INDIAN INSTITUTE OF TECHNOLOGY BOMBAY

Frequently Asked Questions (FAQ) –MSBR Admissions 2024-25

Detailed information is available in the Information Brochure (https://www.iitb.ac.in/newacadhome/msResearch.jsp) , However, depending on general queries over phone / e-mail by the prospecting candidates, the following FAQs would be helpful.

1	**What is / are the required fees for filling the application form**?
		Category	Application Fee (For Regular period) (In Rs.)	Application Fee (For Extended period) (In Rs.)
	|---|---|---
		Women Candidates	150	650
		SC/ST/Pwd Candidates	150	650
		All other Candidates	300	800
	The fee is to be paid by SBI Internet Banking/ Online Payment System and you do not have to submit the hard copy of the application. Applications without online payment details will not be considered. *APPLICATION FEE IS NON-REFUNDABLE.*
2	**My last semester results have not yet been declared. What to fill in aggregate % field?**
	*You need to select the option 'Result Awaited'. No need to mention in the marks. Fill in the aggregate % up to current semester. Your admission will be **provisional** subject to securing the required percentage after the final examination (i.e. aggregate of all the years/semesters)*
3	**With one application fee, how much Dept. I can apply ?**
	Candidates who wish to apply to more than one stream, will have to fill the form for each stream separately alongwith the fee.
4	**Whom should I contact to find out the shortlisting criteria, date of interview, result of selection candidates ? OR** **I did not receive any email for Written Test and/or Interview or final offer.**
	Visit the link, https://www.iitb.ac.in/newacadhome/msResearch.jsp periodically for updation of shortlisting criteria /results/ important announcements. *Candidates selected are sent offer letter through email/sms and also upon login ONLINE portal they can check their status. If not selected, their status does not change. It will show 'NOT Offered')*
5	**I did mistake while filling the option Application form. What Should I do ?**
	You can correct any mistakes / make changes in the "finally submitted application" by clicking on the link UnFreeze Application", before the last date of application. *Once the applicant clicks on unfreeze application, the application will be treated as Draft/ Un-Submitted Application , which will allow the applicant to make changes.* *Your application form will NOT be considered for further processing if you do not submit the application form Finally, even if the you have filled it completely and paid through application fees.*
6	**I am not able to submit the form "Finally". What shall I do? OR** **I am facing difficulty while filling up the application form. What should I do ?**
	Please read the instructions given for filling the application form carefully, • *You need to upload the documents with the original file type [jpeg,jpg,png,PDF].* • *You need to make sure that the file names for different documents are not the same. You must avoid null character (" ",/ etc.) or copy, cut, paste any sentence from any word document while filling the application form.* • *If still the problem persist then you may please click " **REPORT PROBLEM** " button available on the 'online application portal' and wait for a reply. The reply will be send/ given by the Technical Team with in 24 hrs.* • *"**ONLY**", in case you do not get a reply within 2 working days on "online application portal/by email" then you may send a mail with your Application ID, Registration No., screen shot of the problem to pgadm@iitb.ac.in with subject "**Problem reported but not yet solved**".*

	• If you still do not get a reply within 2 working days then you may send a email to dracad@iitb.ac.in/pgadm@iitb.ac.in with subject "**Problem reported but not yet solved**"
7	**I am OBC-NC candidate, but I do not have the latest OBC-NC certificate. What should I do?**
	In absence of OBC-NC Certificate in the given Format, you can apply with the Old certificate however, you MUST submit the new OBC-NC Certificate at the time of admission, if selected. Please note that in absence of producing latest OBC-NC certificate, if selected, your admission offer stands cancelled/withdrawn.
8	**I am EWS candidate, but I do not have the latest EWS certificate. What should I do?**
	Candidates needs to submit EWS certificate issued by the Competent Authority in the prescribed format. Please note that in absence of producing latest EWS certificate, if selected, your admission offer stands cancelled/withdrawn.
9	**I am Persons with Disability (PwD)** *category and completed all the formalities and selected for the subsequent round written test/and or interview as well but no communication is received.*
	PwD candidates will be given to only those who have at least 40% permanent physical disability. Candidates selected are sent offer letter through email/sms and also upon login ONLINE portal they can check their status. If not selected, their status does not change. It will show 'NOT Offered').
	Further, PwD reservations @ 5% (total 1 seat in MA. Res. Programmes) will be horizontal (i.e. PD candidates will consume seats from their birth category quota). Therefore, if no PwD candidates are selected, the quota as per birth category will be filled.
10	**Is it the consolidated marksheet be uploaded or final semester or the 7th & 8th semester, or the degree certificate or the convocation certificate?**
	You can upload any documents available with you and if selected you have to submit attested copies of qualifying degree certificate, provisional degree certificate and final transcripts/ marksheets on or before the last date for submission of documents, as stated in MA Res. Information Brochure, failing which, admission will stand cancelled.
11	**I have a degree from Foreign University. Whether it will be considered for admission at IIT Bombay ?**
	You need to submit the "Equivalence Certificate" from Association of Indian Universities (AIU), New Delhi for qualifying Exam and proof of having minimum of 55% marks (50% marks in case of SC/ST/PwD) equivalent in qualifying examination.
12	**What happens in case I am not able to submit all required documents before the payment of admission fees?**
	In case you are not able to submit the required documents before the last date of submission of documents, your admission is liable to be cancelled.
13	**I have paid the application fee/admission fee and the same is deducted from the Account. However, the status is showing 'Pending'. What should I do ?**
	In case the amount is already deducted, do not pay again wait for 2/3 days. The reconciliation process takes atleast 2/3 days for confirmation of amount paid.
14	**I have paid application fee/admission fee twice.**
	You have to send an email to pgadm@iitb.ac.in *alongwith the transaction details, Your Name, Applicant ID for refund of additional amount paid.*
15	**I want to change the details in the application form after the last date of application.**
	No changes are allowed after the last date of application. Application once submitted is "FINAL".

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