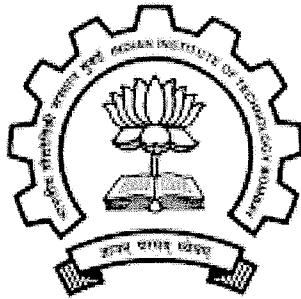


Annexure C

## RR&PP Scheme for Regular Non-Teaching Staff

### Staff Structure, Number of Positions at Various Levels, Recruitment Rules and Promotion Policy

Consolidated Document – 2022  
(Original document and its revisions)



Compiled by  
Administration Section, IIT Bombay

*[Handwritten signature]*

## **Staff-Structure, Recruitment Rules and Promotion Scheme for the Non-Teaching Groups 'A', 'B' and 'C' Employees of the Institute**

This document has been prepared by the Administration Section, IIT Bombay as a single operational document describing the RR&PP Scheme for the regular non-teaching staff of the Institute, by incorporating the original RR&PP recommendations and modifications as approved from time to time.

### **References**

- 1. Recommendations of the RRPP Committee dated 02-11-2015 and approved by BoG in its 231st meeting held on 20-11-2015.**
- 2. Recommendations of the RR&PP Implementation Committee dated 10-11-2016 and approved by BoG in its 235th meeting held on 12-11-2016.**
- 3. Minutes of RR&PP Implementation Committee meeting approved by the Director on 06-03-2017.**
- 4. Recommendations of the RR&PP Implementation Committee dated 10-10-2017 and approved by BoG in its 239th meeting held on 28-10-2017.**
- 5. Recommendations of the RR&PP Review Committee dated 24-05-2022 and approved by BoG in its 261<sup>st</sup> meeting held on 03-06-2022.**

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## 0. GENERAL INFORMATION

### Terminology, Recruitment, Promotion, Number of Sanctioned Posts and Cadre Strength, General Notes, Notes on Qualifications, Staff Structures

#### 1. Preamble

Please refer to the preambles in the original and revised RR & PP documents.

#### 2. Terminology

The terminology as given below is to be used solely in the context of this document. Use of the same or similar terminologies in vogue elsewhere is incidental and shall have no bearing on interpretation of the contents of this document.

- 2.1. **Post** is a position with a specified pay level and designation. The nomenclature of posts has been devised on functional considerations and to bring homogeneity across different cadres in the Institute, as far as possible.
- 2.2. **Group** is a set of posts classified as per the order dtd. 09/04/2009 of Ministry of Personnel, Public Grievances and Pensions in relation to pay band and grade pay specified in Part A of Central Civil Services [CCS] (Revised Pay) Rules, 2008.
- 2.3. **Staff-Structure** is a hierarchy of all non-teaching posts broadly categorized under (i) Technical posts, (ii) Infra-structure and Services posts, and (iii) Administrative posts.
- 2.4. **Cadre** consists of up to four posts, generally having similar job responsibilities, placed in a row in the tabular presentation of the staff structure. Each cadre has a defined entry point with the prescribed qualification and experience stated in the respective table.
- 2.5. **Recruitment** is filling up of vacancies at the entry point of a cadre through open advertisement.
- 2.6. **Promotion** is vacancy-based advancement of an employee on performance basis (i) from a lower post to a higher post within a cadre (Intra-Cadre Promotion) and (ii) from a feeder cadre/group to a higher Group Promotional Pool (Inter-Cadre promotion), through a defined evaluation process.
- 2.7. **Pay Levels (PL)** are as per the VII CPC. Any revision under subsequent CPC's shall be mapped accordingly.

### 3. Recruitment

The following recruitment process shall be followed:

- 3.1. Entry level posts in all the cadres will be filled up through recruitment by open advertisement by following the prescribed norms for qualification and experience, age and other criteria as per RR&PP. Reservation policy with respect to recruitments (and promotions) shall be applicable as per the Govt. of India reservation rules / orders from time to time. The process of recruitment shall be as follows:
  - (a) Recruitment to Group C and Group B posts shall be conducted through a written test from which a shortlist (certain multiple of number of advertised positions) shall be drawn from the list of qualified candidates in order of merit. For non-administrative cadres, a skill (trade/ proficiency) test may be additionally conducted which shall be qualifying in nature. Final selection in all cases shall be as per the shortlist drawn basis the written test. To be eligible for recruitment, a candidate is required to obtain 60% marks (55% in case of SC/ST) in the written test as well as the skill test (if applicable).
  - (b) Recruitment to Group A posts shall be conducted through a qualifying round, normally consisting of a written test and/or group discussion/ preliminary interview (in special cases). The selection shall be based on the final interview of qualified candidates.
- 3.2 For entry level posts in all cadres, the age limit criterion will be relaxed for persons working in any department / section / unit / project of the institute for at least three years (220 days or more per year) and who have crossed the age limit criterion during the above period. This provision has been made for a considerable number of persons working in the Institute for a sufficiently long period and fruitfully contributing to the work of the Institute, but cross the age limit for entry into the system.
- 3.3 The 10% of entry level posts at Level 3 in Group 'C' cadres of Junior Lab Assistant/ Junior Mechanic/ Junior Technician [including specific skills] (Table 1.1.1) and Junior Administrative Assistant (Table 3.2.1) may be filled by permanent erstwhile Group D employees satisfying the requisite qualification and experience, through Selection-cum-Merit based internal recruitment procedure. The 10% reservation has been made to encourage the up-gradation of competent erstwhile Group D employees, as much and as early as possible, since this cadre is discontinued.
- 3.4 Entry level appointments by direct recruitment in all Group B and Group C posts would be initially made on a 3-year contract. Their performance shall be assessed before the expiry of contract and only those found suitable will be offered a substantive post, with the pay level prescribed in the table, after completion of three years' service on contract. Appointment of staff members on contract who are not found suitable for substantive post shall be terminated on completion of the contract period.

- 3.5 Based on the requirement of the Institute, recruitment to a Group A post at the entry level may be made on contractual/ deputation basis for up to five years (with a provision for further extension/ absorption) as per prescribed scale. Such appointments in Group A cadres (with entry PL 12 and 14) may be made at any of the prescribed pay levels of the cadre. The experience requirement in all such cases shall be commensurate with that required for the corresponding prescribed pay levels, with the age limit of 55 years.
- 3.6 A section / department will be required to judiciously select one or more relevant alternatives from the prescribed qualifications for a certain round of recruitment and may add desirable criteria not in conflict with the prescribed qualifications and experience.
- 3.7 Age limit for the entry level appointments shall be 27 years for Pay Level 3; 32 years for Pay Level 5/6; 36 years for Pay Level 8; 40 years for Pay Level 10; 50 years for Pay Level 12; 55 years for Pay Level 14. The age limit shall be 57 years across all the cadres up to Pay Level 14 for regular employees of the Institute

Recruitment to the different cadres shall be as per Appendix III.

#### 4. Promotion

The following promotion process shall be followed:

- 4.1 The available vacancies will be determined as on 1<sup>st</sup> of January every year. The same date would also be used to determine the eligibility for internal promotion.
- 4.2 Internal circulars will be issued to employees eligible for (i) Intra-Cadre Promotions (Intra-CP) to next higher pay level post within the Cadre and (ii) Inter-Cadre Promotions (Inter-CP) to posts in Group Promotional Pool (GPP), on Selection-cum-Seniority basis, at the Institute level. The Inter-CP scheme shall be applicable to employees as prescribed in Annexure-A.
- (a) To be eligible for Intra-CP, an employee shall have to maintain an average score of 7.0 and above in APAR (or equivalently, grading of Very Good and above in ACR, if applicable) for preceding six years. A grace period of three years from the date of implementation of this document may be given during which the requirement of average APAR score will be 6.0.
- (b) To be eligible for Inter-CP, employees shall have to maintain an average score of 8.0 and above in APAR (or equivalently, grading of Outstanding in ACR, if applicable) for preceding six years. A grace period of three years from the date of implementation of this document may be given during which the requirement of average APAR score will be 7.0.
- (c) Post-fulfilling the eligibility criterion in terms of APAR/ACR, an employee seeking Intra-CP within Erstwhile Group D, Group C and Group B or Inter-CP from Erstwhile Group D and Group C will have to take written test and/or skill (trade/ proficiency) test. The weightage of the written test and/or skill test shall be 50%, with the remaining weightage of 50% for APAR. A candidate is required to obtain 60% aggregate marks (55% for SC/ST) to qualify for promotion.



- (d) Post-fulfilling the eligibility criterion in terms of APAR/ACR, an employee seeking Intra-CP within Group A or Inter-CP to Group A will have to appear for interview which will have 50% weightage, with the remaining 50% for APAR. A candidate is required to obtain 60% aggregate marks (55 % for SC/ST) to qualify for promotion.
  - (e) The marks obtained in the written/ skill test by a qualified candidate will be carried forward (unless otherwise desired by the candidate) to subsequent rounds of Intra-CP as well as Inter-CP, till he/she is promoted to the next pay level.
  - (f) In case, the available vacancies are less than the qualified candidates, the criteria of Intra-CP as well as Inter-CP shall be seniority and age, in that order. For direct recruitments and/or promotions that took place up to 31.12.2015, date of joining of employees in the currently occupied post shall be taken as the date of selection and will be the basis for determining seniority. For recruitments and/or promotions that took place subsequently, the date of selection committee report for the currently occupied post (or its date of effect, whichever is earlier) shall be taken as the date of selection and the seniority within a selection shall be determined on the basis of order of merit in the selection committee report. For Group C and Group B employees in the entry level of a cadre, the date of placement in the substantive post and the date of recruitment, in that order, shall be taken as the date of selection, and the seniority within a selection shall be determined on the basis of order of merit in the selection committee report for recruitment.
- 4.3. Unless specified otherwise, the eligibility criteria for promotion of an employee to a vacant post within a cadre would be six years of service in the lower pay level.
- 4.4 For certain cadres, it is proposed to bring the highest post in a cadre at par with the entry level post in the next higher cadre, in terms of the emoluments, thus creating an attractive promotional opportunity. This has been done essentially to raise the aspirations and to provide an avenue to meet the expectations of competent and deserving staff members, who are expected to bring into these posts, their valuable experience and commitment to the institute. The staff members occupying these posts may be expected to take higher responsibilities overlapping with the entry level post of the next higher cadre.
- 4.5. Diversity in work profile of employees during the course of service is integral to promotion policy and shall be realized as following:
- (a) The employees in all cadres shall be normally transferred to a different Section/Department, at least once during their tenure in the cadre, preferably between their first and second advancements. For certain employees, whose specialization/skill sets are specific to a particular-Department / Section, the policy of transfer to a different functional unit shall be implemented by the concerned Section / Department.
  - b) For availing Inter-CP, it shall be mandatory that the employee must have been transferred at least once, to a different Section/Department of the Institute or a functional unit within the Section/Department (in case of employees, with skill sets specific to a Section/Department). Exceptions may

be made for those employees whose skill-sets are such that transfer is infeasible, subject to proper justification from the controlling officer. Furthermore, a grace period of three years may be given w.e.f. the date of implementation of this document.

- (c) Exemptions from post Inter-CP transfer (as per Annexure A) may be allowed for employees who were transferred during the preceding six years or those employees for whom the controlling officer provides proper justification for infeasibility of impending transfer.
- 4.6. Reservation Rosters as per Government of India norms shall be maintained for promotions.
- 4.7. On promotion within a cadre, the staff will continue to perform duties assigned in the lower post, unless notified otherwise.
- 4.8. This promotion scheme will supersede earlier schemes for vertical movement of regular employees and would be applicable from the date of approval of the Board of Governors. However, MACPS will continue to co-exist unless modified / superseded in subsequent CPC.
- 4.9. Promotion within different cadres shall be as per Appendix III.

## 5. Number of Sanctioned Posts and Cadre Strength

- 5.1 The number of positions for each post / cadre shall be as per Appendix IV. These positions shall be referred to as the sanctioned positions for a given post. The total number of sanctioned posts within a cadre will be called cadre strength.
- 5.2. The cadre strength as well as the sanctioned number of positions under each post within the cadre have been arrived at by considering the number of presently sanctioned and filled positions in analogous posts, as well as the requirements of the institute. The proportion of the sanctioned positions under Groups A, B and C has been rationalized considering the requirement of staff at various level in the context of the envisaged transition of functioning of the institute to an ERP based e-governance system.
- 5.3. For certain cadres, the sum of the sanctioned positions under different posts is larger than the cadre strength (marked \* in Appendix IV). In all such cases, the total number of filled positions in the cadre is not expected to exceed the cadre strength.
- 5.4 If required, some of the vacant positions under a post with higher pay level within a cadre, for which eligible internal candidates are not available for promotion, may be temporarily transferred to the entry level post for the purpose of direct recruitment in the same cadre.
- 5.5. No further recruitment has been recommended for some of the existing cadres of the institute (mentioned in Appendix V), owing to either their merger with other cadres or the desirability of outsourcing certain activities.
- 5.6. Any further recruitment / promotion to all the posts shall be governed by this document, with vacancies as determined by comparing the sanctioned positions in Appendix IV, with the number of filled posts in analogous cadre.

