INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
Activities permissible for faculty at IIT Bombay
Extract from the Minutes of Deans Committee Meetings held on 9 June 2016 and amended on 14 June 2018

S.no	Faculty designation	Appointment details	R&D Activities	Academic Activities	Admin related work
1.	Regular faculty	Full time permanent appointment including professors (these are made through a selection committee or through invitation by BOG).	• Eligible for one-time seed grant, can take up all R&D Projects which includes consultancy • Can promote companies in SINE • Can be Director of companies as per Institute norms.	Can guide students, and participate in all academic activities of the institute.	Any admin work as delegated by Institute / Academic Unit from time to time.
2.	Contractual basis (Asst. Professor)	Equivalent to regular faculty; appointed thus because they are short of the 3-year post-PhD experience required for appointment as regular Asst Prof; likely to be regularized when this requirement is met.	Same as in #1.	Same as in #1.	Same as in #1.
3.	On contract (on scale) and Distinguished Professor	Appointed (through a recommendation by Institute Standing Committee for faculty appointment) for specific duration and may/may not be considered for regularisation (includes faculty on exchange from other IITs)	Same as #1 except that 1. They are not eligible for Seed Grant 2. They may be PIs but a Co-PI is mandatory who has to give a declaration that he/she will take responsibility of the project deliverables.	Can be Guides but with a mandatory Co-Guide depending upon the duration of the appointment; Co-Guide has to give declaration to take responsibility of the students	• Cannot be members of any statutory committees or of any department committees appointed by the Director (such as DPC, DUGC, DPGC, Search committees, etc.) • Will have to hand over lab space to HoD (applicable only to IITB faculty)

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S.no	Faculty designation	Appointment details	R&D Activities	Academic Activities	Admin related work
4.	Emeritus Fellow (on contract but not on scale)	Appointment of retired faculty for a period of 2-3 years; not to be treated as regular faculty (The terms of appointment will be included in their appointment letter)	Same as #3	Same as #3. In addition, they will be invitees to the Senate	Same as #3
5.	Emeritus Professor	Honorary position given to faculty for their contributions to the Institute; only titular appointments.	• Can be only mentors for R&D projects and **not** Investigators; • Could be taken as external consultants in projects undertaken by regular faculty	• Cannot be Guides / Co-Guides; • Cannot be members of RPC • Can be **external** Co-guides, subject to prior approval by Dean (AP)	No administrative activities allowed.
6.	Emeritus Scientists	Retired professionals carrying out specific R&D projects funded by government agencies at the Institute (Institute's offer will be for a visiting honorary position, based on a recommendation by the Institute Standing Committee but the salary/fellowship will come from the project/scheme)	• Will be able to operate only their projects; • All such applications will need to be routed through Dean (FA); • IRCC will implement the project as per norms. • Not eligible to submit new projects through IRCC • No RDF accrual from overheads, only to IRCC and to DDF.	Same as #5	Same as #5

Balaji
5.9.18

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INDIAN INSTITUTE OF TECHNOLOGY BOMBAY
Activities permissible for faculty at IIT Bombay
Extract from the Minutes of Deans Committee Meetings held on 9 June 2016 and amended on 14 June 2018

S.no	Faculty designation	Appointment details	R&D Activities	Academic Activities	Admin related work
7.	Visiting Faculty	Visit the Institute for a duration ranging from a few weeks to three years on a continued basis: such faculty would have a permanent positions elsewhere in academia, industry or other organisations.	• Cannot be PIs or Co-PIs • No financial/administrative powers in projects, • Can participate only in technical activities of Sponsored projects • May be retained as external consultant in consultancy projects, as per norms; • No faculty fee allowed in projects other than through the external consultant mode	• Can be Co-Guides for Masters (MTech, MSc, ...) students based on the duration of association • Can be external Co-Guides for PhD students • Cannot be members of RPCs.	No administrative activities allowed
8.	Adjunct Faculty	Visit the Institute on a part time basis, generally for teaching (up to four days a week)	• Cannot be an IITB PI/Co-PI in sponsored projects • Cannot submit a project proposal through IITB • Can participate in research / technical activities of sponsored projects • Can be included as a collaborator in a sponsored project proposal submitted by a regular faculty to an external agency • No financial / administrative powers in the project being carried out at IITB • May be retained as external consultant in projects, as per	Same as #7	Same as #7

