

**INDIAN INSTITUTE OF TECHNOLOGY BOMBAY**  
**Hostel Coordinating Unit**

No.HCU/Hostel Fees/Spring/2024-25

24.09.2024

**Schedule for Payment of Hostel fees by on-roll UG, PG/PhD Students for the Spring Semester  
2024-2025 and Hostel Fees structure for New Entrants 2024-2025**

All on-roll Undergraduate, Postgraduate/Ph.D students and New entrants are required to pay their Hostel Fees for Spring Semester 2024-25 as per the following schedule. Detailed Hostel Fee structure is enclosed for a quick reference.

Payment of Hostel Fees for Spring Semester 2024-25	01.10.2024 to 16.12.2024
Payment of 1 <sup>st</sup> Installment of Semester Mess Advance (SMA) for Spring Semester 2024-25	01.10.2024 to 16.12.2024
Payment of 2 <sup>nd</sup> Installment of Semester Mess Advance (SMA) for Spring Semester 2024-25	On/Before 28.02.2025
Payment of Hostel Fees with fine of Rs. 100/- per day	After 16.12.2024, a fine of Rs.100/- per day will be charged w.e.f. 17.12.2024 till the date of payment of Hostel Fees.
Payment of 1 <sup>st</sup> Installment of SMA with fine of Rs. 100/- per day	After 16.12.2024, a fine of Rs.100/- per day will be charged w.e.f. 17.12.2024 till the date of payment of SMA.
Payment of 2 <sup>nd</sup> Installment of SMA with fine of Rs. 100/- per day	After 28.02.2025, a fine of Rs.100/- per day will be charged w.e.f. 01.03.2025 till the date of payment of SMA.

\* NOTE: Request for fine waiver will not be entertained.

Spring Sem 2024-25 registration is linked with fee payment- Students need to settle the outstanding Hostel Fees that are pending till previous semesters and Hostel Fees for the current semester (Spring Sem.)

**Following be noted for payment of Hostel Fees:**

- ❖ All students (including students paying through a Bank Loan/Sponsoring Agency) need to pay fees using "online portal" <https://portal.iitb.ac.in/asc>
- ❖ Instructions for online Hostel Fee payment are made available on ASC home page (<https://portal.iitb.ac.in/asc>). Students paying fee through portal (online mode) must ensure that their transaction is completed in all respects.
- ❖ **Bank Loan/Sponsorship/NEFT : The Official Fee Demand for such students, to pay the fees directly to IIT Bombay Bank Account, will have to be generated on ASC Portal only ["Bank Loan/NEFT Fee payment" tab at <https://portal.iitb.ac.in/asc>**
  - a) A demand will be valid for 10 days only, before which the money has to be transferred. In case of delays expected from the agency transferring the dates, a fresh demand has to be generated.
  - b) Once the money has been transferred, the student must enter the UTR number and other details on the ASC portal.
  - c) Initiate the payment process with the agency at least 15 days prior to the fee deadline as it takes a few days for reconciliation from our bank. Semester registration is linked to fee payment.
  - d) Students must not intimate IIT Bombay by email, as done during July 2024 and earlier. Only online fee demand and UTR entry will be entertained henceforth.

The fee receipt will be generated after reconciliation, which may take 5-7 working days. Students need to collect the fee receipt in-person from the Cash Section, IIT Bombay for their record purpose.

Digital Signature  
Incharge HCU (misc.incharge.hcu)  
Incharge (HCU)  
20-Sep-24 04:22:45 PM

**To:**

1. All Heads / Conveners of the Departments / Centres / Schools / Interdisciplinary Programmes
2. Students-notices

**Copy to:**

1. The Registrar / Dean (AP) / Associate Dean (AP) / Dean (SA) / Associate Dean (SA)
  2. The Head, Application Software Centre (ASC)
  3. Deputy Registrar (F&A) - With a request to verify that all students have paid appropriate fees as applicable. Discrepancies, if any, may be brought to the notice of the Hostel Coordinating Unit (HCU) for necessary action.
  4. In-Charge, Cash Section
  5. The Manager, Canara bank, IIT Powai Branch
  6. The Manager, SBI Bank, IIT Powai Branch
- } With a request to transfer semester fees,  
on request of students-account holder to IITB Main Account