- 5.7. The sanctioned strength of various cadres given in this document is based on an estimate of human resource requirements of the institute and expected expansion of its activities in the next five years or so. It is desirable to fill up the vacant positions in a judicious and staggered manner to maintain a functional hierarchy and attractive promotional avenues for competent staff members.
- 5.8. The number of sanctioned positions for all the posts may be reviewed after five years or increase in student strength by 500, whichever is earlier.

## 6. General Notes

Following general notes shall be read in tandem with the Appendices III, IV and V.

- 6.1 (a) The existing staff shall be mapped into the staff structure as devised under this scheme.
- (b) Notwithstanding Cl 6.1(a), all the existing staff shall have an option to continue with the current designation and the current GP / AGP till the time they get recruited to a post outlined in this document. The posts occupied by all such staff shall be adjusted accordingly in the number of sanctioned positions in equivalent posts in the analogous cadres. (Ref. 2)
- 6.2 (a) In order to bring in homogeneity in staff structure, posts of Group 'A' in Library, Physical Education and Scientific Staff presently carrying Academic Grade Pay (AGP) shall be given GP like other Group 'A' posts.
- (b) With the same objective as in Cl 6.2(a), Group 'A' officers in Library, Physical Education, Registry and Hospital, who are covered by different career progression schemes, shall be given the unified career advancement outlined in the present scheme.
- (c) Notwithstanding Cl 6.2(a) and Cl 6.2(b), the current staff shall have an option to continue with the current designation and the current career progression scheme under which they are covered. The posts occupied by all such staff shall be subtracted from the number of sanctioned positions in the equivalent posts in the analogous cadres.
- (d) In case of re-designation of post(s) at specified pay level(s) within a cadre, the incumbent may be permitted to continue with the original designation with no change of pay level and the assigned responsibilities. However, subsequent to promotion, the said employee shall be assigned the designation corresponding to the next advancement as prescribed in RR&PP.
- 6.3. The existing posts, which are not explicitly mentioned in this document, shall be mapped to the ones in the present scheme during the implementation. The remaining posts shall continue to remain as they are till the retirement of present incumbent.
- 6.4 For certain units, one of the incumbents holding the ultimate / penultimate pay level post in the highest cadre of the unit may be appointed as Incharge of the unit by Director on rotation basis for a 3-year tenure. These units are listed below:

S. No.	Unit	Highest Cadre	Designation of the Incharge
1	Students Activities Centre	Sr. Sports Officer (1.5.2)	Incharge (SAC)
2	Students Wellness Centre	Student Counsellor (1.6.1)	Incharge (SWC)
3	Hospital	Sr. Medical Officer (2.11.2) [Pay Levels 13, 13-A and 14]	Incharge (Hospital)
4	KG School	Pre-Primary Teacher (2.13.1)	Incharge (K G School)
5	Campus School (Primary Section)	Primary Teacher (2.13.2)	Incharge (Primary Section, Campus School)
6	Campus School (Secondary Section)	Trained Graduate Teacher (2.13.3)	Vice Principal (Campus School)
7	Campus School (Higher Secondary Section)	Post Graduate Teacher (2.13.4)	Principal (Campus School)

## 7. Notes on Qualifications

The qualifications mentioned in the Appendix III for recruitment shall be read in conjunction with the following:

- 7.1. Bachelor's Degree means at least three years degree course recognized by Government of India or it's accrediting agencies like UGC, Association of Indian Universities etc.
- 7.2. In case of applicants with higher integrated degrees without the explicit mention of qualifying degree (e.g. M.Sc. without B.Sc.), the higher degree in relevant discipline will be treated as the qualifying degree.
- 7.3. Qualifying percentage of marks will be computed as per the prescribed norms for grade point averages.
- 7.4. Diploma in the document is normally implied to be post class 10, unless stated otherwise. For a diploma (assumed as post class 10) in a given discipline, if the pre-requisite happens to be (10+2), the required experience will be reduced by two years.

### Appendix III

#### 8. Staff Structure with Recruitment and Promotion to Various Posts in Different Cadres

Various posts in different cadres in the staff structure have been presented in a tabular form for ease in referencing. General format of a typical entry in the table is as follows.

Sr. No.	Gr .	Entry Level	1st Advancement	2nd Advancement	3 <sup>rd</sup> Advancement
<i>o.p.</i> <i>q</i>	X	<b>Designation</b> Pay Level	<b>Designation</b> Pay Level	<b>Designation</b> Pay Level	<b>Designation</b> Pay Level
<p><b>Qualification and Experience</b> Required Qualification and Experience for recruitment to the Entry Level of the cadre shall be mentioned under this section.</p> <p><b>Selection Procedure</b> Selection procedure for the recruitment at the Entry Level of the cadre shall be mentioned under this section.</p> <p><b>Notes</b> Notes, if any, applicable for the cadre shall be mentioned under this section.</p>					

Cases, where advancements are not applicable, have been enumerated with 'N.A.' in the respective cell(s).

Numeric value of character 'o' under the first column can be 1 (for Technical posts), 2 (for Infrastructure and Services posts) or 3 (for Administrative posts). Numeric value of character 'p' represents a distinct cadre or a set of related cadres within category 'o' and 'q' indicates the different cadres within a set of cadres represented by 'p'. The numeric values are for referencing purpose and do not indicate a hierarchy.

Gr. X represents Group 'A', 'B' or 'C' as applicable.

Numeric value of 'n' can be 1, 2, 3 or 4 as applicable and it indicates Pay Level (PL) corresponding to the Designation mentioned in the table.

Pay Level represents range of values associated with the Designation mentioned in the table.

The following abbreviations are used in defining the designations: Jr. for Junior; Asst. for Assistant; Sr. for Senior; Dy. for Deputy; Jt. for Joint; and Addl. for Additional.

## 1. TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1st Advancement		
1.1.1	C	<b>Jr. Laboratory Assistant / Jr. Mechanic / Jr. Technician / Jr. Technician (Specific Skill)</b>  Level 3* (21700-69100) Level 4** (25500-81100)  * Initial appointment on 3-year contract at Level 3 (21700-69100)  ** Subsequent substantive appointment at Level 4 (25500-81100) by placement.	<b>Laboratory Assistant / Mechanic / Technician / Technician (Specific Skill)</b>  Level 5 (29200-92300)  Service rendered only in Level 4 (25500-81100) shall be considered for promotion to Level 5 (29200-92300)	<b>Sr. Laboratory Assistant / Sr. Mechanic / Sr. Technician / Sr. Technician (Specific Skill)</b>  Level 6 (35400-112400)	N.A.
<p><b>Qualification and Experience for Jr. Lab. Assistant / Jr. Mechanic / Jr. Technician 3-year Diploma in Engineering in appropriate discipline with relevant experience of two years after the diploma.</b></p> <p style="text-align: center;">OR</p> <p>ITI in appropriate trade with relevant experience of five years after the ITI certificate.</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline.</p> <p><b>Qualification and Experience for Jr. Technician (Specific Skill)</b> 10+2 pass with certificate of proficiency in relevant area, duly recognized by government agencies for vocational training and skill development, with relevant experience of two years after the certificate of proficiency.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a trade test and computer applications test to qualify for the selection through written test.</p> <p><b>Notes:</b></p> <ol style="list-style-type: none"> <li>1. Prior approval of the Director is required for recruitment of Jr. Technician (Specific Skill).</li> <li>2. Some of the positions in this cadre would also be utilized in Infrastructure &amp; Services units.</li> </ol>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.1.2	B	<p><b>Technical Superintendent</b> Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Sr. Technical Superintendent</b> Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Asst. Technical Officer</b> Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with relevant experience of one year after the degree.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in Engineering in appropriate discipline with relevant experience of six years after the diploma.</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline with relevant experience of four years after the degree.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline and computer applications to qualify for the selection through written test.</p> <p><b>Note:</b> Some of the positions in this cadre would also be utilized in Infrastructure and Services units (except Estate Office and EMD).</p>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.1.3 (A)	A	<b>Technical Officer (Scale-I)</b> Level 10 (56100-177500)	<b>Technical Officer (Scale-II)</b> Level 11 (67700-208700)	<b>Technical Officer (Scale-III)</b> Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p style="text-align: center;">OR</p> <p>M.Tech. / M.E. with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the degree.</p> <p>(For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years will be counted towards experience).</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p> <p><b>Desirable:</b> Experience in handling of high-end research/ analytical / computational facilities (as specified).</p> <p><b>Note:</b>                      These posts will be utilized mainly for the management of high-end research/ analytical/ computational facilities and advanced teaching laboratories in the Departments and Centres having academic/research activities, SAIF, Central Facilities under IRCC, CoEs, as well as Research Park/TIH/SINE (jointly with academic / research units or IRCC) and other units that may require such technical personnel.</p>					



## TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.1.3 (B)	A	<b>Technical Officer (Scale-I)</b> Level 10 (56100-177500)	<b>Technical Officer (Scale-II)</b> Level 11 (67700-208700)	<b>Technical Officer (Scale-III)</b> Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p style="text-align: center;">OR</p> <p>M.Tech. / M.E. with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the degree.</p> <p>(For applicants with Ph.D. degree in the relevant discipline, duration of Ph.D. up to three years will be counted towards experience).</p> <p>AND (if required)</p> <p>Post-graduate qualification (as specified) in areas, such as management/ law/ finance. The normal duration of such post-graduate qualification shall be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p> <p><b>Note:</b> These posts will be utilized for technical support in units, such as CC, ASC, CDEEP, IRCC and other support offices that may require such technical personnel. These positions shall not be utilized for those Infrastructure &amp; Services units, for which designated Group A cadres with specified technical qualifications are prescribed.</p>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.4.1 (A)	A	<b>Sr. Technical Officer (Scale-A)</b>  Level 12 (78800-209200)	<b>Sr. Technical Officer (Scale-B)</b>  Level 13 (123100-215900)	<b>Sr. Technical Officer (Scale-C)</b>  Level 13-A (131100-216600)  Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p><b>Qualification and Experience:</b> B.Tech./ B.E. / M.Sc. or equivalent degree in appropriate discipline with a minimum of 55% marks or equivalent grade point average with relevant experience of eleven years after the qualifying degree, out of which five years shall be in a technical / scientific post in Level 10 (56100-177500) and above or equivalent, and shall have demonstrated ability of management of laboratory and operation of technical / scientific research facilities.</p> <p style="text-align: center;">OR</p> <p>M.Tech/ M.E. with a minimum of 55 % marks or equivalent grade point average with relevant experience of nine years after the qualifying degree, out of which five years shall be in a technical / scientific post in Level 10 (56100-177500) and above or equivalent.</p> <p style="text-align: center;">OR</p> <p>Ph. D degree in the relevant discipline with five years of post-doctoral (Ph.D) experience in the required specialization (if any).</p> <p><b>Mandatory Requirement:</b> Demonstrated ability of laboratory management and the operation of high-end research/ analytical/ computational facilities (as specified).</p> <p><b>Selection Procedure :</b> Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p> <p><b>Note:</b> These posts will be utilized mainly for the management of high-end research/ analytical/computational facilities and advanced teaching laboratories in the Departments and Centres having academic/research activities, SAIF, Central Facilities under IRCC, CoEs, as well as Research Park/TIH/SINE (jointly with academic/research units or IRCC) and other units that may require such technical personnel.</p>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.4.1 (B)	A	<b>Sr. Technical Officer (Scale-A)</b> Level 12 (78800-209200)	<b>Sr. Technical Officer (Scale-B)</b> Level 13 (123100-215900)	<b>Sr. Technical Officer (Scale-C)</b> Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with a minimum of 55% marks or equivalent grade point average with relevant experience of eleven years after the qualifying degree, out of which five years shall be in a technical / scientific post in Level 10 (56100-177500) and above or equivalent, and should have demonstrated ability of management of laboratory and operation of technical / scientific research facilities.</p> <p style="text-align: center;">OR</p> <p>M. Tech/M.E. with minimum of 55 % marks or equivalent grade point average with relevant experience of nine years after the qualifying degree, out of which five years in a technical/scientific post in Level 10 (56100-177500) and above or equivalent.</p> <p style="text-align: center;">AND (if required)</p> <p>Post-graduate qualification (as specified) in areas, such as management/ law/ finance. The normal duration of such post-graduate qualification shall be counted towards experience.</p> <p>(For applicants with Ph.D. degree in the relevant discipline, duration of Ph.D. up to three years will be counted towards experience).</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p> <p><b>Note:</b>                      These posts will be utilized for technical support in units, such as CC, ASC, CDEEP, IRCC and other support offices that may require such technical personnel. These positions shall not be utilized for those Infrastructure &amp; Services units, for which designated Group A cadres with specified technical qualifications are prescribed.</p>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.5.1	A	<b>Sports Officer (Scale-I)</b>  Level 10 (56100-177500)	<b>Sports Officer (Scale-II)</b>  Level 11 (67700-208700)	<b>Sports Officer (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Master's degree in Physical Education / Sports Science with a minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree. For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.</p> <p>Applicants should have specialization in at least one sport such as Hockey, Athletics, Gymnastics, Weight lifting, Swimming, Kabaddi, Football, Volleyball, Table Tennis, Cricket. N.I.S Coaching Diploma holders and medal winners in inter-university/national games will be given preference.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.5.2	A	<b>Sr. Sports Officer (Scale-A)</b>  Level 12 (78800-209200)	<b>Sr. Sports Officer (Scale-B)</b>  Level 13 (123100-215900)	<b>Sr. Sports Officer (Scale-C)</b>  Level 13-A (131100-216600)  Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p><b>Qualification and Experience:</b> Master's Degree in Physical Education / Sports Science with a minimum of 55% marks or equivalent grade with relevant experience of eleven years after the qualifying degree, out of which five years shall be in a post in Level 10 (56100-177500) and above or equivalent. For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.</p> <p>Applicants should have specialization in at least one sport such as Hockey, Athletics, Gymnastics, Weight lifting, Swimming, Kabaddi, Football, Volleyball, Table Tennis, Cricket. N.I.S Coaching Diploma holders and medal winners in inter-university/national games will be given preferences and medal winners in inter-university/national games will be given preference.</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.6.1	A	<b>Student Counselor (Scale-I)</b>  Level 10 (56100-177500)	<b>Student Counselor (Scale-II)</b>  Level 11 (67700-208700)	<b>Student Counselor (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Master's degree in Clinical Psychology with a minimum 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be counseling experience in an academic / medical institution.</p> <p>OR</p> <p>Master's degree in Psychology with minimum of 55% marks or equivalent grade point average and diploma in Mental and/or Social Psychology with relevant experience of six years after the diploma, out of which three years should be counseling experience in an academic / medical institution.</p> <p>For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

