractors/agencies are hereby informed that they should upload Technical bid as per format of Annexure "A", changing in format is not allowed).
- 3) Upload a scan copy of the information in respect of **manpower/mandays** for above said work must be given in **undertaking** with official signature and seal/stamp, otherwise tender will be **rejected**.
- 4) Bank Solvency certificate 40% of estimated amount issued within one year from any Nationalized / Schedule Bank from the date of publishing of Tender.
- 5) P. F. registration certificate.
- 6) P. F. challans of last 12months.
- 7) (i) ESIC registration certificate and copies of ESIC challans of last 12months.
OR
(ii) Contractors' all risks insurance (CAR policy) / Mediclaim policy.
- 8) PAN card.
- 9) GST registration certificate.
- 10) Income Tax Return for last 03 years i.e. of **2021-22, 2022-23 and 2023-24**.
- 11) List of Equipment's, Machinery, Tools.
- 12) List of Technical Staff with copies of their Degree/diploma certificate.

- 13) Labour Licence obtained during in **03 years**.
- 14) The contractors who were empanelled under Estate Office under (2018-23) list need not have to upload Demand Draft. The contractors other than empanel list that are applying for tender need to upload a scan copy of Demand Draft / Pay Order for Rs.1,76,000/- (EMD amount) drawn in favour of "The Registrar, IIT Bombay" on online Tendering Portal.
- 15) Power of Attorney, if any.
- 16) Proof of Constitution: An affidavit in case of Sole Proprietorship, Partnership Deed in case of Partnership Firm, Article of Association in case of Private / Public Limited Companies.

Note:

Those contractors who do not have documents mentioned above from Sr. No. 1 to 16 need not apply as it is mandatory documents to qualify in technical bids.

Upload all your relevant documents in the serial order mentioned above. It is **advisable** not to make more than **03 folders of 5MB** while uploading documents.

The work will be executed with lowest bidder as per the terms and conditions of work order and tender documents signed by the lowest bidder. (All agencies are requested to upload a scan copy of Terms and Conditions with official signature and seal/stamp on SRM online tendering portal)

The validity of the bids will be valid for 6 months from the date of opening of tender.

If agency fails to submit the above mentioned documents by uploading to the online portal, their technical bid may be rejected.

Litigation history of the agency is required to be uploaded along with the application. Tender would not be awarded if any inquiry proceeding / criminal case is found pending against the agency.

No work will be subletted to third party. If found payment of final bill will not be processed and the contractor's name will removed from the enlistment without giving him further notice.

Contractor's/Agencies/Proprietor's are requested to give Power of Attorney to your representative to deal any matter with any Officers or Staff of IIT Bombay on behalf of you or your agency.

Rates of an estimate are based on CPWD-DSR-2021 and rate analysis.

The contractor have to quote his own rates online against each item of work and need to select N5 tax code thereafter.

Scan and upload all the above mentioned documents in "**C folder**" of online SRM tendering portal.

IIT Bombay reserve its rights to reject any or all tenders without assigning any reason and without any reference.

No queries shall be entertained before 24 hours of the Tender opening. Contractors are requested to upload their quotations in advance.


Superintending Engineer (I/C)

TO BE UPLOADED ON SRM TENDERING PORTAL WITH FINANCIAL BID

**ANNEXURE 'A' (FORMAT)
TECHNICAL BID**

File No. : EO/A/HILLSIDE/WKS-70/24-25

Name of Work : P/F Kitchen Trolleys, Alu. Sliding Windows in Type – IIB – 22, 23 & 24 and Kitchen Trolleys in Type – IIB – 21 Bldgs at Hillside Area.

Name of the Contractor -----

Sr. No.	Name of Client	Name of Works	2021-22 (In Lakhs)	2022-2023 (In Lakhs)	2023-2024 (In Lakhs)	2024-2025 (In Lakhs)	
						Completed	Balance
			-	-	-	-	-
			-	-	-	-	-
Total Amount (In Lakhs)			-	-	-	-	-

Note : Contractor must submit his details as per Annexure 'A' with declaration stating that he is possessing all the original copies of work orders and experience certificates, it will be produced as and when required to IIT Bombay. However, if it is found false at later stage, the contractor will be debarred or blacklisted. Whereas, if information is not submitted as per Annexure 'A' format his bid capacity will not be calculated and his tender will be summarily rejected.

