INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
ESTATE OFFICE
NOTICE INVITING TENDER

Telephone No. 022 2576-4995,022-2159-6922 email id drestate@iitb.ac.in

IIT Bombay invites signed Technical Bid & Financial Bid for the following work from the contractors having similar experience in Central Government Departments / State Government Departments / Central or State Autonomous Bodies / Central or State Public Sector Undertakings / in reputed Private Companies. The detail of work is given below:

Sr. No.	Name of Work	Estimated Cost (In Rs.)	EMD (Rs.)	Mode of Tender	Duration of contract
1	Replacement of damaged roofing sheets for existing car parking sheds at Central area. (Phase-II) **EO/A/CENTRAL/WKS-177/26-27**	Rs 12,00,589/- Incl.18% GST	Rs.24,000/-	**Percentage rate offline mode**	**02 Months**

Intending bidders need to register themselves on the IIT Bombay portal i.e. https://portal.iitb.ac.in/vrp/index.jsp to get User ID and Password. Please visit https://portal.iitb.ac.in/vrp/vrp_srm_docs.jsp for configuration process and user manual. For queries regarding vendor registration, and configuration process please contact on 022 - 2159 3001 (MDM Help-desk).

All tender documents, forms, etc are available online on https://www.iitb.ac.in/resources/vendors-tenders and Central Public Procurement Portal (CPPP) e-tender publishing portal of the Government of India.

Date of submission of technical and financial bids, in 2 separate envelopes is on 04.12.2026 from 09:15 a.m to 11:15 a.m. in the tender box at 1st floor, Conference room, Estate Office. **The date of opening the technical Bid will be 04.12.2026 at 11:30 a.m and the date of opening of financial bid is on 11.12.2026 (Tentative)**

Interested contractors/agencies are requested to submit Technical bid and Financial bid in the Tender Box of the Estate Office.All contractors/agencies should submit technical bid with the following documents, failing to which their tender will be summarily rejected from the tendering process:

1) **i.** Experience of having successfully completed works during the last 7 years ending last day of the month previous to the one in which applications are invited :

Three similar completed works costing not less than the amount equal to **40%** of estimated cost put to tender,
OR
Two similar completed works, costing not less than the amount equal to **50%** of the estimated cost put to tender
Or
One similar completed work of aggregate cost not less than the amount equal to **80%** of the estimated cost.

ii. One completed work of any nature (either part of (i) or a separate one) costing not less than the amount equal to **40%** of the estimated cost put to tender with some Central Government Departments / State Government Departments / State or Central Autonomous Bodies / State or Central Public Sector undertakings.

2) Submit a copy of the information in respect of manpower/mandays for above said work must be given in undertaking with official signature and seal/stamp, otherwise tender will be rejected.

3) P. F. registration certificate.

4) P. F. challans of last 12months.

5) ESIC registration certificate and copies of ESIC challans of the last 12 months (as per the labourers engaged during a particular month).Contractor name should be mentioned in the challans else the agency will be disqualified.ORContractors' all risks insurance (CAR policy)

6) PAN card.

7) GST registration certificate.

8) Income Tax Return for **assessment year** i.e. of **2024-25 & 2025-26 & 2026-27.**

9) List of Equipment's, Machinery, Tools.

10) List of Technical Staff with copies of their Degree/diploma certificate.

11) Submit DD/FDR/BG of Rs. 24,000/- in the name of "The Registrar, IIT Bombay" in the Technical Bid Envelope.

12) Power of Attorney, if any.

13) Proof of Constitution: An affidavit in case of Sole Proprietorship, Partnership Deed in case of Partnership Firm, Article of Association in case of Private / Public Limited Companies.

14) **Litigation history** of the agency is required to be submitted along with the application. A tender would not be awarded if any inquiry proceeding / criminal case is found pending against the agency.If there is no enquiry then undertaking has to be submitted in the format given.

15) Bank Solvency certificate 40% of estimated amount issued within one year from any Nationalized / Schedule Bank from the date of publishing of Tender.

16) Detail statement for work completed, work in hand including balance commitment of work should be enclosed for last three year commencing from 1st April and ended with 31st March and contractor should submit his details as per **Annexure'A'** format with support of xerox copies of work order and work completion certificates, otherwise the bid capacity will not be calculated and his technical bid will be summarily rejected.

Terms & Conditions :

The documents listed above from Sr. No. 1 to 16 is mandatory for qualification in the technical bid evaluation process.

The work will be executed with lowest bidder as per the terms and conditions of work order and tender documents signed by the lowest bidder.

The validity of the bids will be valid for 6 months from the date of opening of tender.