### TECHNICAL POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
1.7.1	A	<b>Training and Placement Officer (Scale-I)</b>  Level 10 (56100-177500)	<b>Training and Placement Officer (Scale-II)</b>  Level 11 (67700-208700)	<b>Training and Placement Officer (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. / Master's degree in any discipline / M.B.A. or equivalent degree with a minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

## 2. INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.1.1	B	<p><b>Jr. Engineer</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3- year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Assistant Engineer</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered promotion to Level 8 (47600-151100)</p>	<p><b>Assistant Executive Engineer</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. or equivalent degree in appropriate discipline with relevant experience of one year after the degree. Applicants with integrated M.Tech / M.E. degree will also be eligible.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in Engineering in appropriate discipline with relevant experience of six years after the diploma.</p> <p><b>Selection Procedure</b> Applicants will be required to pass a test of proficiency in the relevant discipline and computer applications to qualify for the selection through written test.</p>					



### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.1.2	A	<b>Deputy Executive Engineer</b>  Level 10 (56100-177500)	<b>Executive Engineer</b>  Level 11 (67700-208700)	<b>Senior Executive Engineer</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. or equivalent degree in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p style="text-align: center;">OR</p> <p>M.Tech. / M.E. with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent</p> <p><b>Selection Procedure :</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.1.3	A	<b>Deputy Superintending Engineer</b>  Level 12 (78800-209200)	<b>Superintending Engineer</b>  Level 13 (123100-215900)	<b>Senior Superintending Engineer</b>  Level 13-A (131100-216600) Service rendered in Level 13 (123100-215900) for 3 years shall be eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. in Civil/ Electrical Engineering or equivalent degree with a minimum of 55% marks or equivalent grade point average with relevant experience of eleven years after the qualifying degree, out of which five years shall be in a post in Level 10 (56100-177500) and above or equivalent or comparable experience in other institutions.</p> <p style="text-align: center;">OR</p> <p>M.Tech. / M.E. in Civil/ Electrical Engineering or equivalent degree with a minimum of 55% marks or equivalent grade point average with relevant experience of nine years after the degree, out of which five years shall be in a post in Level 10 (56100-177500) and above or equivalent or comparable experience in other institutions.</p> <p>For Civil Engineering discipline, applicants should have demonstrated ability in construction and design, planning and execution of capital works including preparation of estimates and tender documents, maintenance of township including water supply, roads, drainage systems etc.</p> <p>For Electrical Engineering discipline, applicants should have demonstrated ability in construction and design, planning and execution of electrical substations including preparation of estimates and tender documents, maintenance of existing electrical equipment and network, HVAC, AV Systems, pumping, automation, lifts, etc.</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.1.4	A	<b>Associate Architect</b> Level 10 (56100-177500)	<b>Architect</b> Level 11 (67700-208700)	<b>Sr. Architect</b> Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Bachelor of Architecture or an equivalent degree with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p style="text-align: center;">OR</p> <p>Master of Architecture with minimum of 55% marks or equivalent grade point average with relevant experience of four years after the degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.2.1	B	<b>Horticulturist</b>  Level 6* (35400-112400) Level 7** (44900-142400)  * Initial appointment on 3-year contract at Level 6 (35400-112400)  ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	<b>Sr. Horticulturist</b>  Level 8 (47600-151100)  Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	<b>Asst. Horticulture Officer</b>  Level 10 (56100-177500)	N.A.
<p><b>Qualification and Experience:</b> Bachelor's degree in agriculture or equivalent degree with relevant experience of four years after the degree. For applicants with MScAg (Horticulture), the normal duration of Master's programme would be counted towards experience.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in appropriate discipline with relevant experience of six years after the diploma.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline to qualify for the selection through written test.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.3.1	C	<b>Jr. Sanitary Inspector</b> Level 3* (21700-69100) Level 4** (25500-81100)  * Initial appointment on 3-year contract at Level 3 (21700-69100)  ** Subsequent substantive appointment at Level 4 (25500-81100) by placement.	<b>Sanitary Inspector</b> Level 5 (29200-92300)  Service rendered only in Level 4 (25500-81100) shall be considered for promotion to Level 5 (29200-92300)	<b>Sr. Sanitary Inspector</b> Level 6 (35400-112400)	N.A.
<p><b>Qualification and Experience:</b> 3-Year Diploma in Sanitary / Public Health Engineering or equivalent with relevant experience of two years after the diploma.                      OR                      10+ 2 pass with Diploma in Sanitary Inspectors' Course from a recognized institution.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a trade test and a test on computer applications to qualify for the selection through written test.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.3.2	A	<b>Public Health Officer (Scale-I)</b>  Level 10 (56100-177500)	<b>Public Health Officer (Scale-II)</b>  Level 11 (67700-208700)	<b>Public Health Officer (Scale III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. or equivalent degree in Environmental Engineering / Public Health Engineering / Civil Engineering (with Environmental / Public Health specialization) with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. For applicants with M.Tech. / M.E. degree, the normal duration of Master's programme would be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline and a test on computer applications to qualify for the selection through interview.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.4.1	B	<p><b>Superintendent Printing Press</b></p> <p>Level 6* (35400-112400) Level7** (44900-142400)</p> <p>*Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900- 142400) by placement.</p>	<p><b>Sr. Superintendent Printing Press</b></p> <p>Level 8 (67700-208700)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Asst. Manager Printing Press</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. / M.Sc. or equivalent degree in Printing Technology with relevant experience of one year after the degree OR 3-year Diploma in Printing Technology with relevant experience of six years after the diploma. OR Bachelor's degree (other than B.Tech./ B.E.) with diploma in Printing Technology and relevant experience of four years after the diploma.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline and computer applications to qualify for the selection through written test.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.5.1	B	<p><b>Hospitality Superintendent</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Sr. Hospitality Superintendent</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Asst. Hospitality Manager</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> Bachelor's degree in Hotel Management / Hospitality or equivalent degree with relevant experience of four years after the degree.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in Hotel Management &amp; Catering Technology from a recognized institution with relevant experience of six years after the diploma.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline and computer applications to qualify for the selection through written test.</p>					



### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.5.2	A	<b>Hospitality Manager (Scale-I)</b>  Level 10 (56100-177500)	<b>Hospitality Manager (Scale-II)</b>  Level 11 (67700-208700)	<b>Hospitality Manager (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Master's degree in Hotel Management / Post Graduate Diploma in Hotel Management with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the degree / diploma out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.5.3	A	<b>Chief Hospitality Manager (Scale-A)</b>  Level 12 (78800-209200)	<b>Chief Hospitality Manager (Scale-B)</b>  Level 13 (123100-215900)	<b>Chief Hospitality Manager (Scale-C)</b>  Level 13-A (131100-216600)	NA
<b>Note:</b> Quasi-permanent post, no new recruitment, until the post is approved as permanent by MHRD.					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.6.1	C	<b>Security Guard A</b>  Level 1 / Level 2 (18000-56900) / (19900-63200)	<b>Security Guard B</b>  Level 3 (21700-69100)	<b>Security Guard C</b>  Level 4 (25500-81100)	<b>Sr. Security Guard</b> Level 5 (29200-92300)
<p><b>Qualification and experience:</b> 10<sup>th</sup> Pass with one year training/experience in relevant trade.</p> <p><b>Note:</b> No further recruitment in this cadre.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.6.2	C	<b>Asst. Security Inspector</b>  Level 4 (25500-81100)	<b>Security Inspector</b>  Level 5 (29200-92300)	<b>Sr. Security Inspector</b>  Level 6 (35400-112400)	N.A.
<p><b>Qualification and Experience:</b> Bachelor's degree with security related experience of three years. Applicants should possess valid driving license for light motor vehicle and motor cycle. Ex-serviceman would be preferred.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline and computer applications to qualify for the selection through written test.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.6.3	B	<p><b>Asst. Security Officer</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3-year contract at Level 6 (35400-112400).</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Security Officer</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Sr. Security Officer</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> Bachelor's degree with security related supervisory experience of four years, after the qualifying degree, in Government or a reputed organization. Applicants should be conversant with security rules and procedures and should possess valid driving license for light motor vehicle and motor cycle.</p> <p><b>Desirable:</b> Certificate of NCC and Fire fighting training and experience of working in residential institutional campus, electronic surveillance, computer system for information processing and retrieval. Ex-servicemen would be preferred.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in security regulations, firefighting, communication skills and computer applications to qualify for the selection through written test.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.6.4	A	<b>Chief Security Officer (Scale-I)</b>  Level 10 (56100-177500)	<b>Chief Security Officer (Scale-II)</b>  Level 11 (67700-208700)	<b>Chief Security Officer (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Bachelor's degree with security related supervisory/administrative experience of eight years after the qualifying degree in a Government or a reputed organization, out of which one year should be in a supervisory post in Level 8 (47600-151100) and above or equivalent. Applicants should be conversant with security rules and procedures and should possess valid driving license for light motor vehicle and motor cycle.</p> <p><b>Desirable:</b> Certificate of NCC and Fire fighting training and experience of working in residential institutional campus, electronic surveillance, computer system for information processing and retrieval. Ex-servicemen would be preferred.</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate proficiency in security regulations, firefighting, communication skills and computer applications to qualify for the selection through interview.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.7.1	A	<b>Manager Telecommunication (Scale-I)</b>  Level 10 (56100-177500)	<b>Manager Telecommunication (Scale-II)</b>  Level 11 (67700-208700)	<b>Manager Telecommunication (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> B.Tech. / B.E. degree In Electrical / Electronics and Communication Engineering or equivalent degree with minimum of 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. The applicant should have experience in (a) operation and maintenance of telephone exchange, (b) laying and maintenance of underground cables and telephone wires and (c) repairs and maintenance of telecommunication instruments. For applicants with M.Tech. / M.E. degree, the normal duration of Master's programme would be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.8.1	C	<b>Jr. Auxiliary Nurse / Midwife</b>  Level 3 (21700-69100)	<b>Auxiliary Nurse / Midwife</b>  Level 4 (25500-81100)	<b>Sr. Auxiliary Nurse / Sr. Midwife</b>  Level 5 (29200-92300)	<b>Sr. Auxiliary Nurse (Grade-I) / Sr. Midwife (Grade-I)</b>  Level 6 (35400-112400)
<p><b>Qualification and Experience:</b> 10<sup>th</sup> pass qualified Midwife registered with Nursing Council of India as Auxiliary Nurse Midwife with relevant experience of three years in Hospital, Nursing Home or Welfare Centre.</p> <p><b>Note:</b> No further Recruitment in this cadre.</p> <p>* The mentioned number of positions are for providing promotion to the existing employee. The total number of existing positions (1) in the cadre will not be exceeded.</p>					



## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.8.2	B	<p><b>Jr. Staff Nurse</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Staff Nurse</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Sr. Staff Nurse</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> 10+2 pass and qualified through the examination held by the Nursing council with 3-year course in General Nursing and midwifery with relevant experience of three years after the course, in a recognized hospital.</p> <p style="text-align: center;">OR</p> <p>B.Sc. (Nursing) with relevant experience of one year after the degree in a hospital recognized by the Central or State Nursing Council.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline and computer applications to qualify for the selection through written test.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.8.3	A	<b>Nursing Superintendent (Scale-I)</b>  Level 10 (56100-177500)	<b>Nursing Superintendent (Scale-II)</b>  Level 11 (67700-208700)	<b>Nursing Superintendent (Scale III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> B.Sc. (Nursing) with relevant experience of six years after the degree as a Staff Nurse in a large hospital, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. For applicants with M.Sc. (Nursing) degree, normal duration of Master's programme would be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency and computer applications to qualify for the selection through interview.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.9.1	C/B	<b>Jr. Pharmacist</b>  Level 5 (29200-92300)	<b>Pharmacist (Grade-I)</b>  Level 6 (35400-112400)	<b>Pharmacist (Grade-II)</b>  Level 7 (44900-142400)	<b>Sr. Pharmacist</b>  Level 8 (47600-151100)
<p><b>Qualification and Experience:</b>                      10+2 pass and Diploma in Pharmacy with relevant experience of two years after the diploma.</p> <p>Applicants should be registered as a 'Pharmacist' under the Pharmacy Act, 1948.</p> <p><b>Note:</b>                      No further recruitment in this cadre.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.10.1	C	<b>Jr. Technician (Medical)</b>  Level 3* (21700-69100) Level 4** (25500-81100)  * Initial appointment on 3- year contract at Level 3 (21700-69100)  ** Subsequent substantive appointment at Level 4 (25500-81100) by placement.	<b>Technician (Medical)</b>  Level 5 (29200-92300)  Service rendered only in Level 4 (25500-81100) shall be considered for promotion to Level 5 (29200-92300)	<b>Sr. Technician (Medical)</b>  Level 6 (35400-112400)	N.A.
<p><b>Qualification and Experience:</b> 3-year Diploma in appropriate discipline with relevant experience of two years after the diploma.</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline. (Ref.2)</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a trade test and a test on computer applications to qualify for the selection through written test.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.10.2	B	<p><b>Technical Superintendent (Medical)</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Sr. Technical Superintendent (Medical)</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Asst. Technical Officer (Medical)</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience for open recruitment:</b> B.Tech. / B.E. / M.Sc. or equivalent degree in appropriate discipline with relevant experience of one year after the degree.</p> <p style="text-align: center;">OR</p> <p>3-year Diploma in appropriate discipline with relevant experience of six years after the diploma. (Ref.2)</p> <p style="text-align: center;">OR</p> <p>Bachelor's degree (other than B.Tech. / B.E.) in appropriate discipline with relevant experience of four years after the degree.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency in the relevant discipline and a test on computer applications to qualify for the selection through written test.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.11.1	A	<b>Medical Officer (Scale-I)</b>  Level 10 (56100-177500)	<b>Medical Officer (Scale-II)</b>  Level 11 (67700-208700)	<b>Medical Officer (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> M.B.B.S degree with a minimum of 55% marks or equivalent grade point average, from an Indian Medical Council (IMC) recognized university / institute with relevant experience of three years after the degree in a large multi specialty Hospital setup.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.11.2	A	<b>Sr. Medical Officer (Scale-A)</b>  Level 12 (78800-209200)	<b>Sr. Medical Officer (Scale-B)</b>  Level 13 (123100-215900)	<b>Sr. Medical Officer (Scale-C)</b>  Level 13-A (131100-216600)  Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	<b>Chief Medical Officer</b>  Level 14 (144200-218200)  Service rendered in Level 13-A (131100-216600) for 3 years shall be the eligibility for promotion to Level 14 (144200-218200)
<p><b>Qualification and Experience:</b> M.B.B.S degree followed by Postgraduate specialization in medicine / surgery with ten years experience in the medical profession, out of which five years should be as Resident Medical Officer / Medical Officer in a large hospital. Postgraduate specialization requirement may be relaxed in the case of retired Medical Officers from the Defence Services.</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.12.1	B	<p><b>Library Information Superintendent</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Sr. Library Information Superintendent</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Asst. Library Officer</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> B.Lib. or B.Lib.Info.Sc. or equivalent degree with relevant experience of four years after the qualifying degree. For applicants with Master's degree in Library/Information Science or equivalent, the normal duration of Master's programme would be counted towards experience.</p> <p><b>Selection Procedure</b> Applicants will be required to pass a test of proficiency in the relevant discipline and computer applications to qualify for the selection through written test.</p>					



### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.12.2	A	<b>Library Officer</b>  Level 10 (56100-177500)	<b>Sr. Library Officer</b>  Level 11 (67700-208700)	<b>Dy. Chief Library Officer</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Master's degree in Library Science / Information Science / Documentation science or an equivalent professional degree with at least 55% marks or equivalent grade point average with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent. Applicants should have demonstrated ability of using library software and experience in library computerization. For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years will be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.12.3	A	<b>Chief Library Officer (Scale-A)</b>  Level 12 (78800-209200)	<b>Chief Library Officer (Scale-B)</b>  Level 13 (123100-215900)	<b>Chief Library Officer (Scale-C)</b>  Level 13-A (131100-216600)  Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p><b>Qualification and Experience:</b> Master's degree in Library Science / Information Science / Documentation science or equivalent degree with at least 55% marks or equivalent grade point average with relevant experience of eleven years after the qualifying degree, out of which five years shall be in a library of an academic institution in a supervisory post in Level 10 (56100-177500) and above or equivalent. Applicants should have demonstrated ability of using library software and experience in library computerization.</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate knowledge of relevant discipline to qualify for the selection through interview.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.13.1 (Ref. 2 and 3)	C/B	<p><b>Pre-primary Teacher (Grade-I)</b></p> <p>Level 5* (29200-92300) Level 6** (35400-112400)</p> <p>*Initial appointment on 3-year contract at Level 5 (29200-92300)</p> <p>** Subsequent substantive appointment at Level 6 (35400-112400) by placement.</p>	<p><b>Pre-primary Teacher (Grade-II)</b></p> <p>Level 7 (44900-142400)</p> <p>Service rendered only in Level 6 (35400-112400) shall be considered for promotion to Level 7 (44900-142400)</p>	<p><b>Sr. Pre-primary Teacher</b></p> <p>Level 8 (47600-151100)</p>	NA
<p><b>Qualification and experience :</b> Senior Secondary (10+2 or equivalent) from a recognized board with at least 50% marks, with</p> <p>a) Diploma in Nursery Teacher Education / Pre-School Education / Early Childhood Education (DECEd) or equivalent of a duration not less than two years and having competence to teach in Hindi/English with teaching experience of five years after passing (10+2),</p> <p>Or</p> <p>b) Graduate degree with Diploma in Early Childhood Care and Education (ECCEd) or equivalent of a duration not less than one year and having competence to teach in Hindi / English with teaching experience of three years after passing the diploma.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of subject knowledge and demonstrate teaching skills to qualify for the selection.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.13.2	C/B	<p><b>Primary Teacher (Grade-I)</b></p> <p>Level 5* (29200-92300) Level 6** (35400-112400)</p> <p>*Initial appointment on 3-year contract at Level 5 (29200-92300)</p> <p>** Subsequent substantive appointment at Level 6 (35400-112400) by placement.</p>	<p><b>Primary Teacher (Grade-II)</b></p> <p>Level 7 (44900-142400)</p> <p>Service rendered only in Level 6 (35400-112400) shall be considered for promotion to Level 7 (44900-142400)</p>	<p><b>Sr. Primary Teacher</b></p> <p>Level 8 (47600-151100)</p>	NA
<p><b>Qualification and Experience:</b> Senior Secondary (10+2 or equivalent) from a recognized board with at least 50 % marks, with</p> <p>a. (i) 2-year Diploma in Education (DEd) or equivalent in accordance with the NCTE Regulations or Diploma in Special Education, (ii) Pass in the Central Teacher Eligibility Test (CTET) conducted by CBSE or STET conducted by the State Board in accordance with the NCTE guidelines, and (iii) Teaching experience of five years (relaxable by the normal duration of degree up to three years for applicants with Graduate degree) after passing (10+2) with the competence to teach in Hindi/English.</p> <p>Or</p> <p>b. (i) 4-year Bachelor of Elementary Education (BEEd) degree or equivalent from a recognized institution and (ii) Teaching experience of three years after passing the degree with the competence to teach in Hindi/English.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of subject knowledge and demonstrate teaching skills to qualify for the selection.</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.13.3	B	<p><b>Jr. Trained Graduate Teacher</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>*Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Trained Graduate Teacher</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Sr. Trained Graduate Teacher</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> Bachelor's degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university, OR Four-year Integrated degree course of Regional College of Education of NCERT with at least 50% marks in aggregate, with the following subjects and languages:</p> <p>a) For TGT ('Sanskrit): Sanskrit as a subject in all the three years  b) For TGT (Hindi): Hindi as a subject in all the three years  c) For TGT (English): English as a subject in all the three years  d) For TGT (S.St) Any two amongst History, Geography, Economics and Pol. Science, of which one must be either History or Geography  e) For TGT (Maths) - Bachelor Degree in Maths with any two amongst Physics, Chemistry, Electronics, Computer Science, Statistics  f) For TGT (Science) - Botany, Zoology and Chemistry</p> <p>AND</p> <p>Pass in the Central Teacher Eligibility Test (CTET) / Maharashtra Teacher Eligibility Test (MTET), with proficiency in teaching in Hindi / English.  The applicant should have teaching experience of three years after the qualifying degree. For applicants with Master's degree or equivalent, the normal duration of Master's programme would be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of subject knowledge and demonstrate teaching skills to qualify for the selection</p>					

## INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.13.4	B/A	<b>Postgraduate Teacher</b>  Level 8 (47600-151100)	<b>Sr. Postgraduate Teacher (Scale-I)</b>  Level 10 (56100-177500)	<b>Sr. Postgraduate Teacher (Scale-II)</b>  Level 11 (67700-208700)	N.A.
<p><b>Qualification and Experience:</b> Master's degree from a recognized University with minimum of 50% marks in aggregate and B.Ed. or equivalent degree from a recognized university, OR Integrated Master's degree from Regional College of Education of NCERT, in one of the following subjects:</p> <p>a) PGT (English) – English                      b) PGT (Hindi) – Hindi or Sanskrit with Hindi as one of the subjects at Graduate level                      c) PGT (Maths) – Mathematics / Applied Mathematics                      d) PGT (Physics) – Physics / Electronics / Applied Physics / Nuclear Physics                      e) PGT (Chemistry) – Chemistry/ Bio. Chem.                      f) PGT (Biology) – Botany / Zoology / Life Sciences / Bio Sciences / Genetics / Micro Biology / Bio Technology / Molecular Bio / Plant Physiology provided they have studied Botany and Zoology at Graduation level                      g) PGT (History) – History                      h) PGT (Geography) –Geography                      i) PGT (Commerce) – Master's Degree in Commerce. However, holder of Degrees of M.Com in Applied/Business Economics shall not be eligible.                      j) PGT (Economics) – Economics / Applied Economics / Business Economics with proficiency in teaching in Hindi / English.</p> <p>The applicant should have teaching experience of three years after the qualifying degree.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of subject knowledge and computer skill and will have to demonstrate teaching skills to qualify for the selection.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.14.1	B	<b>Jr. School Librarian</b>  Level 6* (35400-112400) Level 7** (44900-142400)  * Initial appointment on 3-year contract at Level 6 (35400-112400)  ** Subsequent substantive appointment at Level 7 (44900-142400) by placement.	<b>School Librarian</b>  Level 8 (47600-151100)  Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)	<b>Sr. School Librarian</b>  Level 10 (56100-177500)	N.A.
<p><b>Qualification and Experience:</b> B.Lib. or B.Lib.Info.Sc. or equivalent degree with relevant experience of four years after the qualifying degree. For applicants with Master's degree in Library/Information Science or equivalent, the normal duration of Master's programme would be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency and a test on computer library applications to qualify for the selection through written test.</p>					

### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.15.1	A	<b>Hindi Officer (Scale-I)</b>  Level 10 (56100-177500)	<b>Hindi Officer (Scale-II)</b>  Level 11 (67700-208700)	<b>Hindi Officer (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Master's degree or equivalent in English and Hindi as a subject at the degree level with minimum of 55% marks or equivalent grade point average at Master's level with relevant experience of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent, handling translation work from English to Hindi or vice versa preferably of technical or scientific literature.</p> <p>(For applicants with Ph.D. degree in relevant discipline, duration of Ph.D. up to three years would be counted towards experience.)</p> <p><b>Desirable:</b> Experience of organizing classes or workshops for office work in Hindi.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					



### INFRASTRUCTURE AND SERVICES POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
2.16.1	C	<b>Jr. Driver</b>  Level 3 (21700-69100)	<b>Driver</b>  Level 4 (25500-81100)	<b>Sr. Driver</b>  Level 5 (29200-92300)	<b>Sr. Driver (Grade-I)</b>  Level 6 (35400-112400)
<p><b>Qualification and Experience:</b> Sr. Secondary (10+2) pass with Driving license of both heavy and light duty vehicles with driving and vehicle maintenance experience of three years.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a trade test to qualify for the selection.</p> <p><b>Note:</b> There shall be no further recruitment to the Driver cadre.                      * The mentioned number of positions are for providing promotion to the existing employees. The total number of existing positions (12) in the cadre will not be exceeded.</p>					

### 3. ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
3.1.1	C	<b>Multi-skilled Assistant A</b>  Level 1 / Level 2 (18000-56900)/ (19900-63200)	<b>Multi-skilled Assistant B</b>  Level 3 (21700-69100)	<b>Multi-skilled Assistant C</b>  Level 4 (25500-81100)	<b>Sr. Multi-skilled Assistant</b>  Level 5 (29200-92300)
<p><b>Qualification and experience:</b> 10<sup>th</sup> Pass with one year training/experience in relevant trade.</p> <p><b>Note:</b> No further recruitment in this cadre</p>					

### ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
3.2.1	C	<b>Jr. Administrative Assistant</b>  Level 3* (21700-69100) Level 4** (25500-81100)  * Initial appointment on 3-year contract at Level 3 (21700-69100)  ** Subsequent substantive appointment at Level 4 (25500-81100) by placement.	<b>Administrative Assistant</b>  Level 5 (29200-92300)  Service rendered only in Level 4 (25500-81100) shall be considered for promotion to Level 5 (29200- 92300)	<b>Administrative Associate</b>  Level 6 (35400-112400)	N.A.
<p><b>Qualification:</b> Bachelor's in appropriate discipline.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency and computer office applications to qualify for the selection through written test.</p>					

### ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
3.2.2	B	<p><b>Administrative Superintendent</b></p> <p>Level 6* (35400-112400) Level 7** (44900-142400)</p> <p>* Initial appointment on 3-year contract at Level 6 (35400-112400)</p> <p>** Subsequent substantive appointment at Level 7 (44900-142400) by placement.</p>	<p><b>Sr. Administrative Superintendent</b></p> <p>Level 8 (47600-151100)</p> <p>Service rendered only in Level 7 (44900-142400) shall be considered for promotion to Level 8 (47600-151100)</p>	<p><b>Asst. Administrative Officer</b></p> <p>Level 10 (56100-177500)</p>	N.A.
<p><b>Qualification and Experience:</b> Bachelor's degree in appropriate discipline with relevant experience of four years after the qualifying degree. For applicants with Master's degree, normal duration of Master's programme would be counted towards experience.</p> <p><b>Selection Procedure:</b> Applicants will be required to pass a test of proficiency, secretarial practices and computer office applications to qualify for the selection through written test.</p>					

### ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
3.3.1	A	<b>Public Relation Officer (Scale-I)</b>  Level 10 (56100-177500)	<b>Public Relation Officer (Scale-II)</b>  Level 11 (67700-208700)	<b>Public Relation Officer (Scale-III)</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Master's degree in Mass Communication / Journalism with minimum of 55% marks or equivalent grade point average with relevant experience, in handling public relations, in-house publications and institutional functions, of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent,</p> <p>OR</p> <p>Master's degree in any discipline with a minimum of 55% marks or equivalent grade point average and diploma in Mass Communication / Journalism with relevant experience of six years after the diploma, out of which one year should be in a post at Level 8 (47600- 151100) and above or equivalent, handling public relations, in-house publications and institutional functions.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of relevant discipline to qualify for the selection through interview.</p>					

### ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
3.4.1	A	<b>Assistant Registrar</b>  Level 10 (56100-177500)	<b>Sr. Assistant Registrar</b>  Level 11 (67700-208700)	<b>Jt. Deputy Registrar</b>  Level 12 (78800-209200)	N.A.
<p><b>Qualification and Experience:</b> Master's degree or equivalent in appropriate discipline with minimum of 55% marks or equivalent grade point average with relevant experience, in computerized administration, of six years after the qualifying degree, out of which three years should be at Level 7 (44900-142400) or one year should be at Level 8 (47600-151100) or equivalent.</p> <p><b>Selection Procedure:</b> Applicants may be required to pass a test on knowledge of computer office applications and Government rules (FR, SR, GFR, CCS rules etc.) and practices to qualify for the selection through interview.</p> <p><b>Note:</b> The current post of the Co-ordinator (PTD Cell) is to be mapped with this cadre and shall be discontinued henceforth.</p>					

### ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
3.5.1	A	<b>Deputy Registrar</b>  Level 12 (78800-209200)	<b>Jt. Registrar</b>  Level 13 (123100-215900)	<b>Addl. Registrar</b>  Level 13-A (131100-216600)  Service rendered in Level 13 (123100-215900) for 3 years shall be the eligibility for promotion to Level 13-A (131100-216600)	N.A.
<p><b>Qualification and Experience:</b> Master's degree in relevant discipline with a minimum of 55% marks or equivalent grade point average with relevant experience of eleven years after the qualifying degree, out of which five years shall be as Assistant Registrar or in a post in Level 10 (56100-177500) and above or equivalent, and demonstrated ability to supervise computerized administration.</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate knowledge of computer office applications, Government rules and practices (FR, SR, GFR, CCS rules etc.) and academic administration to qualify for the selection through interview.</p>					

### ADMINISTRATIVE POSTS

Sr. No.	Gr.	Entry Level	1 <sup>st</sup> Advancement	2 <sup>nd</sup> Advancement	3 <sup>rd</sup> Advancement
3.6.1	A	Registrar Level 14 (144200-218200)	N.A.	N.A.	N.A.
<p><b>Qualification and Experience:</b> Master's degree with a minimum of 55% marks or equivalent grade point average with administrative experience of fifteen years, out of which eight years should be as Deputy Registrar or an equivalent post at PL 12 and above or equivalent, and should have the demonstrated ability of supervising computerized administration. The administrative experience at PL 12 and above should include at least 4 years in Academic/ Government/ Semi-government R&amp;D organization.</p> <p>This post may be on tenure/ deputation basis.</p> <p><b>Desirable:</b> Degree in Management / Law or a Ph.D. degree.</p> <p><b>Selection Procedure:</b> Applicants may be required to demonstrate knowledge of Government rules and practices and academic administration to qualify for the selection through interview.</p>					



## Appendix IV

### Details of Sanctioned Positions

Current Student Strength = 12919 (As on 01.01.2022)  
Ratio of Students to Non-Teaching Staff = 10:1.1  
Total Number of Sanctioned Positions = **1421**

#### SUMMARY

Posts/Groups	Group A		Group B	Group C	Total
	PL-12	PL-10	PL-6	PL-3	
Technical	34	70	200	206	<b>510</b>
Infrastructure and Services	13	32	157	62	<b>264</b>
Administrative	14 <sup>#</sup>	35	108	349	<b>506</b>
Group Promotional Pool	11	30	70	30	<b>141</b>
<b>Total</b>	<b>239</b>		<b>535</b>	<b>647</b>	<b>1421</b>

#includes the post of Registrar at entry level of PL-14.

Sr. No.	Gr.	Entry Level	1st Advancement	2nd Advancement	3 <sup>rd</sup> Advancement
1.1.1	C	Jr. Laboratory Assistant / Jr. Mechanic / Jr. Technician / Jr. Technician (Specific Skill) Level 3* (21700-69100) Level 4** (25500-81100)	Laboratory Assistant / Mechanic / Technician / Technician (Specific Skill) Level 5 (29200-92300)	Sr. Laboratory Assistant / Sr. Mechanic / Sr. Technician / Sr. Technician (Specific Skill) Level 6 (35400-112400)	N.A.
<b>Total Sanctioned Posts</b>	<b>206</b>	<b>95</b>	<b>74</b>	<b>37</b>	
1.1.2	B	Technical Superintendent Level 6* (35400-112400) Level 7** (44900-142400)	Sr. Technical Superintendent Level 8 (47600-151100)	Asst. Technical Officer Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>200</b>	<b>101</b>	<b>66</b>	<b>33</b>	
1.1.3	A	Technical Officer Scale-I Level 10 (56100-177500)	Technical Officer Scale-II Level 11 (67700-208700)	Technical Officer Scale-III Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>49</b>	<b>(A)</b> <b>18</b>	<b>(B)</b> <b>13</b>	<b>10</b>	<b>8</b>
1.4.1	A	Sr. Technical Officer (Scale-A) Level 12 (78800-209200)	Sr. Technical Officer (Scale-B) Level 13 (123100-215900)	Sr. Technical Officer (Scale-C) Level 13-A (131100-216600)	N.A.
<b>Total Sanctioned Posts</b>	<b>28</b>	<b>(A)</b> <b>10</b>	<b>(B)</b> <b>6</b>	<b>8</b>	<b>4</b>
1.5.1	A	Sports Officer (Scale-I) Level 10	Sports Officer (Scale-II) Level 11	Sports Officer (Scale-III) Level 12	N.A.

		(56100-177500)	(67700-208700)	(78800-209200)	
<b>Total Sanctioned Posts</b>	<b>12</b>	<b>6</b>	<b>5</b>	<b>1</b>	
1.5.2	A	<b>Sr. Sports Officer (Scale-A)</b> Level 12 (78800-209200)	<b>Sr. Sports Officer (Scale-B)</b> Level 13 (123100-215900)	<b>Sr. Sports Officer (Scale-C)</b> Level 13-A (131100-216600)	N.A.
<b>Total Sanctioned Posts</b>	<b>6</b>	<b>3</b>	<b>2</b>	<b>1</b>	
1.6.1	A	<b>Student Counselor (Scale-I)</b> Level 10 (56100-177500)	<b>Student Counselor (Scale-II)</b> Level 11 (67700-208700)	<b>Student Counselor (Scale-III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>8</b>	<b>4</b>	<b>3</b>	<b>1</b>	
1.7.1	A	<b>Training and Placement Officer (Scale-I)</b> Level 10 (56100-177500)	<b>Training and Placement Officer (Scale-II)</b> Level 11 (67700-208700)	<b>Training and Placement Officer (Scale-III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.1.1	B	<b>Jr. Engineer</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Assistant Engineer</b> Level 8 (47600-151100)	<b>Assistant Executive Engineer</b> Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>64</b>	<b>37</b>	<b>18</b>	<b>9</b>	
2.1.2	A	<b>Dy. Executive Engineer</b> Level 10 (56100-177500)	<b>Executive Engineer</b> Level 11 (67700-208700)	<b>Sr. Executive Engineer</b> Level 12 (78800-209200)	N.A.

<b>Total Sanctioned Posts</b>	<b>12</b>	<b>8</b>	<b>3</b>	<b>1</b>	
2.1.3	A	<b>Dy. Superintending Engineer</b> Level 12 (78800-209200)	<b>Superintending Engineer</b> Level 13 (123100-215900)	<b>Sr. Superintending Engineer</b> Level 13-A (131100-216600)	N.A.
<b>Total Sanctioned Posts</b>	<b>4</b>	<b>2</b>	<b>1</b>	<b>1</b>	
2.1.4	A	<b>Associate Architect</b> Level 10 (56100-177500)	<b>Architect</b> Level 11 (67700-208700)	<b>Sr. Architect</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>2*</b>	<b>2</b>	<b>1</b>	<b>1</b>	
2.2.1	B	<b>Horticulturist</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Sr. Horticulturist</b> Level 8 (47600-151100)	<b>Asst. Horticulture Officer</b> Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.3.1	C	<b>Jr. Sanitary Inspector</b> Level 3* (21700-69100) Level 4** (25500-81100)	<b>Sanitary Inspector</b> Level 5 (29200-92300)	<b>Sr. Sanitary Inspector</b> Level 6 (35400-112400)	N.A.
<b>Total Sanctioned Posts</b>	<b>3*</b>	<b>2</b>	<b>2</b>	<b>1</b>	
2.3.2	A	<b>Public Health Officer (Scale-I)</b> Level 10 (56100-177500)	<b>Public Health Officer (Scale-II)</b> Level 11 (67700-208700)	<b>Public Health Officer (Scale III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	

<b>Posts</b>					
2.4.1	B	<b>Superintendent Printing Press</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Sr. Superintendent Printing Press</b> Level 8 (67700-208700)	<b>Asst. Manager Printing Press</b> Level 10 (56100-177500)	<b>N.A.</b>
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>N.A.</b>
2.5.1	B	<b>Hospitality Superintendent</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Sr. Hospitality Superintendent</b> Level 8 (47600-151100)	<b>Asst. Hospitality Manager</b> Level 10 (56100-177500)	<b>N.A.</b>
<b>Total Sanctioned Posts</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>2</b>	
2.5.2	A	<b>Hospitality Manager (Scale-I)</b> Level 10 (56100-177500)	<b>Hospitality Manager (Scale-II)</b> Level 11 (67700-208700)	<b>Hospitality Manager (Scale-III)</b> Level 12 (78800-209200)	<b>N.A.</b>
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.6.2	C	<b>Asst. Security Inspector</b> Level 4 (25500-81100)	<b>Security Inspector</b> Level 5 (29200-92300)	<b>Sr. Security Inspector</b> Level 6 (35400-112400)	<b>N.A.</b>
<b>Total Sanctioned Posts</b>	<b>15</b>	<b>7</b>	<b>5</b>	<b>3</b>	
2.6.3	B	<b>Asst. Security Officer</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Security Officer</b> Level 8 (47600-151100)	<b>Sr. Security Officer</b> Level 10 (56100-177500)	<b>N.A.</b>
<b>Total</b>	<b>10</b>	<b>6</b>	<b>3</b>	<b>1</b>	

<b>Sanctioned Posts</b>					
2.6.4	A	<b>Chief Security Officer (Scale-I)</b> Level 10 (56100-177500)	<b>Chief Security Officer (Scale-II)</b> Level 11 (67700-208700)	<b>Chief Security Officer (Scale-III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.7.1	A	<b>Manager Telecommunication (Scale-I)</b> Level 10 (56100-177500)	<b>Manager Telecommunication (Scale-II)</b> Level 11 (67700-208700)	<b>Manager Telecommunication (Scale-III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.8.2	B	<b>Jr. Staff Nurse</b> Level 6 (35400-112400) Level 7 (44900-142400)	<b>Staff Nurse</b> Level 8 (47600-151100)	<b>Sr. Staff Nurse</b> Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>23</b>	<b>10</b>	<b>9</b>	<b>4</b>	
2.8.3	A	<b>Nursing Superintendent (Scale-I)</b> Level 10 (56100-177500)	<b>Nursing Superintendent (Scale-II)</b> Level 11 (67700-208700)	<b>Nursing Superintendent (Scale-III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.10.1	C	<b>Jr. Technician (Medical)</b> Level 3* (21700-69100) Level 4** (25500-81100)	<b>Technician (Medical)</b> Level 5 (29200-92300)	<b>Sr. Technician (Medical)</b> Level 6 (35400-112400)	N.A.
<b>Total Sanctioned Posts</b>	<b>8</b>	<b>4</b>	<b>3</b>	<b>1</b>	
2.10.2	B	<b>Technical</b>	<b>Sr. Technical</b>	<b>Asst. Technical</b>	N.A.