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S.no	Faculty designation	Appointment details	R&D Activities	Academic Activities	Admin related work
			norms; • No faculty fee allowed in projects other than through the external consultant mode.		
9.	Non Faculty Project PIs	• Temporary research personnel who would like to carry out GoI funded projects at the Institute e.g., Women Scientist, Fast Track, Ramanujam, Solar science fellowships, INSPIRE, etc. • Honorary appointment to be made by Institute based on the recommendation of the Institute Standing Committee; the salary will be paid from such funded projects as applicable	• Project proposals will be routed to the Head of the Academic Unit as for review / approval and forwarding by Institute [even though appointment is through Dean(FA)]. • IRCC will be responsible only for fund management	None	As assigned by the Head of the Academic Unit
10.	Retiring Faculty (less than two years from superannuation)	Regular Faculty who are nearing superannuation	• Same as #3 except that mandatory Co-PI requirement may be waived depending upon the duration of project	Same as #3	Same as #1
11.	Any other designation / category	Appointment will be as per the approval of Director	All terms will be as approved by Director	All terms will be as approved by Director	All terms will be as approved by Director

5.9.18

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Indian Institute of Technology Bombay

Office of the BoG Secretariat

Tele: 5021   Email: bog.secretariat@iitb.ac.in

No.:REG/BoG-245/2019
Dt.: 14th January, 2019

I am reproducing extract of the Item No. 18 from the Minutes of the Two Hundred and forty fifth (245th) meeting of the Board of Governors held on 1st December, 2018, for appropriate action in the matter. Action planned/taken, if any, may be intimated to the undersigned immediately for reporting to the Board in its upcoming meeting.

Minutes

Item No. 18:   **ITEMS APPROVED BY THE DIRECTOR**

i) The Board **NOTED** the actions taken by the Director in approving certain matters as authorized by the Board.

R. 45/2018
18/245

ii) The Board **RESOLVED** that the actions taken by the Director relating to the following items as given in the Agenda Item No.18, be approved:

h. Amendments to R & D activities permissible for Faculty

REGISTRAR

To,

1. Dean (R & D)

Activities permissible for faculty during different types of leave availed
Discussed in Deans Committee Meeting held on May 5th, 2016

S.no	Type of Leave	Eligibility	R&D Activities	Academic Activities	Administration Activities
1.A	Sabbatical **off** campus	Regular faculty	• Need to identify an officiating PI to handle all ongoing R&D projects and project staff administration. • Can access drona through VPN. • Use of RDF may be permitted • Can submit new proposals through officiating PI based on an appropriate online process	All academic commitments to be handed over to another faculty / HoD including supervision of students.	All administration activities to be handed over to HoD.
1.B	Sabbatical **on** campus		• Can take up all R&D activities based on a declaration.		
2.	Maternity leave	Regular faculty	Same as 1.A and 1.B	Same as #1	Same as #1
3.	Child Care leave (>2 months)	Regular faculty	Same as 1.A and 1.B	Same as #1	Same as #1
4.	Deputation	Regular faculty	Same as #1 but cannot use RDF	Same as #1	Same as #1
5.	Lien	Regular faculty	• Need to identify an officiating PI to handle all ongoing R&D projects and project staff administration. • Cannot access drona • Cannot use RDF[1] • Cannot submit new proposals as IITB faculty	Same as #1	Same as #1
6.	Special leave (e.g., INSA, Humboldt,	Regular faculty, Regular contract faculty	Same as 1.A	Same as #1	Same as #1

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[1] RDF may be used to continued engagement of Project Staff and officiating expenses related to such staff upon recommendation of officiating PI in continued interest of the project.

Activities permissible for faculty during different types of leave availed
Discussed in Deans Committee Meeting held on May 5th, 2016

S.no	Type of Leave	Eligibility	R&D Activities	Academic Activities	Administration Activities
	BOYSCAST, Common-wealth)				
7.A	Earned leave (>3 months)	Regular faculty, Regular contract faculty, Emeritus fellow	Same as 1.A	Same as #1	Same as #1
7.B	Earned leave (<3 months)		Same as 1.B	Same as #1	Same as #1
8.	Medical leave	As per rules	Same as 1.A	Same as #1	Same as #1
9.	Special Extraordinary leave (>3 months)	Regular faculty	Same as 1.A	Same as #1	Same as #1
10.	Others as approved by Institute	Based on special approval of institute	To be decided on a case-to-case basis by the Dean (R&D)	To be decided on a case-to-case basis by the Dean (AP)	To be decided on a case-to-case basis by the Head of the academic unit