## HOSTEL FEE STRUCTURE FOR UG

B.Tech/ Dual Degree (B.Tech + M.Tech) / B.S/ B.Des Programmes

Hostel Fees & Semester Mess Advance For Spring Semester 2024-25			
Particular	On or before 2022-23 Batch	2023-2024 Batch	2024-2025 Batch
1. Electricity and Water Charges	4000	4000	4000
2. Hostel Establishment Charges	3450	3600	-----
3. Hostel Rent	2300	2400	-----
4. Mess Establishment Charges	1800	1900	-----
5. Hostel Amenities Fund	1500	1500	1600
*6. Hostel Charges	-----	-----	8300
Total Hostel Fee (A)	Rs.13,050/- (Rupees Thirteen Thousand Fifty Only)	Rs.13,400/- (Rupees Thirteen Thousand Four Hundred Only)	Rs.13,900/- (Rupees Thirteen Thousand Nine Hundred Only)
Per Semester Mess Advance (B)	Rs.22,500/- (Rupees Twenty Two Thousand Five Hundred Only)	Rs.22,500/- (Rupees Twenty Two Thousand Five Hundred Only)	Rs.22,500/- (Rupees Twenty Two Thousand Five Hundred Only)
Total Fee Payable (A+B)	Rs.33,550/- (Rupees Thirty Three Thousand Five Hundred Fifty Only)	Rs.35,900/- (Rupees Thirty Five Thousand Nine Hundred Only)	Rs.36,400/- (Rupees Thirty Six Thousand Four Hundred Only)

\* Hostel Rent of Rs.2500/- is included in the hostel charges of Rs.8300/-.

### NOTE:

1. Hostel fee components (1 to 6) are applicable to the students who have opted for a hostel facility. The charges against hostel fee components (1 to 6) will be NIL for those who have NOT opted for a hostel facility.

2. Academic fee payment is mandatory while paying the Hostel fees.

3. The hostel fee needs to be paid till 16.12.2024. After 16.12.2024, a fine of Rs. 100/- per day w.e.f. 17.12.2024 will be charged till the date of payment of hostel fees. Requests for a fine waiver will not be entertained.

4. Every UG student staying in the hostel has to pay a "Per Semester Mess Advance" (SMA) of Rs. 22,500/- as indicated above. SMA can be paid either in full amount of Rs.22,500/- or in two installments of Rs.11,250/- each. If SMA is paid in installments, the first installment of SMA may be paid till 16.12.2024 and second installment till 28.02.2025. If SMA is not paid on/before the due date, a fine on SMA will be charged @Rs.100/- per day after the due date till the date of payment of SMA.

5. Students availing loan from bank or any financial institution or scholarship from sponsoring agency or from any other source for payment of Hostel Fees and could not receive the amount of loan requested / scholarship amount, should intimate the HCU on / before 16.12.2024 and submit the documentary proof of submission of application for loan or scholarship to the concerned authority, as the case may be. The application for loan or scholarship should have been submitted on/before 16.12.2024 to the respective bank or financial institution or sponsoring agency.

6. Failing to pay the hostel fees within prescribed date or not to inform HCU about applied loan / scholarship till 16.12.2024, it will be presumed that the student is unwilling to stay in the hostel and the occupied hostel room will be vacated as per rules.

7. Those who intimate the HCU about applying for a loan / scholarship after 16.12.2024, a fine of Rs.100/- per day w.e.f. 16.12.2024 will be charged till the date of payment of Hostel Fees.

8. If a registered student wants to stay in a hostel only for a short duration in a semester (i.e. up to 30 days from the beginning of any semester), then the student should pay Hostel Fee of Rs.3500/-. For a stay in a hostel more than 30 days, full Hostel Fee will be charged.

09. Pro-rata based hostel fee refund is not applicable.

10. IIT Bombay reserves the right to revise the hostel fee structure in subsequent semesters, as per the recommendations of the competent authority.