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		<b>Superintendent (Medical)</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Superintendent (Medical)</b> Level 8 (47600-151100)	<b>Officer (Medical)</b> Level 10 (56100-177500)	
<b>Total Sanctioned Posts</b>	<b>6</b>	<b>2</b>	<b>2</b>	<b>2</b>	
2.11.1	A	<b>Medical Officer (Scale-I)</b> Level 10 (56100-177500)	<b>Medical Officer (Scale-II)</b> Level 11 (67700-208700)	<b>Medical Officer (Scale-III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>7</b>	<b>4</b>	<b>2</b>	<b>1</b>	
2.11.2	A	<b>Sr. Medical Officer (Scale-A)</b> Level 12 (78800-209200)	<b>Sr. Medical Officer (Scale-B)</b> Level 13 (123100-215900)	<b>Sr. Medical Officer (Scale-C)</b> Level 13-A (131100-216600)	<b>Chief Medical Officer</b> Level 14 (144200-218200)
<b>Total Sanctioned Posts</b>	<b>7*</b>	<b>4</b>	<b>3</b>	<b>3</b>	<b>3</b>
2.12.1	B	<b>Library Information Superintendent</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Sr. Library Information Superintendent</b> Level 8 (47600-151100)	<b>Asst. Library Officer</b> Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>18</b>	<b>9</b>	<b>7</b>	<b>2</b>	
2.12.2	A	<b>Library Officer</b> Level 10 (56100-177500)	<b>Sr. Library Officer</b> Level 11 (67700-208700)	<b>Dy. Chief Library Officer</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>1</b>	

2.12.3	A	<b>Chief Library Officer (Scale-A)</b> Level 12 (78800-209200)	<b>Chief Library Officer (Scale-B)</b> Level 13 (123100-215900)	<b>Chief Library Officer (Scale-C)</b> Level 13-A (131100-216600)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.13.1 (Ref. 2)	C/B	<b>Pre-Primary Teacher (Grade-I)</b> Level 5* (29200-92300) Level 6** (35400-112400)	<b>Pre-Primary Teacher (Grade-II)</b> Level 7 (44900-142400)	<b>Sr. Pre-Primary Teacher (Grade-I)</b> Level 8 (47600-151100)	N.A.
<b>Total Sanctioned Posts</b>	<b>11</b>	<b>5</b>	<b>3</b>	<b>3</b>	N.A.
2.13.2 (Ref. 2)	C/B	<b>Primary Teacher (Grade-I)</b> Level 5* (29200-92300) Level 6** (35400-112400)	<b>Primary Teacher (Grade-II)</b> Level 7 (44900-142400)	<b>Sr. Primary Teacher</b> Level 8 (47600-151100)	N.A.
<b>Total Sanctioned Posts</b>	<b>12</b>	<b>6</b>	<b>3</b>	<b>3</b>	N.A.
2.13.3	B	<b>Jr. Trained Graduate Teacher</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Trained Graduate Teacher</b> Level 8 (47600-151100)	<b>Sr. Trained Graduate Teacher</b> Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>18</b>	<b>7</b>	<b>6</b>	<b>5</b>	
2.13.4	B/A	<b>Postgraduate Teacher</b> <b>Level 8</b> (47600-151100)	<b>Sr. Postgraduate Teacher (Scale-I)</b> Level 10	<b>Sr. Postgraduate Teacher (Scale-II)</b> Level 11	N.A.



			(56100-177500)	(67700-208700)	
<b>Total Sanctioned Posts</b>	<b>9</b>	<b>5</b>	<b>2</b>	<b>2</b>	
2.14.1	B	<b>Jr. School Librarian</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>School Librarian</b> Level 8 (47600-151100)	<b>Sr. School Librarian</b> Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
2.15.1	A	<b>Hindi Officer (Scale-I)</b> Level 10 (56100-177500)	<b>Hindi Officer (Scale-II)</b> Level 11 (67700-208700)	<b>Hindi Officer (Scale-III)</b> Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
3.2.1	C	<b>Jr. Administrative Assistant</b> Level 3* (21700-69100) Level 4** (25500-81100)	<b>Administrative Assistant</b> Level 5 (29200-92300)	<b>Administrative Associate</b> Level 6 (35400-112400)	N.A.
<b>Total Sanctioned Posts</b>	<b>349</b>	<b>165</b>	<b>116</b>	<b>68</b>	
3.2.2	B	<b>Administrative Superintendent</b> Level 6* (35400-112400) Level 7** (44900-142400)	<b>Sr. Administrative Superintendent</b> Level 8 (47600-151100)	<b>Asst. Administrative Officer</b> Level 10 (56100-177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>108</b>	<b>66</b>	<b>32</b>	<b>10</b>	
3.3.1	A	<b>Public Relation Officer (Scale-I)</b> Level 10	<b>Public Relation Officer (Scale-II)</b> Level 11	<b>Public Relation Officer (Scale-III)</b> Level 12	N.A.

		(56100-177500)	(67700-208700)	(78800-209200)	
<b>Total Sanctioned Posts</b>	<b>1*</b>	<b>1</b>	<b>1</b>	<b>1</b>	
3.4.1	A	<b>Assistant Registrar</b> Level 10 (56100-177500)	<b>Sr. Assistant Registrar</b> Level 11 (67700-208700)	<b>Jt. Deputy Registrar</b> Level 12 (78800-209200)	<b>N.A.</b>
<b>Total Sanctioned Posts</b>	<b>34</b>	<b>18</b>	<b>12</b>	<b>4</b>	
3.5.1	A	<b>Deputy Registrar</b> Level 12 (78800-209200)	<b>Jt. Registrar</b> Level 13 (123100-215900)	<b>Addl. Registrar</b> Level 13-A (131100-216600)	<b>N.A.</b>
<b>Total Sanctioned Posts</b>	<b>13</b>	<b>8</b>	<b>4</b>	<b>1</b>	
3.6.1	A	<b>Registrar</b> Level 14 (144200-218200)	<b>N.A.</b>	<b>N.A.</b>	<b>N.A.</b>
<b>Total Sanctioned Posts</b>	<b>1</b>	<b>1</b>			

**Note:**

For certain cadres, the sum of sanctioned positions under different posts is larger than the cadre strength (marked \* above). In all such cases, the total number of filled positions in the cadre is not expected to exceed the cadre strength.

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## Appendix V

### List of Cadres with No Further Recruitment

Sr. No.	Gr	Sanctioned posts	Entry Level	1st Advancement	2nd Advancement	3 <sup>rd</sup> Advancement
2.6.1	C	210	Security Guard A Level 1/ Level 2 (18000-56900) /(19900-63200)	Security Guard B Level 3 (21700-69100)	Security Guard C Level 4 (25500-81100)	Sr. Security Guard Level 5 (29200-92300)
			<b>64</b>	<b>87</b>	<b>27</b>	<b>32</b>
2.8.1 (Ref. 2)	C	1*	Jr. Auxiliary Nurse / Midwife Level 3 (21700-69100)	Auxiliary Nurse / Midwife Level 4 (25500-81100)	Sr. Auxiliary Nurse / Sr. Midwife Level 5 (29200-92300)	Sr. Auxiliary Nurse (Grade-I) / Sr. Midwife (Grade-I) Level 6 (35400-112400)
			<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>
2.9.1	C/ B	4	Jr. Pharmacist Level 5 (29200-92300)	Pharmacist (Grade-I) Level 6 (35400-112400)	Pharmacist (Grade-II) Level 7 (44900-142400)	Sr. Pharmacist Level 8 (47600-151100)
			<b>0</b>	<b>1</b>	<b>1</b>	<b>2</b>
2.16.1 (Ref. 2)	C	8*	Jr. Driver Level 3 (21700-69100)	Driver Level 4 (25500-81100)	Sr. Driver Level 5 (29200-92300)	Sr. Driver (Grade -I) Level 6 (35400-112400)
			<b>0</b>	<b>1</b>	<b>4</b>	<b>6</b>
3.1.1	C	206	Multi-skilled Assistant A Level 1/ Level 2 (18000-56900)/ (19900-63200)	Multi-skilled Assistant B Level 3 (21700-69100)	Multi-skilled Assistant C Level 4 (25500-81100)	Sr. Multi-skilled Assistant Level 5 (29200-92300)
			<b>22</b>	<b>52</b>	<b>64</b>	<b>68</b>
2.5.3	A	1*	Chief Hospitality Manager (Scale-A) Level 12 (78800-209200)	Chief Hospitality Manager (Scale-B) Level 13 (123100-215900)	Chief Hospitality Manager (Scale-C) Level 13-A (131100-216600)	NA
			<b>1</b>	<b>1</b>	<b>1</b>	

**Note:** Number of positions mentioned above are sanctioned posts for providing promotional opportunities to the existing employees. No further recruitment is recommended to the cadres mentioned above.

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**Group Promotional Pools with the corresponding number of sanctioned posts are introduced:**

**Group Promotional Pool**

<b>Sr. No.</b>	<b>Gr.</b>	<b>Entry Level</b>	<b>1<sup>st</sup> Advancement</b>	<b>2<sup>nd</sup> Advancement</b>	<b>3<sup>rd</sup> Advancement</b>
4.1.1	C	Level 4 (25500-81100)	Level 5 (29200-92300)	Level 6 (35400 – 112400)	N.A.
<b>Total Sanctioned Posts</b>	<b>30</b>	<b>15</b>	<b>10</b>	<b>5</b>	-
4.1.2	B	Level 7 (44900-142400)	Level 8 (47600-151100)	Level 10 (56100 – 177500)	N.A.
<b>Total Sanctioned Posts</b>	<b>70</b>	<b>36</b>	<b>24</b>	<b>10</b>	
4.1.3	A	Level 10 (56100-177500)	Level 11 (67700-208700)	Level 12 (78800-209200)	N.A.
<b>Total Sanctioned Posts</b>	<b>30</b>	<b>18</b>	<b>10</b>	<b>2</b>	
4.1.4	A	Level 12 (78800-209200)	Level 13 (123100-215900)	Level 13-A (131100-216600)	N.A.
<b>Total Sanctioned Posts</b>	<b>11</b>	<b>6</b>	<b>3</b>	<b>2</b>	

## Annexure A

### Inter-Cadre Promotion (Inter-CP) Scheme

Employees working in certain cadres of Group A, Group B, Group C and Erstwhile Group D (henceforth, referred to as Feeder Cadre (FC) in the sequel) may be given an opportunity to be promoted under Inter Cadre Promotion (Inter-CP) Scheme to a Group Promotional Pool (GPP) with posts/ pay levels of a relevant and non-singular higher cadre (henceforth referred to as 'Relevant Higher Cadre' (RHC) in the sequel). The terms & conditions of the Inter-CP scheme and its scope shall be as follows:

- 1 Inter-CP from an FC to GPP shall be in accordance with the prescribed levels and posts, as per Table A.1. The eligible employees would be deemed to have opted for Inter-CP, unless desired otherwise.
- 2 To be eligible for Inter-CP, the employee must have been directly recruited to the FC and spent the required number of years in the FC, as prescribed in Table A.2. The employee must also satisfy the conditions for Inter-CP, as prescribed in Cl. 4.2(b) and 4.5(b).
- 3 The employee must meet the qualifications and experience prescribed for the entry level post of GPP (as per Table A.1) and should possess the skill set requirements of the RHC. The employee shall qualify for promotion subject to fulfilling the requirements outlined in Cl. 4.2(c)/ Cl.4.2(d), as applicable.
- 4 Under Inter-CP, the promoted employee shall be offered the Pay Level and Post as prescribed for the GPP (as per Tables A.1 and A.2) and will continue in GPP till superannuation.
- 5 Entry to GPP shall be based on the vacancies in GPP, which shall be filled up through the prescribed Selection-cum-Seniority basis at the Institute level. In case, the available vacancies in GPP are less than the qualified candidates, the criteria of promotion will be seniority within the entire FG (across all cadres) and age [Cl.4.2(f)], in that order. On promotion to GPP, the previous position held by the employee in FC shall be considered as vacant. The employee promoted to GPP shall be transferred/ posted to a Section / Department, as below:
  - (i) The employees in GPP shall normally be transferred to a Section/ Department of the Institute, wherein a sanctioned position is available and needs to be filled up.