No work will be subleted to third party. If found payment of final bill will not be processed and the contractor's name will removed from the enlistment without giving him further notice.

The rates is prepared from CPWD DSR 2023 & Market Rate.

Contractors are strictly prohibited from engaging in any correspondence related to tender documents with anyone other than the Tender Section. Any violation will result in disqualification from all future tenders.

IIT Bombay reserve its rights to reject any or all tenders without assigning any reason and without any reference.IIT Bombay reserves the right to request a detailed justification of the quoted rates from the lowest bidder, if deemed necessary by the Engineer-in-Charge. Should the justification provided by the bidder be considered unsatisfactory or unsubstantiated, the Engineer-in-Charge shall have full authority to reject the bid, irrespective of it being the lowest.

Bids must be submitted between 09:15 a.m. and 11:15 a.m. on the tender opening date specified in the Notice Inviting Tender (NIT). Contractors are required to deposit their bids in the **designated tender box** located in the Conference Room on the first floor of the Estate Office.

The bid shall be submitted in a duly sealed envelope, clearly superscribed with the name of the work, work number, and type of bid enclosed (Technical Bid or Financial Bid) with company's name and signature on it. **Envelopes secured with staples shall not be accepted, and bids submitted in such envelopes shall be rejected.**

The Technical Bid shall include an index sheet, and all documents shall be properly numbered, arranged in the order specified in the index, and appropriately tagged with flags for easy identification and reference.

The contractor shall affix the company stamp and the authorized signatory's signature on each page of the bid documents. This requirement shall be strictly adhered to, particularly in respect of the Financial Bid.

19/11/26

Dy. Superintending Engineer

13/11/26

18/11/2026

DECLARATION

(a) We are not involved in any litigation that may have an impact of affecting or compromising the works as required under this tender.

(b) We are not black-listed by any Central/State Government/Pubic Sector Undertaking in India.

(c) We hereby confirm and declare that M/s [Company Name] does not have any Litigation / Arbitration History with any Government department, Public Sector Undertaking (PSU), or Private Sector agency for works executed during the **last 5 years.**

(d) I/we undertake that the documents submitted are genuine/authentic and nothing material has been concealed therefrom and that I/we are not debarred by any Government organization and are competent to have the contract. I/we understand that the contract is liable to be cancelled, if found to be having obtained, through fraudulent means/concealment of information.

(Signature of Authorized Signatory)

Name of the bidder: _____

Complete Address: _____

Address (Works), if any: Contact Nos. _____

ANNEXURE 'A' (FORMAT)
TECHNICAL BID

File No. : EO/A/CENTRAL/WKS-177/26-27

Name of Work : Replacement of damaged roofing sheets for existing car parking sheds at Central area (Phase -II)

Name of the Contractor ----------

Sr. No.	Name of Client	Name of Works	2023-24 (In Lakhs)	2024-2025 (In Lakhs)	2025-2026 (In Lakhs)	2026-2027 (In Lakhs)	
						Completed	Balance
			-	-	-	-	-
			-	-	-	-	-
		Total Amount (In Lakhs)	-	-	-	-	-

Note : Contractor must submit his details as per Annexure 'A' with declaration stating that **he is possessing all the original copies of work orders and experience certificates, it will be produced as and when required to IIT Bombay.** However, if it is found false at later stage, the contractor will be debarred or blacklisted. Whereas, if information is not submitted as per Annexure 'A' format his bid capacity will not been calculated and his tender will be summarily rejected.

Dy. Superintending Engineer

Signature of Contractor
Name & Address in full

WORKS UNDERTAKING

EO/A/CENTRAL/WKS-177/26-27

To,
Dy. Superintending Engineer
Indian Institute of Technology,
Powai, Mumbai – 400 076.

Sub : Replacement of damaged roofing sheets for existing car parking shed at Central area (Phase- II)

Dear Sir,

We are hereby quoting all the rates for the attached schedule of short tender of the above mentioned job.

We hereby accept & signed all the General Terms and Conditions and special Conditions of Contract.

The work will be completed within specified time limit of 2 Months as mentioned in the notice inviting for short tenders.

The following information is required to be provided.

I / We agree to keep the tender open for One Hundred and Eighty (180) days from the due date of its opening / One Hundred and Eighty days from the date of opening of financial bid in case tenders are invited on 2/3 envelope system and not to make any modification in its terms and conditions.

	Male	**Female**
No. of Unskilled casual labour to be required per day.		
No. of Skilled casual labour to be required per day.		
Total Mandays required for completion of work.		

Thanking you,

Yours faithfully,

Signature of the Contractor
With official Seal / Stamp of the firm

INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
POWAI, MUMBAI - 400 076.

