INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
ESTATE OFFICE
NOTICE INVITING TENDER

Telephone No. 022 2576-4060,022-2159-6922 email id drestate@iitb.ac.in

IIT Bombay invites signed Technical Bid & Financial Bid for following work from the contractors having **similar** experience in Central Government Departments / State Government Departments / Central or State Autonomous Bodies / State or Central Public Sector Undertakings & Large Private Organizations. The detail of work is given below:

Sr. No.	Name of Work	Estimated Cost (In Rs.)	EMD (Rs.)	RFX	Duration of contract
1	Term contract for cleaning of water tanks in Hostel area. **EO/A/HOSTEL/WKS-159/26-27**	Rs 26,26,291/- Incl.18% GST	Rs.52,000/-	**Offline Itemrate Mode**	**01 year**

Intending bidders need to register themselves on the IIT Bombay portal i.e. https://portal.iitb.ac.in/vrp/index.jsp to get User ID and Password. Please visit https://portal.iitb.ac.in/vrp/vrp_srm_docs.jsp for configuration process and user manual. For queries regarding vendor registration, and configuration process please contact on 022 - 2159 3001 (MDM Help-desk).

All tender documents, forms, etc are available online on https://www.iitb.ac.in/resources/vendors-tenders and Central Public Procurement Portal (CPPP) e-tender publishing portal of the Government of India.

Date of submission of technical and financial bids, in 02 separate envelopes is on **25.11.2026** from 09:15 a.m to 11:15 a.m. in the tender box at 1st floor, Conference room, Estate Office. **The date of opening the technical Bid will be 25.11.2026 at 11:30 a.m and the date of opening of financial bid is on 02.12.2026 (Tentative)**

Interested contractors/agencies are requested to submit Technical bid and Financial bid in the Tender Box of the Estate Office.All contractors/agencies should submit technical bid with the following documents, failing to which their tender will be summarily rejected from the tendering process:

1) **i.** Experience of having successfully completed works during the last 7 years ending last day of the month previous to the one in which applications are invited :

Three similar completed works costing not less than the amount equal to **40%** of estimated cost put to tender,
OR
Two similar completed works, costing not less than the amount equal to **50%** of the estimated cost put to tender
Or
One similar completed work of aggregate cost not less than the amount equal to **80%** of the estimated cost.

ii. One completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to **40%** of the estimated cost put to tender with some Central Government Departments / State Government Departments / State or Central Autonomous Bodies / State or Central Public Sector undertakings.

2) Submit a copy of the information in respect of manpower/mandays for above said work must be given in undertaking with official signature and seal/stamp, otherwise tender will be rejected.

3) P. F. registration certificate.

4) P. F. challans of last 12months.

5) ESIC registration certificate and copies of ESIC challans of the last 12 months (as per the labourers engaged during a particular month).Contractor name should be mentioned in the challans else the agency will be disqualified.ORContractors' all risks insurance (CAR policy)

6) PAN card.

7) GST registration certificate.

8) Income Tax Return for **assessment year** i.e. of **2024-25 & 2025-26 & 2026-27.**

9) List of Equipment's, Machinery, Tools.

10) List of Technical Staff with copies of their Degree/diploma certificate.

11) Submit DD/FDR/BG of Rs.52,000/- in the name of "The Registrar, IIT Bombay" in the Technical Bid Envelope.

12) Power of Attorney, if any.

13) Proof of Constitution: An affidavit in case of Sole Proprietorship, Partnership Deed in case of Partnership Firm, Article of Association in case of Private / Public Limited Companies.

14) **Litigation history** of the agency is required to be submitted along with the application. A tender would not be awarded if any inquiry proceeding / criminal case is found pending against the agency.If there is no enquiry then undertaking has to be submitted in the format given.

15) Bank Solvency certificate 40% of estimated amount issued within one year from any Nationalized / Schedule Bank from the date of publishing of Tender.

16) Detail statement for work completed, work in hand including balance commitment of work should be enclosed for last three year commencing from 1st April and ended with 31st March and contractor should submit his details as per **Annexure'A'** format with support of xerox copies of work order and work completion certificates, otherwise the bid capacity will not be calculated and his technical bid will be summarily rejected.

Terms & Conditions :

The documents listed above from Sr. No. 1 to 16 is mandatory for qualification in the technical bid evaluation process.

The work will be executed with lowest bidder as per the terms and conditions of work order and tender documents signed by the lowest bidder.

The validity of the bids will be valid for 6 months from the date of opening of tender.

