

Format 1

BID SECURITY DECLARATION

(To be issued by the bidder on company's letter in lieu of EMD)

To,
The Registrar
IIT Bombay
Mumbai - 400076

We, M/s(name of the firm) , with ref. to RFx
No.dtdhereby undertake that:

- 1) We accept all the terms and conditions of the tender document.
- 2) We accept that, we will not modify our bid during the bid validity period, submit performance guarantee within the stipulated period and honour the contract after award of contract.
- 3) In the event of any modification to our bid by us or failure on our part to honour the contract after final award or failure to submit performance guarantee, our firm may be debarred from participation in any tender/contract notified by Indian Institute of Technology, Bombay for a period of one year.

Yours faithfully,
(Signature with date and seal)

Format 2

FORMAT FOR PERFORMANCE GUARANTEE BOND

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of One Hundred) (TO BE ESTABLISHED THROUGH ANY OF THE NATIONAL BANKS (WHETHER SITUATED AT MUMBAI OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT MUMBAI OR ANY SCHEDULED BANK SITUATED AT MUMBAI. BONDS ISSUED BY CO-OPERATIVE BANKS ARE NOT ACCEPTED.)

LETTER OF GUARANTEE

To,
Registrar,
Indian Institute of Technology Bombay
Powai, Mumbai – 400 076.

WHEREAS Indian Institute of Technology, Bombay (Buyer) have invited Tenders vide Tender No/ Purchase Order Dt. for purchase of
AND WHEREAS the said tender document requires that any eligible successful tenderer (seller) wishing to supply the equipment / machinery, etc. in response thereto shall establish an irrevocable Performance Guarantee Bond in favour of **“The Registrar, Indian Institute of Technology Bombay”** in the form of Bank Guarantee for Rs(3% (**three percent**) of the purchase value) and valid till **one year or upto warranty period whichever is later** from the date of issue of Performance Guarantee Bond may be submitted along with the Order Acknowledgment as a successful bidder.

NOW THIS BANK HEREBY GUARANTEES that in the event of the said tenderer (seller) failing to abide by any of the conditions referred in tender document / purchase order / performance of the equipment / machinery, etc. this Bank shall pay to Indian Institute of Technology Bombay on demand and without protest or demur Rs (Rupees.....).

This Bank further agrees that the decision of Indian Institute of Technology Bombay (Buyer) as to whether the said Tenderer (Seller) has committed a breach of any of the conditions referred in tender document / purchase order shall be final and binding.

We,.....(name of the Bank & branch) hereby further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the Tenderer (Seller) and/ or Indian Institute of Technology, Bombay (Buyer).

Notwithstanding anything contained herein:

1. Our liability under this Bank Guarantee shall not exceed Rs.
(Indian Rupees..... only).
2. This Bank Guarantee shall be valid up to..... (date) and
3. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if IIT Bombay serve upon us a written claim or demand on or before.....
(date).

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at situated at(Address of local branch).

Yours truly,

Signature and seal of the guarantor:
Name of Bank:
Address:
Date:

Format 3

Previous Supply Order Details

Name of the Firm _____

Order placed by (Full address of Purchaser)	Order No. and Date	Description and quantity of ordered equipment	Value of Order	Date of completion of delivery as per contract	Remarks indicating reasons for late delivery, if any and justification for price difference of their supply order & those quoted to us	Has the Equipment being installed satisfactorily (Attach a Certificate from the Purchaser/ Consigner)	Contact Person along with Telephone No., Fax No. and e-mail address.

Signature and Seal of the Manufacturer / Bidder _____

Place : _____

Date : _____

ANNEXURE I - Bidder's Information
(Bidder should duly fill and upload with the technical bid)

1	Name of the Bidder	
2	Address of the Bidder	
3	PAN No.	
4	GSTIN No.	
5	State of GST Registration	
6	E-mail ID	
7	Contact Person's Name & Designation	
8	Mobile No.	
9	CPPP Email ID	

Indian Agent's Information

1	Name of the Indian Agent	
2	Address of the Indian Agent	
3	PAN No. of Indian Agent	
4	GSTIN No. of Indian Agent	
5	State of GST Registration	
6	E-mail	
7	Contact Person's Name&Designation	
8	Mobile No.	
9	CPPP Email ID	

ANNEXURE II - QUESTIONNAIRE

(Bidder should duly fill and upload with the technical bid)

Sr. No.	Question	Response
1.	Whether all the terms and conditions of the NIT document have been complied with. Compliance (Yes/No)	
2.	Whether all the items specified in the technical specification have been compiled and have been quoted in the bidding engine. Compliance (Yes/No)	
3.	Confirm that you have read all the instructions carefully and have complied with the instructions accordingly. Compliance (Yes/No)	
4.	In case the bidder does not manufacture goods, offers to supply have submitted the Manufacturer's Authorization letter. Compliance (Yes/No)	
5.	Mention Delivery period	
6.	Mention the Warranty of the material	
7.	Mention the HSN/SAC code of the material	
8.	In the case of import supplies whether you have mentioned the nearest international port of shipment in the technical bid (if not applicable please mention 'NIL').	

Signature and Seal of the Manufacturer / Bidder

Place: _____

Date: _

ANNEXURE III – CERTIFICATE OF COMPLIANCE
(To be given on Company Letterhead)

Date: _

To,
The Registrar,
Indian Institute of Technology Bombay,
Powai, Mumbai - 400076.

Sub: Certificate of Compliance

Tender Reference No: ____

Name of Tender: ____

We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India. We declare that our company is not from such a country or, if from such a country, has been registered with the Competent Authority. We hereby certify that all requirements in this regard are fulfilled and are eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached]

Yours faithfully,
(Signature of the Bidder, with Official Seal)

ANNEXURE IV – DECLARATION OF LOCAL CONTENT

(To be given on company letterhead - For a tender value below Rs.10 crores)

(To be given by Statutory Auditor/Cost Auditor/Cost Accountant/CA for tender value above Rs.10 crores)

Date: _
To,
The Registrar,
Indian Institute of Technology Bombay,
Powai, Mumbai - 400076.

Sub: Declaration of Local content

Tender Reference No: ____

Name of Tender: - __

Country of Origin of Goods being offered: _____

We hereby declare that the items offered have ____% local content.

“Local Content” means the amount of value added in India which shall be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

The bidders cannot claim services such as transportation, insurance, installation, commissioning, training and after-sales service support like AMC/CMC etc. as local value addition.

*“*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permitted under law.”*

Yours faithfully,
(Signature of the Bidder, with Official Seal)

ANNEXURE V- MANUFACTURING AUTHORIZATION FORM
(To be given on OEM'S Company Letterhead)

Date: _
To,
The Registrar,
Indian Institute of Technology Bombay,
Powai, Mumbai - 400076.

Sub: Declaration of Manufacturing Authorization Form

Tender Reference No: ____

Name of Tender: -

We M/s _____ who are established and reputable manufactures of _____ having factories at _____ and _____ do hereby authorize M/s _____ (Name and address of Agent/Dealer) to offer their quotation, negotiate and conclude the contract with you against the above invitation for the tender. We hereby extend our full guarantee and warranty as per the terms and conditions of the tender and the contract for the equipment and services offered against this invitation for the tender by the above firm. In case of M/s _____ is out of service due to any reason, we will make alternative arrangements for the service and maintenance of the product/ service offered on the same terms and conditions.

Yours faithfully,
(Signature of the OEM, with Official Seal)