11. For any query related to hostel fees/hostel room allotment/payment/refund of hostel fees etc., students are advised to write to the Assistant Registrar, HCU ([arhcu@iitb.ac.in](mailto:arhcu@iitb.ac.in)) and a copy to the HCU office ([hcu.office@iitb.ac.in](mailto:hcu.office@iitb.ac.in)).

## HOSTEL FEE STRUCTURE FOR ON-ROLL PG/PHD AND NEW ENTRANTS

M.Tech/ M.Tech+PhD/ M.Des/ MBA/ M.Sc/ Msc.PhD/ MPP/ MS-Research/ MA - Research/ MA + PhD/ MDP/PhD

Hostel Fees & Semester Mess Advance For Spring Semester 2024-25				
	Particular	On or before 2022-23 Batch	2023-2024 Batch	2024-2025 Batch
<b>A</b>	1. Electricity and Water Charges	4000	4000	4000
	2. Hostel Establishment Charges	3450	3600	-----
	3. Hostel Rent	2300	2400	-----
	4. Mess Establishment Charges	1800	1900	-----
	5. Hostel Amenities Fund	1500	1800	1900
	6.* Hostel Charges	-----	-----	8300
<b>B</b>	1. Mess Security Deposit (One time payment at the time of admission)			3000
	Total Hostel Fee (A)	Rs.13,350/- (Rupees Thirteen Thousand Three Hundred Fifty Only)	Rs.13,700/- (Rupees Thirteen Thousand Seven Hundred Only)	Rs.17,200/- (Rupees Seventeen Thousand Two Hundred Only)
	Per Semester Mess Advance (B)	Rs.27,000/- (Rupees Twenty Seven Thousand Only)	Rs.27,000/- (Rupees Twenty Seven Thousand Only)	Rs.27,000/- (Rupees Twenty Seven Thousand Only)
	Total Fee Payable (A+B)	Rs.40,350/- (Rupees Forty Thousand Three Hundred Fifty Only)	Rs.40,700/- (Rupees Forty Thousand Seven Hundred Only)	Rs.44,200/- (Rupees Forty Four Thousand Two Hundred Only)

\* Hostel Rent of Rs.2500/- is included in the hostel charges of Rs.8300/-.

**NOTE:**

1. Hostel fee components (A) &(B) are applicable to the students who have opted for a hostel facility. The charges against hostel fee components (A) &(B) will be NIL for those who have NOT opted for a hostel facility.

2. Academic fee payment is mandatory while paying the Hostel fees.

3. The hostel fee needs to be paid till 16.12.2024. After 16.12.2024, a fine of Rs. 100/- per day w.e.f. 17.12.2024 will be charged till the date of payment of hostel fees. Requests for a fine waiver will not be entertained.

4. Every PG student staying in the hostel has to pay a "Per Semester Mess Advance" (SMA) of Rs. 27,000/- as indicated above. SMA can be paid either in full amount of Rs.27,000/- or in two installments of Rs.13,500/- each. If SMA is paid in installments, the first installment of SMA may be paid till 16.12.2024 and second installment till 28.02.2025. If SMA is not paid on/before the due date, a fine on SMA will be charged @Rs.100/- per day after the due date till the date of payment of SMA.

5. Students availing loan from bank or any financial institution or scholarship from sponsoring agency or from any other source for payment of Hostel Fees and could not receive the amount of loan requested / scholarship amount, should intimate the HCU on / before 16.12.2024 and submit the documentary proof of submission of application for loan or scholarship to the concerned authority, as the case may be. The application for loan or scholarship should have been submitted on/before 16.12.2024 to the respective bank or financial institution or sponsoring agency.

6. Failing to pay the hostel fees within prescribed date or not to inform HCU about applied loan / scholarship till 16.12.2024, it will be presumed that the student is unwilling to stay in the hostel and the occupied hostel room will be vacated as per rules.

7.Those who intimate the HCU about applying for a loan / scholarship after 16.12.2024, a fine of Rs.100/- per day w.e.f. 16.12.2024 will be charged till the date of payment of Hostel Fees.

8.If a registered student wants to stay in a hostel only for a short duration in a semester (i.e. up to 30 days from the beginning of any semester), then the student should pay Hostel Fee of Rs.3500/-. For a stay in a hostel more than 30 days, full Hostel Fee will be charged.

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