No work will be subleted to third party. If found payment of final bill will not be processed and the contractor's name will removed from the enlistment without giving him further notice.

The rates are taken from ongoing market rates and rate analysis.

Contractors are strictly prohibited from engaging in any correspondence related to tender documents with anyone other than the Tender Section. Any violation will result in disqualification from all future tenders.

IIT Bombay reserve its rights to reject any or all tenders without assigning any reason and without any reference.IIT Bombay reserves the right to request a detailed justification of the quoted rates from the lowest bidder, if deemed necessary by the Engineer-in-Charge. Should the justification provided by the bidder be considered unsatisfactory or unsubstantiated, the Engineer-in-Charge shall have full authority to reject the bid, irrespective of it being the lowest.

Bids must be submitted between 09:15 a.m. and 11:15 a.m. on the tender opening date specified in the Notice Inviting Tender (NIT). Contractors are required to deposit their bids in the designated tender box located in the Conference Room on the first floor of the Estate Office.

The bid shall be submitted in a duly sealed envelope, clearly superscribed with the name of the work, work number, and type of bid enclosed (Technical Bid or Financial Bid) with company's name and signature on it. Envelopes secured with staples shall not be accepted, and bids submitted in such envelopes shall be rejected.

The Technical Bid shall include an index sheet, and all documents shall be properly numbered, arranged in the order specified in the index, and appropriately tagged with flags for easy identification and reference.

The contractor shall affix the company stamp and the authorized signatory's signature on each page of the bid documents. This requirement shall be strictly adhered to, particularly in respect of the Financial Bid.

6/11/26

Dy. Superintending Engineer

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

ESTATE OFFICE

EO/A/HOSTEL/WKS - 159/26-27

Name of Work :- Term contract for cleaning of water tanks in Hostel area.

Sr. No.	Schedule/Description of work	Qty.	Rate in Figure & in words	Unit	Amount Rs.
1	Cleaning the Overhead / Under Ground water tanks of various capacities up to 5000 liters of Sintex, R.C.C, M.S or any other tank on the roof/Ground of buildings by dewatering excess water with potable electric water pump and/or transferring the water into another tank located nearby before schedule time of cleaning as directed, to ensure minimum wastage of water, then thoroughly cleaning with wire brush / coir brush & using water jet cleaner to clean all Algae, sludge and impurity accumulated even in the smallest pores of the water tank including closing the inlet and outlet water supply line, plugging the outlets inside the tanks with cotton plugs and removing it after cleaning the tank, finally washing the tank with diluted bleaching powder or potassium Permagnate or disinfection of the tank using imported Food Grade Chemical Disinfectant which also has a residual effect, removing the muddy water and cleaning the bottom surface of tank neatly. After the final drying the entire inside dry surface of the tank is treated with Ultra Violet Rays to eliminate the bacteria & germs & writing the date of cleaning on the side of tanks by erasing old dates with base coat of plain black enamel paint as "cleaned on....." etc. complete & then ensure the water supply is regular or not due to air locking including removing & refixing ball cock & rod after cleaning the tank, ensure regular water supply by removing air lock if any, replacing the loose inlet / outlet of tanks by new outlets if any etc. all complete as directed by Engineer In-charge. **(NOTE:- The Contractor has to make an own arrangement of Power supply from nearest recommended power point as shown by EMD)**	392.00		Per No.	
2	Cleaning the Overhead / Under Ground water tanks of various capacities above 5000 liters & upto 10000 liters of Sintex, R.C.C, M.S or any other tank on the roof/Ground of buildings by dewatering excess water with potable electric water pump and/or transferring the water into another tank located nearby before schedule time of cleaning as directed, to ensure minimum wastage of water, then thoroughly cleaning with wire brush / coir brush & using water jet cleaner to clean all Algae, sludge and impurity accumulated even in the smallest pores of the water tank including closing the inlet and outlet water supply line, plugging the outlets inside the tanks with cotton plugs and removing it after cleaning the tank, finally washing the tank with diluted bleaching powder or potassium Permagnate or disinfection of the tank using imported Food Grade Chemical Disinfectant which also has a residual effect, removing the muddy water and cleaning the bottom surface of tank neatly. After the final drying the entire inside dry surface of the tank is treated with Ultra Violet Rays to eliminate the bacteria & germs & writing the date of cleaning on the side of tanks by erasing old dates with base coat of plain black enamel paint as "cleaned on....." etc. complete & then ensure the water supply is regular or not due to air locking including removing & refixing ball cock & rod after cleaning the tank, ensure regular water supply by removing air lock if any, replacing the loose inlet / outlet of tanks by new outlets if any etc. all complete as directed by Engineer In-charge. **(NOTE:- The Contractor has to make an own arrangement of Power supply from nearest recommended power point as shown by EMD)**	214.00		Per No.	