R. S. Srinivasan
12/08/2024

Superintending Engineer (I/C)

[Handwritten signatures]

Signature of Contractor
Name & Address in full

WORKS UNDERTAKING

EO/A/HILLSIDE/WKS-70/24-25

To,
Superintending Engineer (I/C)
Indian Institute of Technology,
Powai, Mumbai – 400 076.

Sub : P/F Kitchen Trolleys, Alu. Sliding Windows in Type – IIB – 22, 23 & 24 and
Kitchen Trolleys in Type – IIB – 21 Bldgs at Hillside Area.

Dear Sir,

We are hereby quoting all the rates for the attached schedule of short tender of the above mentioned job.

We hereby accept & signed all the General Terms and Conditions and special Conditions of Contract.

The work will be completed within specified time limit of 01 Year as mentioned in the notice inviting for short tenders.

The following information is required to be provided. If fails to do so, the tender will be assumed incomplete and hence the same will be rejected.

I / We agree to keep the tender open for One Hundred and Eighty (180) days from the due date of its opening / One Hundred and Eighty days from the date of opening of financial bid in case tenders are invited on 2/3 envelope system and not to make any modification in its terms and conditions.

- 1) No. of Unskilled casual labour to be required per day. :
- 2) No. of Skilled casual labour to be required per day. :
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The Mandays required for completion of work. :

Thanking you,

Yours faithfully,

Signature of the Contractor
With official Seal / Stamp of the firm

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

POWAI, MUMBAI-400 076.

EO/A/HILLSIDE/WKS-70/24-25

ESTATE OFFICE

Name of Work :- P/F Kitchen Trolleys, Alu. Sliding Windows in Type-IIB- 22,23 & 24 and Kitchen Trolleys in Type-IIB-21 Bldgs at Hillside Area.

Schedule of Work

Sr. No.	Description of Work	Qty.	Unit
1	Removing the existing cement plaster of any thickness without causing dust nuisance and stacking the debris upto a distance of 50 meters or spreading in the compound in the compound and cleaning the site etc, complete.	15	Sqm
2	Removing the old cement concrete or any type of tiles / Kadappa / Granite from floor / wall carefully including levelling the surface, cleaning the site, disposing the debris and levelling the same at distance up to 50 meters etc. Complete.	37	Sqm
3	Providing internal cement plaster 20mm thick in a single coat in cement mortar 1:4 without neeru finish to concrete or brick surfaces in all positions with the use of step ladder and curring complete.	15	Sqm
4	Paroviding and laying colour veined green marble slabs 18 to 20mm thick of approved quality colour and veins door/ windows sill / cladding, on a bed of 1:4 cement mortar including rounding / moulding of nozzles / adjust, filling joints with white cement to match colour of slab, curing polishing etc. complete.	10	Sqm
5	Providing ,Fabricating and fixing at all floors, locations and heights stainless steel kitchen trolleys below existing granite Kitchen Platform upto depth 26 " to 30" as required made with 304 S.S. (Food grade) Comprising of 19mm square pipes outer frame, utensils and storage unit kit etc. as desired by Engineer incharge and as per approved design consisting of 6mm dia S.S. round bars and 5mm dia distribution S.S. round bars or 1 mm thick perforated S.S. sheet where ever required & fabricated as directed including cost of providing teakwood Frame work , Sliding channel, 18mm waterproof Marine grade plywood (confirming to IS-710) with outer side sunmica of 1mm thick and inner side of 0.8mm thick , handles , screws , nails, cost of materials , transporting , labour, wastage and testing etc complete as directed (weight of the trolley should not be less than 40kg/mtr) (Note:Mode of measurement for payment will be per running meter of kitchen platform trolley provision part)	90	Rmt