- (ii) Some employees in GPP may remain in the parent Section/ Department, till a sanctioned position becomes available within the parent Section / Department or elsewhere in the Institute. Such employees shall be accordingly posted/ transferred, with the concurrence of the concerned department(s) / section(s).
  - (iii) The employees in GPP who cannot be transferred/ posted to a sanctioned position in the Institute, shall continue to remain in the parent Section/ Department, and discharge the duties of the previous FC position, as well as, additionally assigned duties as required.
- 6 Inter-CP shall not be used as a justification for increasing the staff requirement of the parent Section/ Department of the promoted employee, since, up till posting/ transfer, the said employee shall be committed to discharge all the duties of the previous FC position, unless notified otherwise. However, after the posting/ transfer of the promoted employee in any Section/ Department of the Institute, is effected, the parent Section / Department may be permitted to recruit against the sanctioned FC position, held originally by the employee, before promotion to GPP.
- 7) After Inter-CP, an employee shall be financially upgraded, according to Table A.2. Irrespective of the Pay Level/ Post after promotion, the employee shall occupy the lowest position in terms of seniority below all existing employees at any substantive position in the RHC(s) and shall continue to remain so, notwithstanding subsequent promotions within GPP.
- 8 GPP corresponding to any Group shall be treated as a separate cadre independent of the RHC(s) (to which the only mode of entry is recruitment). An employee in GPP shall be considered for subsequent Intra-CP to higher levels within GPP, independent of the promotion of the employees in equivalent positions in the RHC(s). The employee may subsequently be promoted within GPP, as per rules [Cl.4.2(a) without grace period and Cl.4.3]. The promotion of an employee in GPP shall be subject to the availability of vacancy at the next level within GPP and the seniority [Cl. 4.2 (f)] of employees within GPP.



**Table A.1: Feeder Group Posts and GPP Designations & Qualifications.**

**a Feeder Group: Erstwhile Gr. D**

FC	FC Highest Level Post	RHC	GPP: 4.1.1 Designations [with suffix (P) added] & Entry Level Post	Qualifications & Experience
		1.1.1	In accordance with 1.1.1 -Jr. Lab Assistant(P) -Jr. Mechanic(P) -Jr. Technician(P) -Jr. Technician (Specific Skill)(P)	As prescribed for 1.1.1
2.6.1	Security Guard – B / C / Sr.	2.3.1	In accordance with 2.3.1 -Jr. Sanitary Inspector(P)	As prescribed for 2.3.1
3.1.1	Multi-Skilled Assistant – B / C / Sr.	2.6.2	In accordance with 2.6.2 -Asst. Security Inspector(P)	As prescribed for 2.6.2
		2.10.1	In accordance with 2.10.1 -Jr. Technician (Med)(P)	As prescribed for 2.10.1
		3.2.1	In accordance with 3.2.1 -Jr. Administrative Asst. (P)	As prescribed for 3.2.1

**b Feeder Group: Gr. C**

FC	FC Highest Level Post	RHC	GPP: 4.1.2 Designations (with suffix (P) added) & Entry Level Post	Qualifications & Experience
1.1.1	Sr. Lab Assistant/ Sr. Mechanic/ Sr. Technician/ Sr. Technician (Specific Skill)	1.1.2  2.1.1	In accordance with 1.1.2 -Technical Supdt.(P) (To be posted in Academic and Infrastructure & Service Units other than Estate Office/ EMD)  In accordance with 2.1.1 -Jr. Engineer(P) (To be posted in Estate Office/ EMD)	As prescribed for 1.1.2          As prescribed for 2.1.1
2.6.2	Senior Security Inspector	2.6.3	In accordance with 2.6.3- -Assistant Security Officer(P)	As prescribed for 2.6.3
2.10.1	Sr. Technician (Medical)	2.10.2	In accordance with 2.10.2- -Technical Supdt. (Med)(P)	As prescribed for 2.10.2
3.2.1	Sr. Administrative Assistant	3.2.2	In accordance with 3.2.2- -Administrative Supdt.(P)	As prescribed for 3.2.2



**a Feeder Group: Gr. B**

FC	FC Highest Level Post	RHC	GPP: 4.1.3 Designations (with suffix (P) added) & Entry Level Post	Qualifications & Experience
1.1.2	Asst. Technical Officer	1.1.3	In accordance with 1.1.3 -Technical Officer-A(P) -Technical Officer-B(P)	As prescribed for 1.1.3
2.1.1	Asst. Executive Engineer	2.1.2	In accordance with 2.1.2 -Deputy Executive Engineer(P)	As prescribed for 2.1.2
2.12.1	Asst. Library Officer	2.12.2	In accordance with 2.12.2 -Library Officer(P)	As prescribed for 2.12.2
3.2.2	Asstt. Administrative Officer	3.4.1	In accordance with 3.4.1 -Assistant Registrar(P)	As prescribed for 3.4.1

**b Feeder Group: Gr. A**

FC	FC Highest Level Post	RHC	GPP: 4.1.4 Designations (with suffix (P) added) & Entry Level Post	Qualifications & Experience
1.1.3	Technical Officer (A and B) – Scale III	1.4.1	In accordance with 1.4.1 -Sr. Technical Officer (Scale-A)(P)	As prescribed for 1.4.1
1.5.1	Sports Officer – Scale III	1.5.2	In accordance with 1.5.2 -Sr. Sports Officer (Scale-A)(P)	As prescribed for 1.5.2
2.1.2	Senior Executive Engineer	2.1.3	In accordance with 2.1.3 • Deputy Superintending Engineer(P)	As prescribed for 2.1.3
2.11.1	Medical Officer – Scale III	2.11.2	In accordance with 2.11.2 -Senior Medical Officer(P) -Scale A (PL 12)	As prescribed for 2.11.2
3.4.1	Jt. Deputy Registrar	3.5.1	In accordance with 3.5.1 -Deputy Registrar(P)	As prescribed for 3.5.1

**Table A.2**

**(i) Eligibility for Inter-Cadre Promotions and subsequent Pay Levels for Erstwhile Group D, Group C, Group B and Group A employees:**

Pay level in FC	Eligibility Criteria	Entry Pay level in GPP
Erstwhile Group D - Level 3*	Must have spent 18 years in the cadre with a minimum of 3 years at Level 3	Group C - Level 4
Group C - Level 6	Must have spent 21 years in the cadre with a minimum of 3 years at Level 6	Group B - Level 7
Group B - Level 10	Must have spent 18 years in the cadre and entered Level 10	Group A - Level 10
Group A (Entry PL 10) - Level 12	Must have spent 15 years in the cadre and entered Level 12	Group A (Entry PL 12) - Level 12

\* For the purpose of Inter-CP of erstwhile Group D employees, Level 3 is treated as the Highest Pay Level of the Cadre and the Levels 4 and 5 are subsumed within the same.

**(ii) Promotion Scheme for Stagnating Employees who avail Inter-CP as per Table A.2 (i)**

If the total number of years served (excluding the years lost due to denial of promotion on account of ineligibility/ disciplinary action/ underperformance) is X, which is larger than the minimum number of years prescribed in the above table for eligibility of erstwhile Group D (18)/ Group C (21)/ Group B (18)/ Group A (15), to be referred as N, then for  $Z = X - N$ , the following shall apply:

- a If  $Z = 1$  to  $5$ , then the number of years required for promotion from entry PL in GPP to the intermediate PL in GPP will be reduced by  $Z$ .
- b If  $Z = 6$  and the employee, while in FC,
  - i is at the entry PL prescribed for GPP for less than six years, then the said employee shall be initially promoted to the entry PL of GPP and then placed at the intermediate PL after one year.
  - ii has served for six years or more in the entry PL of GPP or is in the intermediate PL prescribed for GPP, then Inter-CP will take place directly to the intermediate PL of GPP.

In both cases, the eligibility period for promotion of the said employee from the intermediate to the highest PL will be the same as normally required for Intra-CP.

- (c) If  $Z = 7$  and above and the employee, while in FC,
  - i is at the entry PL prescribed for GPP for less than six years, then the said employee shall be initially promoted to the entry PL of GPP and then placed at the intermediate PL after one year and the eligibility period for promotion of the said employee to the highest PL will be reduced by  $(Z - 6)$ . However, if  $Z = 12$  (9 for GPP cadre starting at PL 12) or more, the said employee will be promoted to the highest PL after one year.
  - ii has served for six years or more in the entry PL of GPP or is in the intermediate PL prescribed for GPP, then the said employee shall be directly promoted to the intermediate PL of GPP and the eligibility period for promotion of the said employee to the highest PL prescribed for GPP will be reduced by  $(Z - 6)$ . However, if  $Z = 12$  (9 for GPP cadre starting at PL 12) or more and the employee has served less than six years in the intermediate PL, the said employee will be promoted to the highest PL after one year.
  - iii has served for six years or more in the intermediate PL of GPP or is in the highest PL prescribed for GPP and if  $Z = 12$  (9 for GPP cadre starting at PL 12) or more, then the said employee shall be directly promoted to the highest PL of GPP.

**Revised Recommendations of the RR&PP Implementation Committee  
for Implementation of the RR&PP Scheme (dated 24.01.2018)**

**A. General Guidelines**

- 1) The scheme shall be applicable only to those employees who have opted to join the BoG approved RR&PP, in response to the earlier circular. Employees who exercised the option of not joining the scheme and those who did not exercise the option by the due date shall be deemed to have NOT OPTED to join the RR&PP scheme.
- 2) Employees who have not opted to join the RR&PP scheme shall continue with their current designation with the current pay scale and GP (level) and shall be covered under the currently applicable career progression scheme until any modification / amendment to the same is made by MHRD and is duly adopted by the BoG. Subsequently, the modified / amended scheme will be applicable for the future career progression of such employees. The posts occupied by all such employees shall be governed as per Clause 6.1(b) of the RR&PP document.
- 3) Existing employees who have opted to join the RR&PP scheme shall be mapped into it as on 01-12-2015, which will be the date of placement and the first advancement. Subsequent advancements shall take place every year on January 1, with effect from 01-01-2017.
- 4) All financial benefits to the employees on account of the RR&PP implementation shall accrue with effect from 01-12-2015 only. There shall be no retrospective financial benefits.
- 5) (a) Existing employees who have opted for the RR&PP scheme shall be mapped to a post within the cadre in which they were recruited, with the PB and GP as applicable under RR&PP, irrespective of the number of positions under the respective PB and GP. A detailed plan for placement and the eligibility period for promotion in existing cadres is given in Tables B.1, B.2 and B.3 of Section B. For the mapping as well as subsequent promotions within the cadre, the qualifications required for the entry level under RR&PP shall not be insisted upon for the existing employees.  
  
(b) Notwithstanding Clause 5 (a) above, employees who were occupying a post prior to the RR&PP implementation with PB and/or GP lower than that specified at the entry level in the respective cadres of RR&PP shall be mapped, as on 1-12-2015, to a post with PB and GP at the entry level as given in the table below, subject to their having the required educational qualifications as per RR&PP. The employees who do not possess the required qualifications will be mapped as per the RR&PP scheme (with effect from 1-12-2015) only after obtaining the required educational qualifications. However, the financial benefits will accrue with prospective effect from the date of acquiring the entry level qualification. Their present seniority in the cadre will be maintained, but they will be considered for promotion only if they acquire the entry-level educational qualification. Subsequent to the placement of such employees at the entry-level GP as per RR&PP, there shall be no consideration of their services prior to 1-12-2015 for promotional purposes / financial up gradation under MACPS.



Post	Existing GP	GP to be mapped
Security Inspector	2000	2400
Hindi Officer	4800	5400 (in PB-3)
Primary Teachers (Gr.-I)	2800	2800 / 4200
Pre-Primary Teacher (Gr.-I)	2400	2800 / 4200
Post Graduate Teacher	4600	4800

- 6) Employees who have been recruited with GP 2000 / 2800 / 4200 but have not completed 3 years of service as on 01-12-2015 shall be placed in the next higher GP (2400 / 4200 / 4600, respectively), as per Section B after completion of 3 years from the date of their joining. This shall be applicable to only those cadres for which RR&PP has the provision of substantive appointment after 3 years.
- 7) Employees who were recruited and joined their respective cadres prior to 1-12-2015 at GP 2400 / 2800 in Group C, GP 4600 / 4800 in Group B, and GP 6600 in Group A (which are higher than the corresponding entry level GP in the respective cadres in RR&PP), shall be given retrospective benefits in the number of years of service, by shifting back their effective date of joining at the entry level for the purpose of mapping as given in Table B.3 of Section B. This is being done to maintain the seniority of the existing employees and is in tune with the spirit of the retrospective benefit of years given to existing employees for placement under RR&PP. However, the financial benefits (if any) shall be applicable only with effect from 01-12-2015.
- 8) Existing employees currently with AGP after opting for RR&PP shall be mapped, with pay protection, as per the following Table:

AGP	Applicable GP
6000	5400
7000	6600
8000	7600
9000	8700

- 9) For the purpose of mapping, the employees who were recruited as Medical Officers shall be considered against the positions in the Medical Officer cadre (2.11.1) and those who were recruited as Sr. Medical Officer will be considered against positions in the Sr. Medical Officer cadre (2.11.2), even if they do not opt for RR&PP.
- 10) The employees recruited at GP 2000 / GP 2800 / GP 4200 during the calendar years 2016 and 2017 shall be eligible for promotion to GP 2800 / GP 4600 / GP 4800, after 11 years and 10 years, respectively. The period of 9 years for eligibility for promotion to GP 2800 / GP 4600 / GP 4800 in the relevant cadres, as given in the RR&PP document, shall be applicable only with effect from 1-1-2018.