EO/A/CENTRAL/WKS-177/26-27 ESTATE OFFICE

Name of Work: Replacement of damaged roofing sheets for existing car parking sheds at Central area (Phase-II)

Schedule of Work

Sr. No.	Description of work	Quantity	Rate (In Rs)	Unit	Amount (In Rs)
1	Dismantling damaged corrugated GI roofing sheets , lowering down the damaged GI sheets and taking out the same outside IIT Campus etc. complete as directed.	370.00	73.18	sqm	27,076.60
2	Providing and fixing corrugated galvanized iron sheets of 0.63 mm thickness (24 B.W.G.), if required without wind ties including fastening with galvanized iron screws and nut bolts to the existing structural steel frame work etc complete. As directed by Engineer in charge.	370.00	1029.65	sqm	3,80,970.50
3	P/F 12mm thick (minimum) Polycarbonate UV Insulated Sheets of Coxwell/ Danpal/ Palram/ DPI Daylighting make of approved colour in required shape, panel width shall not be laess than 900mm, panels shall be uniform in colour including all fittings and fixtures such as snap on connector with grip lock double tooth locking mechanisam, millfinish aluminium U profile end cap, required flashing at the junction of wall/concrete surface and sheets and other required fittings as per manufecturer specifications etc.all complete as directed by Engineer In-charge.	170.00	3435.00	sqm	5,83,950.00
4	Providing and applying two coats of synthetic enamel paint of IITB approved brand (Asian, Berger, ICI, Dulux, Jenson & Nicholson, Goodlass Nerolac) & desired shade to new structural steel work / grill work/ wood work with the help of steel double scaffolding if necessary. (Note : For external work steel double scaffolding will be paid in respective item)	100.00	97.32	sqm	9,732.00
5	Providing and applying zink priming coat over steel and other metal surfaces including preparing of the surface by thoroughly cleaning oil, grease, dirt and other foreign matter with wire brushing, fine fire steel wool,and sand paper, scaffolding/stepladder etc. Complete.	100.00	63.81	sqm	6,381.00

6	Providing and fixing signboards/ notice board with 3mm thick ACP sheet & radium sticker background including pasting, computerized designing & radium sticker cutting & pasting, fixing with screws etc. all complete as directed by Engineer in charge.	1.20	7782.00	sqm	9,338.40
				Total Amount Rs.	10,17,448.50
				Say Rs.	10,17,449.00
				At Par	
				(In words_____%).....% Above	
				(In words._____%).....% Below	
				Amount Rs.	
				CGST 9%	
				SGST 9%	
				Net Amount Rs.	
				Say Rs.	

Special Condition :

1. Recovery of scrap material will be done in respective item at the rates mention below -
   a) GI Sheets – Rs. 20.00/kg

(Rupees.....

.....)

(Rates for all items & net amount of total to be filled with figure and words. If it is not done,it will be assumed as incomplete tender & tender opening committee will reject your offer at the time of opening of tenders/quotations).

Note:

1) If you will engage labourer 20 or more any day, you have to get labour licence as per contract Regulation & Abolition Act 1970 Rule 1971, and also, you have to keep all such recored for inspection to the Principal Employer. If you will engage labour up to 10 Nos. per day, you have to file returns after completion of work as per Building & Construction Act to the Office of Regional Labour Commissioner (Central), Sion, Mumbai.

2) This schedule of work is legal documents of Estate Office, IIT Bombay and directed to enlisted contractors to get the copy of schedule of work to fill the rates and can submit his offer. No changes in schedule of work is allowed i.e. item description , units , quantity, rates, etc. If noticed his offer will be rejected and the contractor will be blacklisted or any other strict action will be initiated against him.

3) This work is to be executed as per the the clauses mentioned in the tender document signed by you. In addition to the existing safety clause of the tender documents a penalty of Rs.5,000/- (per case) will be recovered from the bills of the particular work, in case any safety violations are noticed.

4) Tender will be rejected if white ink applied for correction in the schedule of work.

5) Taxes as per government notification time to time.

6) Contractor must pay GST Taxes to concern authority within 30 days time limit after receipt of payment from IIT Bombay & said record must be submitted to IIT Bombay Accounts Section, otherwise action will be taken as deemed fit.

7) If any malpractices / fraud / negligent professional behaviour or any discrepancy / inconsistency / disparity / deviation / disagreement / dissimilarity / mismatch noticed, their contract will be terminated by issuing one month notice by following legal procedure and will be blacklisted and informed to all Government Authorities and Organisations.

Dy. Superintending Engineer

Signature of the Contractor

Name & Address in full