6	<p>Providing & fixing in position wall unit of 0.355m wide, overhead storage, made out of using 18mm thick MR plywood sides & shutters 1mm thick sunmica for both the surfaces, fixing the unit on wall, handles with providing and fixing Ply shelf of 18mm thick including necessary edging, moulding, buffing etc & hinges & other hardware & required fitting etc. all complete as directed.</p>	100	Sqm
7	<p>Providing and fixing in position Three (2 Glass+1 Net) track aluminium Domal Sliding window using sections of (27 x 65 Domal Section) 100mm x 65mm for bottom, sides and top. (not less than 1.63 kg/mtr) The shutter should be of Handle Interlocking, bearing bottom of size 27 x 65 mm (not less than 0.91 kg/mtr) Domal Clip (not less than 0.33 kg/mtr) , including providing and fixing 5mm thk. glass in the 2 no shutters using rubber gasket and mosquito mesh in 1no shutter in approved quality minimum two nos. PVC rollers for each shutter, necessary locks, handles, PVC lining and other required fittings, etc. complete as directed by Engineer in charge. Note: 1) All aluminium sections 15 micron anodized/ powder coated. 2) Drain holes should be at three locations i.e. Ends and mid. 3) Contractor will be allowed to take away old/removed aluminium windows including glass and for which 15% deduction will be made of schedule rate of this item.</p>	460	Sqm
8	<p>Providing & fixing in position MR plywood shutters below kitchen platform, made out of using 18mm to 20mm thick MR plywood (confirming to IS-710) sides & shutters 1mm thick sunmica for out side and 0.8mm thick for inside, fixing the shutter on frame of 20 to 30mm thick and 55mm wide, handles with including necessary edging, moulding, buffing etc & hinges & other hardware & required fitting etc. all complete as directed by engineer in charge</p>	85	Sqm
9	<p>Supplying, fabricating and fixing in position fully glazed aluminium party fixed and partly openable window using aluminium 15 micron anodized section 42 x 30 x 1.25mm size aluminum single border outer frame, 42 x 46.2 x 1.35mm size aluminum Z section for window shutter, 28 x 14.5 x 1.60mm size aluminum clip for window shutter, 42 x 46.2 x 1.35 mm size aluminum center patti (mullion), 43 x 1.5mm size aluminum flat patti, 37mm x 37mm and 25mm x 25mm aluminum angles 2mm thick, 20 x 1.5mm thick aluminum glazing clip, 5mm thick plain or frosted glasses with rubber gasket, 3 Nos. S.S. hinges 75mm size (heavy) on each window shutter, , aluminum stay 200mm to 250mm long 1 No per leaf, aluminum handle 1 Nos. per leaf including aluminium hollow section of 63 x 38 x 1.47mm etc complete Note: 1) Contractor will be allowed to take away old/removed aluminium windows including glass and for which 15% deduction will be made of schedule rate of this item.</p>	70	Sqm

10	Removing openable aluminium window shutters with frame along with glass of area 3sq. Metre and below, including shifting the same outside the IIT Campus as directed by engineer in charge including lead and lift from any floor etc, complete.	312	Per No.
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1) Note : This schedule of work is given for reference purpose only. Contractors are requested to quote your rates online in financial bid.

2) If you will engage labourer 20 or more any day, you have to get labour licence as per contract Regulation & Abolition Act 1970 Rule 1971, and also, you have to keep all such recored for inspection to the Principal Employer. If you will engage labour up to 10 Nos. per day, you have to file returns after completion of work as per Building & Construction Act to the Office of Regional Labour Commissioner (Central), Sion, Mumbai.


3) This work is to be executed as per the the clauses mentioned in the tender document signed by you. In addition to the existing safety clause of the tender document a penalty of Rs.5,000/- per case will be recovered from the bills of the particular works, in case any such safety violations are noticed.

4) 01% amount will be deducted from the bills for safety related measures which will be reimburse along with the final bill.

5) Taxes as per government notification time to time.

6) Contractor must pay GST Taxes to concern authority within 30 days time limit after receipt of payment from IIT Bombay & said record must be submitted to IIT Bombay Accounts Section, otherwise action will be taken as deemed fit.

7) If any malpractices / fraud / negligent professional behaviour or any discrepancy / inconsistency / disparity / deviation / disagreement / dissimilarity / mismatch noticed, their contract will be terminated by issuing one month notice by following legal procedure and will be blacklisted and informed to all Government Authorities and Organisations.


 Superintending Engineer (I/C)