11) With respect to the provisions of MACPS:

- (a) Existing employees in GP 4800 shall continue to be placed through MACPS within PB-2 with GP 5400. Existing employees who have reached GP 5400 in PB-2, shall continue to draw GP 5400 in PB-2 and shall be mapped against positions earmarked for GP 4800, in the respective cadre.
- (b) With reference to Section B, all upward movements of existing employees under RR&PP shall be counted as financial up-gradations for the purpose of MACPS, with pay fixation as per rules.
- (c) Employees recruited through direct appointment at a GP same as in the earlier employment shall be given the MACPS benefits from the date of their earlier service in that GP.
- (d) The employees recruited after 01-12-2015 as per the RR&PP scheme at GP 2000 / GP 2800 / GP 4200 will be placed substantively after 3 years at GP 2400 / GP 4200 / GP 4600, respectively. This movement shall not be counted as financial up-gradation for the purpose of MACPS. The service period for the purpose of MACPS shall be considered from the date of substantive appointment.

#### **B. Plan for Placement and Eligibility Period for Promotion of Existing Employees**

With respect to Clauses 5-7 of Section A (General Guidelines), the details of the plan of placement and the eligibility period for promotion under all the cadres of the RR&PP scheme are given in Tables B.1 and B.2.

Tables B.1(a) and B.1(b) deal with those Group B, C, and erstwhile Group D cadres (1.1.1, 1.1.2, 2.1.1, 2.2.1, 2.3.1, 2.5.1, 2.6.1, 2.6.3, 2.8.2, 2.10.1, 2.10.2, 2.12.1, 2.13.1, 2.13.2, 2.13.3, 2.14.1, 3.1.1, 3.2.1, 3.2.2) for which RR&PP has a provision of substantive placement after three years at the next higher GP than the entry level GP of 1800 / 2000 / 2800 / 4200, referred to as x in the sequel. The employees who were recruited and/or placed at a substantive post with GP of x before 1-12-2015 will be placed to the next higher GP of 1900 / 2400 / 4200 / 4600 (referred to as x+1 in the sequel), respectively, with effect from 1-12-2015 or after 3 years of joining, whichever is later. This provision is being made to maintain their seniority, vis-a-vis that of the employees recruited later who, according to the provisions of RR&PP, will be placed substantially at the GP of x+1 after 3 years of recruitment at GP of x. However, the existing employees shall be eligible for promotion to the GP of x+2 after a minimum of 12 years of service and the next higher GP of x+3 after a minimum of 18 years of service. The erstwhile Group D employees will also be eligible for GP of x+4 after a minimum of 24 years of service. These provisions are consistent with vacancy based promotions after 6 years under RR&PP.

Tables B.2(a) deals with Group A cadres with the entry level GP of 5400 and other Group B and Group C cadres not covered in Table B.1(a). The employees who were recruited and/or placed at a substantive post with an entry-level GP of the cadre, referred to as x in the sequel, before 1-12-2015 shall be eligible for promotion to the

next higher GP of the cadre (referred to as x+1 in the sequel), with effect from 1-12-2015 or after 6 years of joining, whichever is later. These employees shall be eligible for promotion to the GP of x+2 after a minimum of 12 years of service and the next higher GP of x+3 after a minimum of 18 years of service.

Table B.2(b) deals with Group A cadres with the entry-level GP of 7600 (1.4.1, 1.5.2, 2.1.3, 2.11.2, 2.12.3, 3.5.1). For these cadres, the employees who were recruited and/or placed at a substantive post with an entry-level GP of x before 1-12-2015 shall be eligible for promotion to the next higher GP of the cadre x+1, with effect from 1-12-2015 or after 6 years of joining, whichever is later. However, these employees shall be eligible for promotion to the GP of x+2 after a minimum of 9 years of service and the next higher GP of x+3 (applicable for the Sr. Medical Officer cadre (2.11.2) after a minimum of 12 years of service.

Existing employees who joined the cadre at a GP / level higher than that prescribed for the entry level of the respective cadre in RR&PP will be given benefit in the years of service for considering their eligibility period for promotion under RR&PP to maintain their seniority within the cadre. Details of the same are given in Table B.3.

It is categorically stated that promotions shall be effected only subject to the availability of vacancies and the candidates fulfilling the requirements given in Clause 12 of Section A.

Furthermore, whenever an employee is found to be simultaneously eligible for promotion to two levels (for example, from x to x+1 and x+2), the period of eligibility for promotion to the second level (x+2) shall be postponed to a time when the employee has rendered a service of one year at the first level (x+1).



**Table B.1(a)**

**Eligibility period for promotion of existing employees in Group C and B cadres having provision of substantive appointment after 3 years at the entry level**

Present GP	No. of years as on 1-12-2015 after joining at GP of x (2000 / 2800 / 4200) at the entry level of RR&PP	Eligibility for movement* to GP of x+1 (2400 / 4200 / 4600) with respect to joining at GP of x	Eligibility for promotion to GP of x+2 (2800 / 4600 / 4800) with respect to joining at GP of x	Eligibility for promotion to GP of x+3 (4200 / 4800 / 5400(PB-3) with respect to joining at GP of x
x	1	3 years	12 years	18 years
x	2	3 years	12 years	18 years
x	3	01-12-2015	12 years	18 years
x	4	01-12-2015	12 years	18 years
x	5	01-12-2015	12 years	18 years
x	6	01-12-2015	12 years	18 years
x	7	01-12-2015	12 years	18 years
x	8	01-12-2015	12 years	18 years
x	9	01-12-2015	12 years	18 years
x	10 or more	01-12-2015	**	***
x+1	10	Not Applicable	12 years	18 yrs
x+1	11	Not Applicable	12 years	18 yrs
x+1	12	Not Applicable	01-12-2015	18 yrs
x+1	13	Not Applicable	01-12-2015	18 yrs
x+1	14	Not Applicable	01-12-2015	18 yrs
x+1	15	Not Applicable	01-12-2015	18 yrs
x+1	16	Not Applicable	01-12-2015	18 yrs
x+1	17	Not Applicable	01-12-2015	18 yrs
x+1	18	Not Applicable	01-12-2015	01-12-2015
x+1	19	Not Applicable	01-12-2015	01-12-2015
x+1	20 or more	Not Applicable	01-12-2015	01-12-2015
x+2	20 or more	Not Applicable	Not Applicable	01-12-2015

\*Subject to satisfying Clause 12 (c) of Section A for previous 3 years of service, instead of 6 years.

\*\* After 3 years of becoming eligible for the previous GP.

\*\*\* After 6 years of becoming eligible for the previous GP.



Table B.1(b)

## Eligibility period for promotion of existing employees in erstwhile Group D cadres

Present GP	No. of years as on 1-12-2015 after joining at GP of x (1800) at the entry level of RR&PP	Eligibility for movement* to GP of x+1 (1900) with respect to joining at GP of x	Eligibility for promotion to GP of x+2 (2000) with respect to joining at GP of x	Eligibility for promotion to GP of x+3 (2400) with respect to joining at GP of x	Eligibility for promotion to GP of x+4 (2800) with respect to joining at GP of x
x	1	3 years	12 years	18 years	24 years
x	2	3 years	12 years	18 years	24 years
x	3	01-12-2015	12 years	18 years	24 years
x	4	01-12-2015	12 years	18 years	24 years
x	5	01-12-2015	12 years	18 years	24 years
x	6	01-12-2015	12 years	18 years	24 years
x	7	01-12-2015	12 years	18 years	24 years
x	8	01-12-2015	12 years	18 years	24 years
x	9	01-12-2015	12 years	18 years	24 years
x	10 or more	01-12-2015	**	***	***
x+1	10	Not Appl.	12 years	18 years	24 years
x+1	11	Not Appl.	12 years	18 years	24 years
x+1	12	Not Appl.	01-12-2015	18 years	24 years
x+1	13	Not Appl.	01-12-2015	18 years	24 years
x+1	14	Not Appl.	01-12-2015	18 years	24 years
x+1	15	Not Appl.	01-12-2015	18 years	24 years
x+1	16	Not Appl.	01-12-2015	18 years	24 years
x+1	17	Not Appl.	01-12-2015	18 years	24 years
x+1	18	Not Appl.	01-12-2015	01-12-2015	24 years
x+1	19	Not Appl.	01-12-2015	01-12-2015	24 years
x+1	20 or more	Not Appl.	01-12-2015	01-12-2015	****
x+2	20	Not Appl.	Not Appl.	01-12-2015	24 years
x+2	21	Not Appl.	Not Appl.	01-12-2015	24 years
x+2	22	Not Appl.	Not Appl.	01-12-2015	24 years
x+2	23	Not Appl.	Not Appl.	01-12-2015	24 years
x+2	24 or more	Not Appl.	Not Appl.	01-12-2015	01-12-2015

\*\* After 3 years of becoming eligible for the previous GP.

\*\*\* After 6 years of becoming eligible for the previous GP.

\*\*\*\* After 4 years of becoming eligible for the previous GP.

**Table B.2(a)**

**Eligibility period for promotion of the existing employees in Group A with the entry level GP 5400 and those in Group B not covered in Table B.1(a)**

Present GP	No. of years as on 1-12-2015 after joining at GP of x at the entry level of RR&PP	Eligibility for promotion to GP of x+1 with respect to joining at GP of x	Eligibility for promotion to GP of x+2 with respect to joining at GP of x	Eligibility for promotion to GP of x+3 (if applicable) with respect to joining at GP of x
x	1	6 years	12 years	18 years
x	2	6 years	12 years	18 years
x	3	6 years	12 years	18 years
x	4	6 years	12 years	18 years
x	5	6 years	12 years	18 years
x	6	01-12-2015	12 years	18 years
x	7	01-12-2015	12 years	18 years
x	8	01-12-2015	12 years	18 years
x	9	01-12-2015	12 years	18 years
x	10 or more	01-12-2015	**	***
x+1	10	Not Applicable	12 years	18 yrs
x+1	11	Not Applicable	12 years	18 yrs
x+1	12	Not Applicable	01-12-2015	18 yrs
x+1	13	Not Applicable	01-12-2015	18 yrs
x+1	14	Not Applicable	01-12-2015	18 yrs
x+1	15	Not Applicable	01-12-2015	18 yrs
x+1	16	Not Applicable	01-12-2015	18 yrs
x+1	17	Not Applicable	01-12-2015	18 yrs
x+1	18	Not Applicable	01-12-2015	01-12-2015
x+1	19	Not Applicable	01-12-2015	01-12-2015
x+1	20 or more	Not Applicable	01-12-2015	01-12-2015
x+2	20 or more	Not Applicable	Not Applicable	01-12-2015

\*\* After 3 years of becoming eligible for the previous GP.

\*\*\* After 6 years of becoming eligible for the previous GP.

Table B.2(b)

Eligibility period for promotion of the existing employees in Group A with the entry level GP of 7600

Present GP	No. of years as on 1-12-2015 after joining at GP of x at the entry level of RR&PP	Eligibility for promotion to GP of x+1 with respect to joining at GP of x	Eligibility for promotion to GP of x+2 with respect to joining at GP of x	Eligibility for promotion to GP of x+3 (if applicable) with respect to joining at GP of x
x	1	6 years	9 years	12 years
x	2	6 years	9 years	12 years
x	3	6 years	9 years	12 years
x	4	6 years	9 years	12 years
x	5	6 years	9 years	12 years
x	6	01-12-2015	9 years	12 years
x	7	01-12-2015	9 years	12 years
x	8	01-12-2015	9 years	12 years
x	9	01-12-2015	01-12-2015	12 years
x	10 or more	01-12-2015	01-12-2015	**
x+1	10	Not Applicable	01-12-2015	12 yrs
x+1	11	Not Applicable	01-12-2015	12 yrs
x+1	12	Not Applicable	01-12-2015	01-12-2015
x+1	13	Not Applicable	01-12-2015	01-12-2015
x+1	14	Not Applicable	01-12-2015	01-12-2015
x+1	15	Not Applicable	01-12-2015	01-12-2015
x+1	16	Not Applicable	01-12-2015	01-12-2015
x+1	17	Not Applicable	01-12-2015	01-12-2015
x+1	18	Not Applicable	01-12-2015	01-12-2015
x+1	19	Not Applicable	01-12-2015	01-12-2015
x+1	20 or more	Not Applicable	01-12-2015	01-12-2015
x+1	20 or more	Not Applicable	Not Applicable	01-12-2015

\*\* After 3 years of becoming eligible for the previous GP.

**Table B.3**

**Retrospective benefit in years of service for employees who joined at GP higher than the entry level GP in RR&PP**

Cadre	Joining GP (x: cadre entry level GP)	Joining date to be shifted back by	GP as on effective joining date
Group B and C cadres	x+1	6 years	x
	x+2	12 yrs	x
Group A cadres with entry GP of 5400	x+1	6 years	x
	x+2	12 years	x
Group A cadres with entry GP of 7600	x+1	6 years	x
	x+2	9 years	x

**Explanatory note:**

(a) An employee who joined in the year 2006 with GP of 2400 shall be considered to have joined in the year 2000 (= 2006 - 6) with GP of 2000.

(b) An employee who joined in the year 2008 with GP of 4800 shall be considered to have joined in the year 1994 (= 2006 - 12) with GP of 4200.

(c) An employee who joined in the year 2006 with GP of 6600 shall be considered to have joined in the year 2000 (= 2006 - 6) with GP of 5400.