



**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY**  
**MATERIALS MANAGEMENT DIVISION**  
Powai, Mumbai 400076.

**ANNEXURE I - Bidder's Information**  
(Bidder should duly fill and upload with the technical bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	PAN No.	
4	GSTIN No.	
5	State of GST Registration	
6	E-mail ID	
7	Contact Person's Name & Designation	
8	Mobile No.	
9	CPPP Email ID	

**Indian Agent's Information**

1	Name of the Indian Agent	
2	Address of the Indian Agent	
3	PAN No. of Indian Agent	
4	GSTIN No. of Indian Agent	
5	State of GST Registration	
6	E-mail	
7	Contact Person's Name&Designation	
8	Mobile No.	
9	CPPP Email ID	



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**ANNEXURE II - QUESTIONNAIRE**

(Bidder should duly fill and upload with the technical bid)

Sr. No.	Question	Response
1.	Whether all the terms and conditions of the NIT document have been complied with. <b>Compliance (Yes/No)</b>	
2.	Whether all the items specified in the technical specification have been compiled and have been quoted in the bidding engine. <b>Compliance (Yes/No)</b>	
3.	Confirm that you have read all the instructions carefully and have complied with the instructions accordingly. <b>Compliance (Yes/No)</b>	
4.	In case the bidder does not manufacture goods, offers to supply have submitted the Manufacturer's Authorization letter. <b>Compliance (Yes/No)</b>	
5.	Mention Delivery period	
6.	Mention the Warranty period of the material	
7.	Mention the HSN/SAC code of the material	
8.	Whether payment terms and conditions mentioned in NIT document have been complied with. <b>Compliance (Yes/No)</b>	
9.	In the case of import supplies mention the INCO TERMS	
10.	In the case of import supplies mentioned the nearest international port of shipment (if not applicable please mention 'NA').	

Signature and Seal of the Manufacturer / Bidder

Place:

Date:



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**ANNEXURE III – CERTIFICATE OF COMPLIANCE**  
(To be given on Company Letterhead)

Date:

To,  
Dy. Registrar (MM),  
Indian Institute of Technology Bombay,  
Powai, Mumbai - 400076.

**Sub: Certificate of Compliance**

Tender Reference No: \_\_\_\_

Name of Tender: \_\_\_\_

We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. We declare that our company is not from such a country or, if from such a country, has been registered with the Competent Authority. We hereby certify that all requirements in this regard are fulfilled and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached]

Yours faithfully,  
(Signature of the Bidder, with Official Seal)

**ANNEXURE IV – DECLARATION OF LOCAL CONTENT**

(To be given on company letterhead - For a tender value below Rs.10 crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 crores)

Date: \_

To,  
Dy. Registrar (MM),  
Indian Institute of Technology Bombay,  
Powai, Mumbai - 400076.

**Sub: Declaration of Local content**

Tender Reference No: \_\_\_\_\_

Name of Tender: - \_

Country of Origin of Goods being offered: \_\_\_\_\_  
We hereby declare that the items offered have\_% local content.

*“Local Content”* means the amount of value added in India which shall be the total value of the item (excluding net domestic indirect taxes) being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

The bidders cannot claim services such as transportation, insurance, installation, commissioning, training and after-sales service support like AMC/CMC etc. as local value addition.

*“\*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permitted under law.”*

Yours faithfully,  
(Signature of the Bidder, with Official Seal)

**ANNEXURE V – MANUFACTURING AUTHORIZATION FORM**  
(To be given on OEM'S Company Letterhead)

Date: \_

To,  
Dy. Registrar (MM),  
Indian Institute of Technology Bombay,  
Powai, Mumbai - 400076.

**Sub: Declaration of Manufacturing Authorization Form**

Tender Reference No: \_\_\_\_

Name of Tender: -

We M/s \_\_\_\_\_ who are established and reputable manufactures of \_\_\_\_\_ having factories at \_\_\_\_\_ and \_\_\_\_\_ do hereby authorize M/s \_\_\_\_\_ (Name and address of Agent/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for the tender. We hereby extend our full guarantee and warranty as per the terms and conditions of the tender and the contract for the equipment and services offered against this invitation for the tender by the above firm. In case of M/s \_\_\_\_\_ is out of service due to any reason, we will make alternative arrangements for the service and maintenance of the product/ service offered on the same terms and conditions.

Yours faithfully,  
(Signature of the OEM, with Official Seal)

**ANNEXURE VI - BID SECURITY DECLARATION**  
(To be issued by the bidder on company's letter in lieu of EMD)

To,  
Dy. Registrar (MM),  
Indian Institute of Technology Bombay,  
Powai, Mumbai - 400076.

We, M/s .....(name of the firm),  
with ref. to RFX No. ....dtd. .... hereby undertake that:

- 1) We accept all the terms and conditions of the tender document.
- 2) We accept that, we will not modify our bid during the bid validity period, submit performance guarantee within the stipulated period and honour the contract after award of contract.
- 3) In the event of any modification to our bid by us or failure on our part to honor the contract after final award or failure to submit performance guarantee, our firm may be debarred from participation in any tender/contract notified by Indian Institute of Technology, Bombay for a period of one year.

Yours faithfully,  
(Signature with date and seal)

**ANNEXURE VI - PREVIOUS SUPPLY ORDER DETAILS**

Name of the Firm \_\_\_\_\_

<b>Order placed by (Full address of Purchaser)</b>	<b>Order No. and Date</b>	<b>Description and quantity of ordered equipment</b>	<b>Value of Order</b>	<b>Date of completion of delivery as per contract</b>	<b>Remarks indicating reasons for late delivery, if any and justification for price difference of their supply order &amp; those quoted to us</b>	<b>Has the Equipment being installed satisfactorily (Attach a Certificate from the Purchaser/ Consigner)</b>	<b>Contact Person along with Telephone No., Fax No. and e-mail address.</b>

Signature and Seal of the Manufacturer / Bidder \_\_\_\_\_

Place: \_\_\_\_\_

Date: \_\_\_\_\_