3	Cleaning the Overhead / Under Ground water tanks of various capacities above 10000 liters & upto 50000 liters of Sintex, R.C.C, M.S or any other tank on the roof/Ground of buildings by dewatering excess water with potable electric water pump and/or transferring the water into another tank located nearby before schedule time of cleaning as directed, to ensure minimum wastage of water, then thoroughly cleaning with wire brush / coir brush & using water jet cleaner to clean all Algae, sludge and impurity accumulated even in the smallest pores of the water tank including closing the inlet and outlet water supply line, plugging the outlets inside the tanks with cotton plugs and removing it after cleaning the tank, finally washing the tank with diluted bleaching powder or potassium Permagnate or disinfection of the tank using imported Food Grade Chemical Disinfectant which also has a residual effect, removing the muddy water and cleaning the bottom surface of tank neatly. After the final drying the entire inside dry surface of the tank is treated with Ultra Violet Rays to eliminate the bacteria & germs & writing the date of cleaning on the side of tanks by erasing old dates with base coat of plain black enamel paint as "cleaned on....." etc. complete & then ensure the water supply is regular or not due to air locking including removing & refixing ball cock & rod after cleaning the tank, ensure regular water supply by removing air lock if any, replacing the loose inlet / outlet of tanks by new outlets if any etc. all complete as directed by Engineer In-charge. **(NOTE:- The Contractor has to make an own arrangement of Power supply from nearest recommended power point as shown by EMD)**	166.00		Per No.	
4	Cleaning the Overhead / Under Ground water tanks of various capacities above 50000 liters & upto 100000 liters of Sintex, R.C.C, M.S or any other tank on the roof/Ground of buildings by dewatering excess water with potable electric water pump and/or transferring the water into another tank located nearby before schedule time of cleaning as directed, to ensure minimum wastage of water, then thoroughly cleaning with wire brush / coir brush & using water jet cleaner to clean all Algae, sludge and impurity accumulated even in the smallest pores of the water tank including closing the inlet and outlet water supply line, plugging the outlets inside the tanks with cotton plugs and removing it after cleaning the tank, finally washing the tank with diluted bleaching powder or potassium Permagnate or disinfection of the tank using imported Food Grade Chemical Disinfectant which also has a residual effect, removing the muddy water and cleaning the bottom surface of tank neatly. After the final drying the entire inside dry surface of the tank is treated with Ultra Violet Rays to eliminate the bacteria & germs & writing the date of cleaning on the side of tanks by erasing old dates with base coat of plain black enamel paint as "cleaned on....." etc. complete & then ensure the water supply is regular or not due to air locking including removing & refixing ball cock & rod after cleaning the tank, ensure regular water supply by removing air lock if any, replacing the loose inlet / outlet of tanks by new outlets if any etc. all complete as directed by Engineer In-charge. **(NOTE:- The Contractor has to make an own arrangement of Power supply from nearest recommended power point as shown by EMD)**	24.00		Per No.	

5	Cleaning the Overhead / Under Ground water tanks of various capacities above 100000 liters & upto 150000 liters of Sintex, R.C.C, M.S or any other tank on the roof/Ground of buildings by dewatering excess water with potable electric water pump and/or transferring the water into another tank located nearby before schedule time of cleaning as directed, to ensure minimum wastage of water, then thoroughly cleaning with wire brush / coir brush & using water jet cleaner to clean all Algae, sludge and impurity accumulated even in the smallest pores of the water tank including closing the inlet and outlet water supply line, plugging the outlets inside the tanks with cotton plugs and removing it after cleaning the tank, finally washing the tank with diluted bleaching powder or potassium Permagnate or disinfection of the tank using imported Food Grade Chemical Disinfectant which also has a residual effect, removing the muddy water and cleaning the bottom surface of tank neatly. After the final drying the entire inside dry surface of the tank is treated with Ultra Violet Rays to eliminate the bacteria & germs & writing the date of cleaning on the side of tanks by erasing old dates with base coat of plain black enamel paint as "cleaned on....." etc. complete & then ensure the water supply is regular or not due to air locking including removing & refixing ball cock & rod after cleaning the tank, ensure regular water supply by removing air lock if any, replacing the loose inlet / outlet of tanks by new outlets if any etc. all complete as directed by Engineer In-charge. **(NOTE:- The Contractor has to make an own arrangement of Power supply from nearest recommended power point as shown by EMD)**	44.00		Per No.	
6	Collecting the drinking water sample at various locations within campus, testing the same for chemical and biological norms/parameters as per the IS 10500 & submitting the test reports, etc all complete as directed by Engineer In-Charge.	55.00		Per No.	
				Gross Amount Rs.	
				CGST 9%	
				SGST 9%	
				Net Amount Rs.	
				Say Rs.	

Amount in Rs._____

_____)

(Rates for all items & net amount of total to be filled with figure and words. If it is not done,it will be assumed as incomplete tender & tender opening committee will reject your offer at the time of opening of tenders/quotations).

1) If you will engage labourer 20 or more any day, you have to get labour licence as per contract Regulation & Abolition Act 1970 Rule 1971, and also, you have to keep all such recored for inspection to the Principal Employer. If you will engage labour up to 10 Nos. per day, you have to file returns after completion of work as per Building & Construction Act to the Office of Regional Labour Commissioner (Central), Sion, Mumbai.

2) Tender will be rejected if white ink applied for correction in the schedule of work.

3) In the case of Item rate tenders, only rates quoted shall be considered. Any tender containing percentage below / above the rates quoted is liable to be rejected. Rates quoted by the contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates written in figures and words. However, if a discrepancy is found, the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figure and in words tally, but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item(s), leaving space both in figure(s), words(s), and amount blank, it will be presumed that the contractor has included the cost of this / these item(s) in other items and rate for such item(s) will be considered as zero and work will be required to be executed accordingly.

6/11/26

Dy. Superintending Engineer

5/11/26

Signature and official Stamp of Contractor

ANNEXURE 'A' (FORMAT)
TECHNICAL BID

File No. : EO/A/HOSTEL/WKS-159/26-27

Name of Work : Term contract for cleaning of water tanks in Hostel area.

Name of the Contractor ----------

Sr. No.	Name of Client	Name of Works	2023-24 (In Lakhs)	2024-2025 (In Lakhs)	2025-2026 (In Lakhs)	2026-2027 (In Lakhs)	
						Completed	Balance
			-	-	-	-	-
			-	-	-	-	-
		Total Amount (In Lakhs)	-	-	-	-	-

Note : Contractor must submit his details as per Annexure 'A' with declaration stating that **he is possessing all the original copies of work orders and experience certificates, it will be produced as and when required to IIT Bombay.** However, if it is found false at later stage, the contractor will be debarred or blacklisted. Whereas, if information is not submitted as per Annexure 'A' format his bid capacity will not been calculated and his tender will be summarily rejected.

6/11/26

Dy. Superintending Engineer

Signature of Contractor
Name & Address in full

WORKS UNDERTAKING

EO/A/HOSTEL/WKS-159/26-27

To,
Dy. Superintending Engineer
Indian Institute of Technology,
Powai, Mumbai – 400 076.

Sub : Term contract for cleaning of water tanks in Hostel area.

Dear Sir,

We are hereby quoting all the rates for the attached schedule of short tender of the above mentioned job.

We hereby accept & signed all the General Terms and Conditions and special Conditions of Contract.

The work will be completed within specified time limit of 01 Year as mentioned in the notice inviting for short tenders.

The following information is required to be provided.

I / We agree to keep the tender open for One Hundred and Eighty (180) days from the due date of its opening / One Hundred and Eighty days from the date of opening of financial bid in case tenders are invited on 2/3 envelope system and not to make any modification in its terms and conditions.

	Male	**Female**
No. of Unskilled casual labour to be required per day.		
No. of Skilled casual labour to be required per day.		
Total Mandays required for completion of work.		

Thanking you,

Yours faithfully,

Signature of the Contractor
With official Seal / Stamp of the firm

DECLARATION

.(a) We are not involved in any litigation that may have an impact of affecting or compromising the works as required under this tender.

(b) We are not black-listed by any Central/State Government/Pubic Sector Undertaking in India.

(c) We hereby confirm and declare that M/s [Company Name] does not have any Litigation / Arbitration History with any Government department, Public Sector Undertaking (PSU), or Private Sector agency for works executed during the **last 5 years.**

(d) I/we undertake that the documents submitted are genuine/authentic and nothing material has been concealed therefrom and that I/we are not debarred by any Government organization and are competent to have the contract. I/we understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/concealment of information.

(Signature of Authorized Signatory)

Name of the bidder: _____

Complete Address:

_____

Address (Works), if

any: Contact Nos. _____

_____